Thursday, November 19, 2026 5:00 PM

Agenda

Regular Board Meeting of the Board of Directors

Meeting Location:
Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

It is the intention of Basin Transit to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 or email michal@basin-transit.com for assistance so the necessary arrangements can be made.

Public comments may be submitted via email to the Assistant Board Secretary at michal@basin-transit.com prior to November 18, 2026, at 5:00 PM with your name, telephone number, and subject of your public comment (agenda item or non-agenda item). If you send written comments, your comments will be made part of the official record of the proceedings and read into the record if they are received by the deadline above.

Board of Directors
Merl Abel, Chair
McArthur Wright, Vice Chair
Jeff Drozd
Jennifer Henning
Daniel L. Mintz, Sr.
Steven Reyes
Dawn Rowe (Danielle Harrington Designee)

Officers
Cheri Holsclaw, Board Secretary
Michal Brock, Assistant Board Secretary

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

Thursday, November 19, 2026
62405 Verbena Road, Joshua Tree CA 92252
5:00 PM

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Drozd, Harrington, Henning, Mintz, Wright, Reyes and Chair Abel

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Employee of the Quarter

3.0 PUBLIC COMMENTS

3.1 This is a time for comments from the public on any subject not on the agenda. The Brown Act prohibits the Basin Transit Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

3.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

4.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the Basin Transit Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 5.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

4.1 Minutes of September 17, 2026 Board Meeting
Staff Recommendation: Approve Minutes

4.2 Treasurer's Report for August and September 2026
Staff Recommendation: Approve Treasurer's Reports

4.3 Warrant Register for August and September 2026
Staff Recommendation: Approve Warrant Register

4.4 Ridership Reports
Staff Recommendation: Receive and File

4.5 Financial Reports
Staff Recommendation: Receive and File

4.6 Taxi Report
Staff Recommendation: Receive and File

4.7 General Manager's Report
Staff Recommendation: Receive and File

4.8 Operations Report
Staff Recommendation: Receive and File

4.9 End-of-Year Employee Recognition
Staff Recommendation: Approve $100 End-of-Year Recognition to Each Basin Transit Employee

4.10 LCTOP Cycle B
Staff Recommendation: Adopt Resolution 26-05; Authorize LCTOP Agent and Certification and Assurances

4.11 2026/27 Budget Revisions
Staff Recommendation: Authorize Revisions to FY 2026/27 Operating & Capital Budget

ACTION: Move_____ 2nd_____ Roll Call Vote

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

7.1 Clean Energy Maintenance Agreement
Staff Recommendation: Authorize General Manager to Execute a Five-Year Maintenance Agreement with Clean Energy, Effective January 1, 2027

ACTION: Move_____ 2nd_____ Roll Call Vote

7.2 CNG Compressor Upgrade
Staff Recommendation: Authorize the Purchase of the CNG Compressor and Station Upgrade from Clean Energy

ACTION: Move_____ 2nd_____ Roll Call Vote

7.3 Bus Stop Improvement (IFB #26-02)
Staff Recommendation: Approve IFB #26-02, Bus Turnout and Shelter; Authorize Staff to Award Project to Lowest Responsive Bidder

ACTION: Move_____ 2nd_____ Roll Call Vote

7.4 Transfer Funds from U.S. Bank to Banc of California
Staff Recommendation: Approve Transfer of Funds from U.S. Bank to Banc of California

ACTION: Move_____ 2nd_____ Roll Call Vote

8.0 CLOSED SESSION

NONE

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

11.0 BOARD MEMBER COMMENTS - This is the time for comments from the Board members on any subject.

12.0 ADJOURNMENT - The next regularly scheduled board meeting will be held on Thursday, January 28, 2027, at 5:00 PM at the Basin Transit Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. **This agenda is certified to have been posted on or before November 16, 2026, at 5:00 PM.**

_____ 11/19/2026
Michal Brock, Assistant Board Secretary Date

BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Minutes of the September 17, 2026 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

BASIN TRANSIT

REGULAR MEETING OF
THE BOARD OF DIRECTORS

Thursday, September 17, 2026, 5:00 p.m.
Basin Transit Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Abel called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE – Board Member Reyes

ROLL CALL

Members Present:

Merl Abel
Dan Mintz
McArthur Wright
Jennifer Henning
Steven Reyes

Members Absent:

Jeff Drozd
Danielle Harrington

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

NONE

3.0 PUBLIC COMMENTS ON NON-AGENDA ITEMS

NONE

4.0 CONSENT CALENDAR

4.1 Minutes of July 23, 2026 Board Meeting

4.2 Treasurer's Report for June and July 2026

4.3 Warrant Register for June and July 2026

4.4 Ridership Reports

4.5 Financial Reports

4.6 Taxi Report

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4.7 General Manager's Report

4.8 Operations Report

ACTION: Vice Chair Wright moved to approve the Consent Calendar (Items 4.1 - 4.8); seconded by Board Member Mintz: motion passed by Roll Call Vote (5-0).

5.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

6.0 OLD BUSINESS

NONE

7.0 NEW BUSINESS

7.1 Transportation Assistance Grant (TAG) Awards

Joe Meer opened his report by recognizing Michal Brock for her assistance with this project cycle. Joe went on to report that applications totaling for than $142,000. After analyzing all the applications, the committee recommends mostly funding all the applications but one that didn't fall within the scope of the grant. Joe Meer requested that the Board revise the TAG budget from $80,000 to $113,477.75 and approve TAG awards as listed in the staff report.

Prior to action being taken, the following TAG award applicants expressed their gratitude to the Board for considering their projects for grant awards:

Mauricio Cruz, Pacific Clinics
Andy Brown, Desert Willow for Seniors
Shakira Michaels, Boys & Girls of the Hi Desert
Susanna Barnett, Morongo Basin Unity Home
Patricia Hamrick, High Desert Center
Sandy Smith, Copper Mountain College Foundation

ACTION: Board Member Mintz moved to revise the TAG budget and approve TAG awards as listed in the staff report; seconded by Vice Chair Wright, motion passed by Roll Call Vote (5-0).

Arriving after the vote, Robin Schlosser, Reach Out Morongo Basin, expressed her appreciation to the Board for supporting their organization through this TAG program.

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7.2 Sub-Committee Assignments

Cheri Holsclaw shared that she thought it would be a good time to revisit sub-committee assignments with the new “At-Large” Board Member joining the Board. Cheri further explained that there was a vacancy on the taxi committee with the exit of the previous “At-Large” Board Member.

> **ACTION:** Following a brief discussion, Chair Abel, motioned to add Board member Reyes to the Taxi Committee and that all other sub-committee assignments remain the same; seconded by Vice Chair Wright, motion passed by Roll Call Vote (5-0).

7.3 RFP 26-01 Approval

Joe presented the RFP 26-01, requesting the Board authorize staff to award contracts to bus manufacturers listed on the Notice of Intent to Award. RFP 26-01 replaces RFP 20-01, a multiple award joint procurement for transit and paratransit vehicle managed by Basin Transit and CalAct, which is expiring.

> **ACTION:** Vice Chair Wright motioned to authorize staff to award bus manufacturers listed on the notice of intent to award for RFP 26-01; seconded by Board Member Henning, motion passed by Roll Call Vote (5-0).

7.4 Advertising Policy – Policy No. 208

Cheri recommended that the Board adopt the proposed Basin Transit Advertising Policy – Policy No. 208, which would authorize paid advertising content on the existing infotainment display systems installed on the buses.

> **ACTION:** Board Member Reyes moved to adopt the Basin Transit Advertising Policy – Policy 208; seconded by Vice Chair Wright, motion passed by Roll Call Vote (5-0).

7.5 Personal Care Attendant Policy – Policy No. 209

Cheri recommended that the Board adopt the proposed Basin Transit Personal Care Attendant Policy – Policy No. 209, which establishes Basin Transit’s rules governing the transport of Personal Care Attendants (PCAs).

> **ACTION:** Board Member Mintz motioned to adopt the Basin Transit Personal Care Attendant Policy – Policy No. 209; seconded by Chair Abel, motion passed by Roll Call Vote (5-0).

7.6 ADA Reasonable Modifications Policy – Policy No. 210

Cheri recommended that the Board adopt the proposed Basin Transit ADA Reasonable Modifications Policy – Policy No. 210, which allows Basin Transit to make ADA reasonable modifications and/or accommodations to policies and practices.

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ACTION: Vice Chair Wright motioned to adopt the Basin Transit ADA Reasonable Modifications Policy – Policy No. 210; seconded by Board Member Henning, motion passed by Roll Call Vote (5-0).

8.0 CLOSED SESSION

NONE

9.0 GENERAL MANAGER UPDATE

Cheri announced that the agency would be celebrating National Cheeseburger Day the following day, after the Board meeting, and invited the Board to join staff for a barbecue.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

NONE

11.0 BOARD MEMBER COMMENTS

The following Board Members made comments:

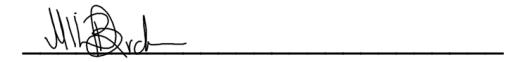
Vice Chair Wright

Board Member Mintz Board Member Harrington

12.0 ADJOURNMENT

The meeting adjourned at 5:54 p.m., Thursday, September 17, 2026.

Respectfully submitted,



Michal Brock, Assistant Board Secretary

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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Treasurer's Report for August and September 2026

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORT

BASIN TRANSIT
TREASURER'S REPORT
August 31, 2026

Beginning Balance:	July 31, 2026	12,025,104
Receipts		361,806
Disbursements		620,196
Interest Received		369
Ending Balance:	August 31, 2026	11,767,083

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	$ 51,286	-	0.00%
US Bank Class E	$ -	$ -	0.00%
Pacific Western Bank Procurement Fees	$ 2,188,047	$ -	0.00%
US Bank MAIN	$ 3,661,111	$ -	0.00%
Pacific Western Bank	$ 119,618	$ -	0.00%
LAIF	$ 5,144,667	$ -	0.00%
US Bank PTMISEA	$ 0	$ -	0.00%
US Bank LCTOP	$ 437,590	$ -	0.00%
US Bank SGR (SB1)	$ 164,766	$ -	0.00%
		$ -	0.00%
TOTAL INVESTMENTS	$ 11,767,083	$ -	

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BASIN TRANSIT
TREASURER'S REPORT
September 30, 2026

Beginning Balance:	August 31, 2026	11,767,083
Receipts		1,948,153
Disbursements		729,454
Interest Received		363
Ending Balance:	September 30, 2026	12,986,145

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	$ 51,180	-	0.00%
US Bank Class E	$ -	$ -	0.00%
Pacific Western Bank Procurement Fees	$ 2,172,198	$ -	0.00%
US Bank MAIN	$ 4,470,464	$ -	0.00%
Pacific Western Bank	$ 545,236	$ -	0.00%
LAIF	$ 5,144,667	$ -	0.00%
US Bank PTMISEA	$ 0	$ -	0.00%
US Bank LCTOP	$ 437,622	$ -	0.00%
US Bank SGR (SB1)	$ 164,778	$ -	0.00%
		$ -	0.00%
TOTAL INVESTMENTS	$ 12,986,145	$ -	

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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Warrant Register for August and September 2026

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

BASIN TRANSIT
WARRANT REGISTER
August 2026

Date	Name	Memo	Paid Amount
08/01/2026	INTERMEDIA.NET	TELEPHONE	-536.05
08/02/2026	SPECTRUM	TELEPHONE	-180.00
08/03/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-124.89
08/03/2026	SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
08/04/2026	ARCO	FUEL	-169.48
08/05/2026	SOUTHERN CALIFORNIA EDISON	UTILITIES	-15,552.24
08/05/2026	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-35,127.60
08/06/2026	US BANK	CREDIT CARD PYMNT	-7,563.14
08/06/2026	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-778.00
08/07/2026	VOYAGER	FUEL	0.00
08/07/2026	ADP	WAGES	-84,759.92
08/07/2026	ADP	WAGES	-16,445.21
08/07/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-104.90
08/07/2026	CLEAN ENERGY	CNG MAINTENANCE	-294.00
08/07/2026	CUMMINS CAL PACIFIC	PARTS	-820.00
08/07/2026	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-129.61
08/07/2026	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-233.95
08/07/2026	KIMBALL MIDWEST	VOIDED CHK	0.00
08/07/2026	KK RENTS LLC	OUTSIDE SERVICES	-284.54
08/07/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-155.77
08/07/2026	O'REILLY AUTO PARTS	PARTS	-2,250.91
08/07/2026	PALM SPRINGS MOTORS	PARTS	-202.30
08/07/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-424.48
08/07/2026	QUILL CORPORATION	OFFICE & FACILITY SUPPLIES	-50.63
08/07/2026	SOUTHWEST NETWORKS	PROFESSINAL FEES	-31.25
08/07/2026	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
08/07/2026	TROPHY EXPRESS	PRINTING & REPORDUCTION	-23.17
08/07/2026	YUCCA VALLEY TOWING INC	OUTSIDE SERVICES	-1,100.00
08/07/2026	MICHAEL PADILLA	TOOL REIMBURSEMENT	-107.98
08/07/2026	ADP	OUTSIDE SERVICES	-235.40
08/07/2026	ADP	WAGES	-37.14
08/07/2026	VOYAGER	FUEL	-294.01
08/07/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-12,151.90
08/07/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,210.26
08/07/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-5,290.07
08/10/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-164.98
08/10/2026	SPECTRUM	TELEPHONE	-180.00
08/10/2026	BURRTEC	UTILITIES	-104.95
08/10/2026	BURRTEC	UTILITIES	-258.08
08/10/2026	BURRTEC	UTILITIES	-242.63
08/10/2026	THE GAS COMPANY	FUEL	-6,967.45
08/10/2026	THE GAS COMPANY	FUEL	-11,797.66
08/10/2026	ADP	OUTSIDE SERVICES	-530.56
08/11/2026	ARCO	FUEL	-195.21

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BASIN TRANSIT
WARRANT REGISTER
August 2026

08/11/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-113.52
08/14/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-677.55
08/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-65.74
08/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-87.95
08/15/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-26.52
08/15/2026	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
08/15/2026	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
08/16/2026	VISION SERVICE PLAN	VISION INSURAMCE	-462.66
08/17/2026	NOEMI ADDERLEY	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	SYLVIA L ARAIZA	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	ROBERT ARVIZU	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	MATTHEW ATKINS	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	PAULA BALDWIN	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	SHEMIKA BORTEE	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	MICHAL BROCK	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	MOSES BROOKS	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	GARY COOPER	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	CHAD CORSON	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	BLAS CRUZ	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	ROY DAVIS	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	FREDDY DIXON	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	CORY DOUGLASS	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	PATRICK FERREE	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	SABRINA FRANKLIN	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	JOSE GIRON	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	CHRISTINA GUTIERREZ	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	GEORGE HALLAS	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	THOMAS HATHAWAY	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	SALINA HIDAY	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	CHERI HOLSCLAW	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	DOUGLAS HUNTER	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	GARY JOHNSON	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	CYNTHIA LOPEZ	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	NICHOLAS LUTTRELL	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	HECTOR MANZANO	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	ADAH MARTINEZ	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	JOE MEER	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	VENTURA MUNOZ III	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	TIMOTHY NASH	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	SCOTT NOBEN	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	MICHAEL PADILLA	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	RENEE PAYNE	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	ANITA PETKE	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	CHRISTOPHER RASMUSSEN	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	JANUARY RODRIGUEZ	SAFETY INCENTIVE PRGM	-100.00

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BASIN TRANSIT
WARRANT REGISTER
August 2026

08/17/2026	VERONICA SCOTT	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	ESMERALDA VILLA	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	JAMES WATSON	SAFETY INCENTIVE PRGM	-100.00
08/17/2026	FREDDY DIXON	EMPLOYEE EXPENSE	-10.00
08/17/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-617.19
08/17/2026	AVALON URGENT CARE	EMPLOYEE EXPENSE	-600.00
08/17/2026	CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
08/17/2026	CONSOLIDATED WASH INDUSTRIES, LLC	OUTSIDE SERVICES	-395.00
08/17/2026	COPPER MOUNTAIN BROADCASTING	MARKETING & PROMOTIONS	-460.00
08/17/2026	DECALS BY DESIGN	PRINTING & REPORDUCTION	-306.43
08/17/2026	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC	MARKETING & PROMOTIONS	-1,355.39
08/17/2026	KIMBALL MIDWEST	PARTS	-53.97
08/17/2026	MCCS	MARKETING & PROMOTIONS	-1,150.00
08/17/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-997.28
08/17/2026	O'REILLY AUTO PARTS	PARTS	-809.47
08/17/2026	PALM SPRINGS MOTORS	PARTS	-319.88
08/17/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-425.15
08/17/2026	QUILL CORPORATION	OFFICE & FACILITY SUPPLIES	-101.26
08/17/2026	RELIABLE MONITORING SERVICES	OUTSIDE SERVICES	-1,507.20
08/17/2026	TOWN YUCCA VALLEY	MARKETING & PROMOTIONS	-500.00
08/17/2026	YUCCA VALLEY TOWING INC	OUTSIDE SERVICES	-800.00
08/18/2026	ARCO	FUEL	-116.52
08/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-860.23
08/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-267.70
08/21/2026	ADP	WAGES	-83,657.47
08/21/2026	ADP	WAGES	-15,369.52
08/21/2026	ADP	OUTSIDE SERVICES	-341.87
08/21/2026	ADP	WAS	-37.14
08/21/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-11,732.22
08/21/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,218.73
08/21/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,933.07
08/21/2026	ADP	OUTSIDE SERVICES	-192.70
08/22/2026	TREP	MILEAGE REIMBURSEMENTS	-2,682.92
08/24/2026	SPECTRUM	TELEPHONE	-315.36
08/25/2026	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-833.75
08/25/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-550.75
08/25/2026	ARCO	FUEL	-209.02
08/27/2026	SC FUELS	FLUIDS	-874.47
08/28/2026	AREG ABARYANTS	TREP MILEAGE REIMBURSEMENT	-120.00
08/28/2026	MICHAEL PADILLA	UNIFORMS	-168.55
08/28/2026	ROBERT ARVIZU	TRAINING/MEETINGS	-595.95
08/28/2026	NOEMI ADDERLEY	MILEAGE REIMBURSEMENT	-111.72
08/28/2026	JOE MEER	TRAINING/MEETINGS	-785.92
08/28/2026	AIS	PRINTING & REPORDUCTION	-139.99
08/28/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-321.55

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BASIN TRANSIT
WARRANT REGISTER
August 2026

08/28/2026	BATTERY SYSTEMS	PARTS	-1,063.38
08/28/2026	CITY OF TWENTYNINE PALMS	PROFESSINAL FEES	-50.00
08/28/2026	CLEAN ENERGY	CNG MAINTENANCE	-422.18
08/28/2026	CONSOLIDATED WASH INDUSTRIES, LLC	OUTSIDE SERVICES	-709.44
08/28/2026	DAN'S CARPET CLEANING	OUTSIDE SERVICES	-856.52
08/28/2026	GILLIG LLC	PARTS	-1,014.16
08/28/2026	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC.	MARKETING & PROMOTIONS	-181.50
08/28/2026	KCDZ	MARKETING & PROMOTIONS	-460.00
08/28/2026	KIMBALL MIDWEST	PARTS	-268.40
08/28/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-2,079.51
08/28/2026	O'REILLY AUTO PARTS	PARTS	-1,332.46
08/28/2026	OLS SERVICE, INC.	OUTSIDE SERVICES	-1,794.22
08/28/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-1,511.42
08/28/2026	QUILL CORPORATION	OFFICE & FACILITY SUPPLIES	-401.82
08/28/2026	SAFETY-KLEEN	FLUIDS	-2,379.44
08/28/2026	SC FUELS	VOIDED CHK	0.00
08/28/2026	SCHROEDER PLUMBING	OUTSIDE SERVICES	-265.00
08/28/2026	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
08/28/2026	VERIZON	TELEPHONE	-1,110.74
08/28/2026	VISUAL EDGE IT	PRINTING & REPORDUCTION	-34.86
08/31/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-101.45
08/31/2026	BENEFIT COORDINATORS CORP	DENTAL INSURNACE AUTOPAY SET-UP	0.00
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,005.19
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-450.00
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-175.00
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-269.49
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-417.00
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-415.45
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-40.00
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-739.59
08/31/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-170.12
			-404,529.94
			-404,529.94

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BASIN TRANSIT
WARRANT REGISTER
September 2026

Date	Name	Memo	Paid Amount
09/01/2026	THE GAS COMPANY	UTILITIES	-15.78
09/01/2026	ARCO	FUEL	-149.72
09/01/2026	INTERMEDIA.NET	TELEPHONE	-536.53
09/03/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-124.89
09/03/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-244.54
09/03/2026	BENEFIT COORDINATORS CORP	DENTAL INSURANCE	-3,083.80
09/03/2026	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
09/03/2026	CLEAN ENERGY	CNG STATIONS MAINTENANCE	-1,537.19
09/03/2026	DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-129.61
09/03/2026	GERFLOR USA, INC.	SHOP SUPPLIES	-801.06
09/03/2026	KIMBALL MIDWEST	SHOP SUPPLIES	-993.16
09/03/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-101.37
09/03/2026	PALM SPRINGS MOTORS	PARTS	-257.37
09/03/2026	PEOPLEREADY INC	TEMP UTILITY WORKERS	-975.00
09/03/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-108.97
09/03/2026	SAFETY-KLEEN	FLUIDS	-381.45
09/03/2026	SCHROEDER PLUMBING	OUTSIDE SERVICES	-865.00
09/03/2026	SOUTHWEST NETWORKS	PROFESSIONAL FEES	-1,156.25
09/03/2026	VOYAGER	VOIDED CHECK	0.00
09/04/2026	ADP	WAGES	-37.14
09/04/2026	ADP	WAGES	-89,998.93
09/04/2026	ADP	WAGES	-16,429.83
09/04/2026	JOE MEER	TRAINING & MEETINGS	-1,871.96
09/04/2026	JOSEPH ELLENS	VOIDED CHECK	0.00
09/04/2026	JOSEPH ELLENS	EMPLOYEE EXPENSE	-100.00
09/04/2026	WEDNESDAY VEGAS	EMPLOYEE EXPENSE	-2,085.00
09/04/2026	LINDA MAHANY	EMPLOYEE EXPENSE	-100.00
09/04/2026	ADP	OUTSIDE SERVICES	-243.59
09/04/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-12,600.97
09/04/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,239.36
09/04/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,783.07
09/04/2026	SPECTRUM	TELEPHONE	-180.00
09/05/2026	SOUTHERN CALIFORNIA EDISON	UTILITIES	-15,385.22
09/05/2026	US BANK	CREDIT CARD PYMNT	-7,488.80
09/05/2026	CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-33,290.31
09/08/2026	ARCO	FUEL	-141.32
09/09/2026	BOWE WELDING	OUTSIDE SERVICES	-300.00
09/10/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-164.98
09/10/2026	BURRTEC	UTILITIES	-242.63
09/10/2026	BURRTEC	UTILITIES	-258.08
09/10/2026	ADP	OUTSIDE SERVICES	-530.56
09/10/2026	VOYAGER	FUEL	-7,787.67
09/10/2026	BURRTEC	UTILITIES	-104.95
09/11/2026	NOEMI ADDERLEY	MILEAGE REIMBURSEMENT	-85.12

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09/11/2026	SHANNA OCAMPO	EMPLOYEE EXPENSE	-100.00
09/11/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-113.52
09/14/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-677.55
09/14/2026	SPECTRUM	TELEPHONE	-190.00
09/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-71.01
09/15/2026	HI DESERT WATER DISTRICT	UTILITIES	-96.04
09/15/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-26.52
09/15/2026	ARCO	FUEL	-241.19
09/15/2026	CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
09/15/2026	CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
09/16/2026	VISION SERVICE PLAN	VISION INSURNACE	-462.66
09/18/2026	ADP	WAGES	-89,561.83
09/18/2026	ADP	WAGES	-16,419.80
09/18/2026	PATRICK FERREE	TRAINING & MEETINGS	-817.70
09/18/2026	ESMERALDA VILLA	EMPLOYEE EXPENSE	-59.00
09/18/2026	AIS	PRINTING & REPRODUCTION	-132.37
09/18/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-587.10
09/18/2026	AVALON URGENT CARE	EMPLOYEE EXPENSE	-300.00
09/18/2026	CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
09/18/2026	CLEAN ENERGY	CNG STATIONS MAINTENANCE	-3,000.00
09/18/2026	COPPER MOUNTAIN BROADCASTING	MARKETING & PROMOTIONS	-420.00
09/18/2026	DEPARTMENT OF JUSTICE	EMPLOYEE EXPENSE	-160.00
09/18/2026	FORENSIC DRUG TESTING	EMPLOYEE EXPENSE	-1,268.60
09/18/2026	GOLD MOUNTAIN CALIFORNIA NEW MEDIA INC.	MARKETING & PROMOTIONS	-744.75
09/18/2026	KCDZ	MARKETING & PROMOTIONS	-460.00
09/18/2026	KIMBALL MIDWEST	SHOP SUPPLIES	-465.11
09/18/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-1,225.88
09/18/2026	O'REILLY AUTO PARTS	PARTS	-1,977.34
09/18/2026	PALM SPRINGS MOTORS	PARTS	-69.40
09/18/2026	PARKHOUSE TIRES	TIRES	-10,526.72
09/18/2026	PEOPLEREADY INC	TEMP UTILITY WORKERS	-1,462.50
09/18/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-264.80
09/18/2026	QUILL CORPORATION	OFFICE & FACILITY SUPPLIES	-112.28
09/18/2026	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-3,339.40
09/18/2026	SCHROEDER PLUMBING	OUTSIDE SERVICES	-2,935.00
09/18/2026	SONSRAY FLEET SERVICES	OUTSIDE SERVICES	-3,672.97
09/18/2026	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
09/18/2026	VALLEY INDEPENDENT PRINTING	PRINTING & REPRODUCTION	-73.29
09/18/2026	VERIZON	TELEPHONE	-1,110.74
09/18/2026	VISUAL EDGE IT	PRINTING & REPRODUCTION	-48.33
09/18/2026	ADP	OUTSIDE SERVICES	-436.29
09/18/2026	CALPERS 457 PROGRAM	SUPPL RETIREMENT	-4,814.09
09/18/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-12,626.45
09/18/2026	CALPERS HEALTH/RETIREMENT	RETIREMENT	-5,208.65
09/18/2026	ADP	WAGES	-37.14

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BASIN TRANSIT
WARRANT REGISTER
September 2026

09/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-267.70
09/20/2026	JOSHUA BASIN WATER DISTRICT	UTILITIES	-741.73
09/22/2026	ARCO	FUEL	-113.86
09/22/2026	TREP	MILEAGE REIMBURSEMENTS	-3,093.44
09/23/2026	[EMPLOYEE]	WAGES	-231.49
09/23/2026	ADP	REFUND ON OUTSIDE SERVICES	500.00
09/24/2026	SPECTRUM	TELEPHONE	-315.36
09/24/2026	AMAZON CAPITAL SERVICES, INC	OFFICE, FACILITY & SHOP SUPPLIES	-326.03
09/24/2026	CLEAN ENERGY	CNG STATIONS MAINTENANCE	-20,387.07
09/24/2026	NAPA AUTO PARTS	PARTS, FLUIDS. & SHOP SUPPLIES	-318.31
09/24/2026	O'REILLY AUTO PARTS	PARTS	-1,191.99
09/24/2026	PALM SPRINGS MOTORS	PARTS	-505.37
09/24/2026	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-156.00
09/24/2026	PRUDENTIAL OVERALL SUPPLY	UNIFORM & SHOP SUPPLIES	-108.97
09/24/2026	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-240.00
09/24/2026	RYAN MINER	EMPLOYEE EXPENSE	-100.00
09/24/2026	DAN MINTZ	BOARD MEMBER STIPEND	-150.00
09/24/2026	JENNIFER HENNING	BOARD MEMBER STIPEND	-150.00
09/24/2026	McARTHUR WRIGHT	BOARD MEMBER STIPEND	-150.00
09/24/2026	MERL ABEL	BOARD MEMBER STIPEND	-150.00
09/24/2026	STEVEN REYES	BOARD MEMBER STIPEND	-150.00
09/25/2026	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-833.75
09/25/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-551.20
09/25/2026	TREP	MILEAGE REIMBURSEMENT - RTN'D TRANS	92.48
09/25/2026	ADP	REFUND ON OUTSIDE SERVICES	100.00
09/28/2026	JOSHUA TREE LANDSCAPE & GROUNDS MAINT	OUTSIDE SERVICES	-214.00
09/28/2026	KCDZ	MARKETING & PROMOTIONS	-460.00
09/29/2026	ARCO	FUEL	-168.94
09/29/2026	TREP	MILEAGE REIMBURSEMENT - RTN'D TRANS	120.00
09/30/2026	FRONTIER COMMUNICATIONS	TELEPHONE	-101.60
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-1,171.80
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-330.00
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-140.00
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-721.32
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-668.80
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-70.00
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-345.42
09/30/2026	[EMPLOYEE]	HRA REIMBURSEMENTS	-2,547.76
09/30/2026	CALPERS HEALTH/RETIREMENT	PROFESSIONAL FEES	-350.00
			-438,334.63
			-438,334.63

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BASIN TRANSIT

TO: Board of Directors

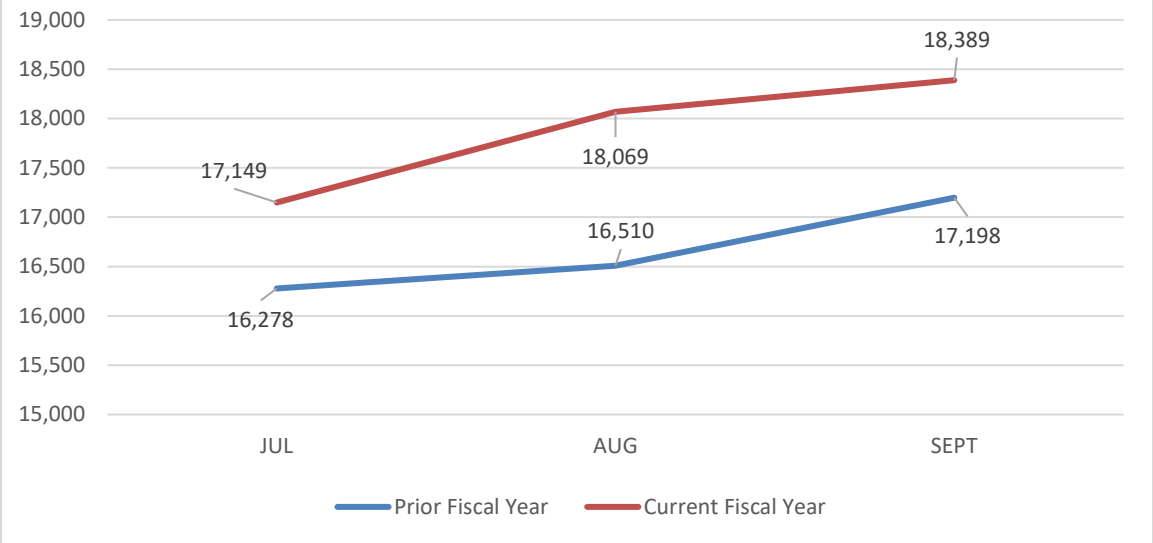
FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Ridership Reports

Ridership levels continue to rise. With 53,607 passengers during the first quarter, we are on track to meet our FY27 Target of 185,000. FY27 Target is 15% more than our FY26 Target (161,000).

An 18-month pilot program was launched on January 1, 2026, to expand services to Palm Springs. The first half of the pilot produced positive results with a 25.60% (1,488) increase in ridership, all attributed to the weekend routes.



STAFF RECOMMENDATION: RECEIVE AND FILE

ITEM 4.4

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Quarterly Performance Scorecard

FY 2027

System - System-Wide

All Routes

Performance Indicators & Data	Prior Year Total	Current Year Target	Current Year To Date	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date Performance
Farebox Recovery Ratio	6.04%	>= 10.00%	7.00%	7.00%				Fails to Meet Target
Operating Costs Per Revenue Hour	$146.74	<= $185.39	$129.94	$129.94				Exceeds Target
Passenger Revenue Per Revenue Hour (a)	$8.86		$9.09	$9.09				
Subsidy Per Revenue Hour	$137.88		$120.85	$120.85				
Operating Cost Per Revenue Mile	$7.93	<= $9.35	$7.44	$7.44				Exceeds Target
Passenger Revenue Per Revenue Mile	$0.48		$0.52	$0.52				
Subsidy Per Revenue Mile	$7.46		$6.92	$6.92				
Operating Costs Per Passenger	$25.17	<= $33.08	$23.99	$23.99				Exceeds Target
Passenger Revenue Per Passenger (Avg Fare) (a)	$1.52		$1.68	$1.68				
Subsidy Per Passenger	$23.65		$22.31	$22.31				
Operating Cost Per Passenger Mile								
Passenger Revenue Per Passenger Mile (a)								
Subsidy Per Passenger Mile								
Passengers Per Revenue Hour	5.8		5.4	5.4				Exceeds Target
Passengers Per Revenue Mile	0.32		0.31	0.31				
Revenue Miles Between NTD Reportable Accidents (b)								
Percentage of Trips On Time	74.3%		72.8%	72.8%				
Passengers Served Between Complaints	7,183		5,956	5,956				
Complaints Per 100,000 Passengers	13.92		16.79	16.79				
Revenue Miles Between NTD System Failures (c)								
Total Miles Between Total NTD System Failures (c)								
Total Miles Between Major NTD System Failures (d)								
Passengers	208,301	>= 185,000	53,607	53,607				Fails to Meet Target
Passenger Miles								
Revenue Hours	35,737		9,898	9,898				
Total Hours	40,784		10,183	10,183				
Revenue Miles	660,946		172,799	172,799				
Total Miles	705,352		178,239	178,239				
Operating Costs	$5,243,897		$1,286,129	$1,286,129				
Passenger Revenue (a)	$316,557		$89,994	$89,994				
Operating Subsidy	$4,927,340		$1,196,135	$1,196,135				
NTD Reportable Accidents (b)	0		0	0				
Total Roadcalls (NTD System Failures) (c)	0		0	0				
Major Mechanical Failures (Roadcalls) (d)	0		0	0				
Complaints	29		9	9				
Trips On Time	98,859		22,361	22,361				
On-Time Performance Trips Sampled	133,067		30,698	30,698				

(a) Includes Auxiliary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.

BASIN TRANSIT

Monthly Ridership Report

August, FY 2027

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	7,711	8,617	9.3	10.7	21.75%	10.28%
12	408	343	2.6	1.6	7.49%	8.85%
15	227	355	2.8	1.9	9.48%	9.25%
21	850	520	3.5	2.3	6.65%	2.07%
3A	1,637	2,135	7.1	9.0	10.91%	6.69%
3B	1,861	2,222	7.3	9.4	20.10%	10.06%
7A	1,747	1,744	7.3	7.6	10.80%	6.74%
7B	1,301	1,143	4.7	4.9	9.04%	5.14%
Ready Ride	768	990	1.3	1.6	5.17%	1.01%
Program Subtotals						
Commuter Service	635	698	2.7	1.7	8.31%	9.04%
Demand Response	768	990	1.3	1.6	5.17%	1.01%
Neighborhood Shuttles	15,107	16,381	7.3	8.3	15.83%	7.87%
System Total	16,510	18,069	5.7	6.0	12.89%	6.65%

FY 2027 -- Monthly Performance Statistics

Systemwide Summary

All Routes

Performance Statistics for August

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	8,617	809.0	$118,463	$12,178	10.7	$13.75	$146.43	$1.41	$15.05	10.28%
3A	2,135	237.0	$33,157	$2,217	9.0	$15.53	$139.90	$1.04	$9.36	6.69%
3B	2,222	236.0	$32,435	$3,262	9.4	$14.60	$137.44	$1.47	$13.82	10.06%
7A	1,744	230.0	$31,922	$2,152	7.6	$18.30	$138.79	$1.23	$9.36	6.74%
7B	1,143	233.0	$32,557	$1,674	4.9	$28.48	$139.73	$1.46	$7.19	5.14%
12	343	221.0	$34,672	$3,067	1.6	$101.08	$156.89	$8.94	$13.88	8.85%
15	355	189.0	$31,270	$2,894	1.9	$88.09	$165.45	$8.15	$15.31	9.25%
21	520	223.0	$32,947	$681	2.3	$63.36	$147.75	$1.31	$3.05	2.07%
Ready Ride	990	633.0	$89,319	$900	1.6	$90.22	$141.10	$0.91	$1.42	1.01%
Program:										
Commuter Service	698	410.0	$65,942	$5,961	1.7	$94.47	$160.83	$8.54	$14.54	9.04%
Demand Response	990	633.0	$89,319	$900	1.6	$90.22	$141.10	$0.91	$1.42	1.01%
Neighborhood Shuttles	16,381	1,968.0	$281,482	$22,164	8.3	$17.18	$143.03	$1.35	$11.26	7.87%
Mode:										
Bus (Motorbus)	16,381	1,968.0	$281,482	$22,164	8.3	$17.18	$143.03	$1.35	$11.26	7.87%
Commuter Bus	698	410.0	$65,942	$5,961	1.7	$94.47	$160.83	$8.54	$14.54	9.04%
Demand Response	990	633.0	$89,319	$900	1.6	$90.22	$141.10	$0.91	$1.42	1.01%
System Total:	18,069	3,011.0	$436,743	$29,024	6.0	$24.17	$145.05	$1.61	$9.64	6.65%

BASIN TRANSIT

Monthly Ridership Report

September, FY 2027

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	8,352	8,878	10.3	9.3	8.55%	12.40%
12	380	408	1.3	1.2	5.30%	5.62%
15	192	249	3.0	1.6	17.40%	7.99%
21	763	605	3.6	2.5	2.83%	3.07%
3A	1,759	2,076	7.5	8.6	4.51%	8.82%
3B	2,016	2,242	8.6	9.4	7.40%	14.81%
7A	1,573	1,724	6.7	5.9	4.22%	7.30%
7B	1,309	1,267	5.4	5.1	4.07%	7.22%
Ready Ride	854	940	2.0	1.6	1.11%	10.63%
Program Subtotals						
Commuter Service	572	657	1.6	1.4	8.20%	6.45%
Demand Response	854	940	2.0	1.6	1.11%	10.63%
Neighborhood Shuttles	15,772	16,792	8.0	7.6	6.30%	9.94%
System Total	17,198	18,389	6.3	5.6	5.57%	9.56%

FY 2027 -- Monthly Performance Statistics

Systemwide Summary

All Routes

Performance Statistics for September

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	8,878	958.0	$115,473	$14,315	9.3	$13.01	$120.54	$1.61	$14.94	12.40%
3A	2,076	242.0	$28,878	$2,547	8.6	$13.91	$119.33	$1.23	$10.53	8.82%
3B	2,242	239.0	$28,143	$4,169	9.4	$12.55	$117.75	$1.86	$17.44	14.81%
7A	1,724	294.0	$34,703	$2,534	5.9	$20.13	$118.04	$1.47	$8.62	7.30%
7B	1,267	250.0	$29,880	$2,158	5.1	$23.58	$119.52	$1.70	$8.63	7.22%
12	408	332.0	$41,606	$2,340	1.2	$101.98	$125.32	$5.73	$7.05	5.62%
15	249	153.0	$22,202	$1,774	1.6	$89.17	$145.11	$7.13	$11.60	7.99%
21	605	240.0	$31,407	$965	2.5	$51.91	$130.86	$1.60	$4.02	3.07%
Ready Ride	940	572.0	$89,743	$9,544	1.6	$95.47	$156.89	$10.15	$16.69	10.63%
Program:										
Commuter Service	657	485.0	$63,808	$4,114	1.4	$97.12	$131.56	$6.26	$8.48	6.45%
Demand Response	940	572.0	$89,743	$9,544	1.6	$95.47	$156.89	$10.15	$16.69	10.63%
Neighborhood Shuttles	16,792	2,223.0	$268,484	$26,689	7.6	$15.99	$120.78	$1.59	$12.01	9.94%
Mode:										
Bus (Motorbus)	16,792	2,223.0	$268,484	$26,689	7.6	$15.99	$120.78	$1.59	$12.01	9.94%
Commuter Bus	657	485.0	$63,808	$4,114	1.4	$97.12	$131.56	$6.26	$8.48	6.45%
Demand Response	940	572.0	$89,743	$9,544	1.6	$95.47	$156.89	$10.15	$16.69	10.63%
System Total:	18,389	3,280.0	$422,035	$40,347	5.6	$22.95	$128.67	$2.19	$12.30	9.56%

BASIN TRANSIT

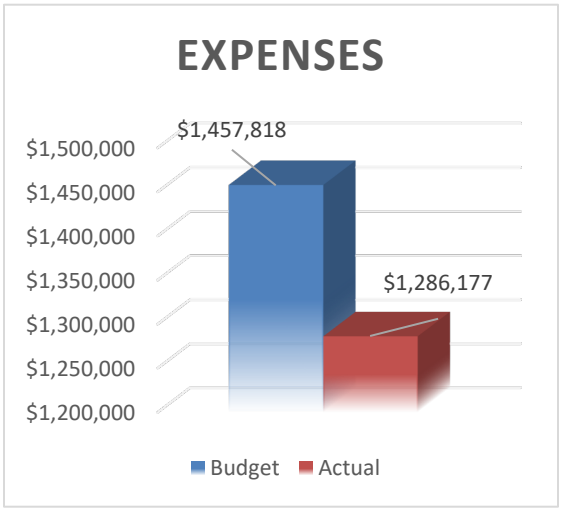
TO: Board of Directors

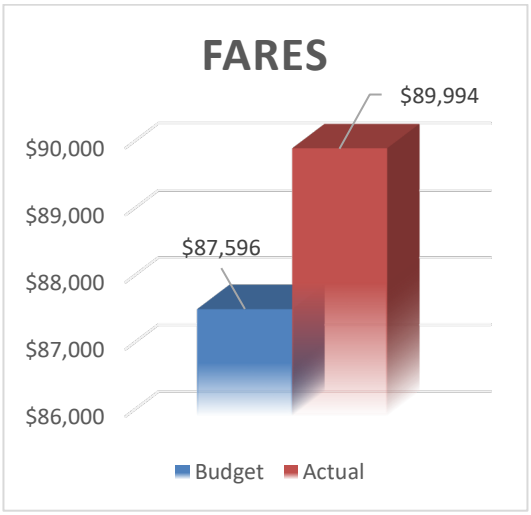
FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Financial Report

At the conclusion September, Basin Transit expenses were $171,641 (12%) below budget, and passenger fares were $2,398 (3%) higher than the budgeted amount.





STAFF RECOMMENDATION: RECEIVE AND FILE

ITEM 4.5

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BASIN TRANSIT
Statement of Expenditures - Accrual Basis
During Fiscal Year ending 06/30/2027
For Period Ending 8/31/2026

Line	Administrative Exp.	FY 26/27 Budget	AUGUST Budget	AUGUST Actual	Year to Date Budget	Year to Date Actual	Year to Date Variance	%
1	Mgmnt. Salaries	$ 167,018.00	$ 12,847.54	$ 12,796.80	$ 25,695.08	$ 25,297.04	$ 398.04	2%
2	Office Salaries	$ 197,037.00	$ 15,156.69	$ 14,261.31	$ 30,313.38	$ 28,042.21	$ 2,271.17	7%
3	Board Members	$ 6,300.00	$ -	$ -	$ 1,050.00	$ 1,050.00	$ -	0%
4	Payroll Taxes	$ 9,745.00	$ 749.62	$ 626.24	$ 1,499.23	$ 1,275.73	$ 223.50	15%
5	Health & Welfare	$ 82,492.00	$ 6,874.33	$ 6,628.27	$ 13,748.67	$ 13,164.00	$ 584.67	4%
6	Retirement:PERS	$ 51,846.00	$ 3,988.15	$ 5,135.80	$ 7,976.31	$ 10,260.10	$ (2,283.79)	-29%
7	Mileage	$ 2,500.00	$ 208.33	$ 111.72	$ 416.67	$ 1,137.35	$ (720.68)	-173%
8	Outside Services	$ 26,528.00	$ 2,210.67	$ 1,788.87	$ 4,421.33	$ 3,661.78	$ 759.55	17%
9	Software Services	$ 4,700.00	$ 391.67	$ 479.76	$ 783.33	$ 526.75	$ 256.58	33%
10	Prof. Fees	$ 78,507.00	$ 6,542.25	$ 4,245.65	$ 13,084.50	$ 5,526.90	$ 7,557.60	58%
11	Utilities	$ 196,144.00	$ 16,345.33	$ 17,709.17	$ 32,690.67	$ 32,640.43	$ 50.24	0%
12	Marketing/Promotions	$ 40,000.00	$ 3,333.33	$ 3,619.76	$ 6,666.67	$ 6,172.74	$ 493.93	7%
13	Office Supplies	$ 17,389.00	$ 1,449.08	$ 1,115.94	$ 2,898.17	$ 1,689.78	$ 1,208.39	42%
14	Postage	$ 3,000.00	$ 250.00	$ 288.73	$ 500.00	$ 488.73	$ 11.27	2%
15	Printing/Reproduction	$ 14,425.00	$ 1,202.08	$ 554.57	$ 2,404.17	$ 1,320.57	$ 1,083.60	45%
16	Training/Meetings	$ 14,831.00	$ 1,235.92	$ 2,100.10	$ 2,471.83	$ 5,236.85	$ (2,765.02)	-112%
17	Total Administrative	$ 912,461.00	$ 72,785.00	$ 71,462.69	$ 146,620.00	$ 137,490.96	$ 9,129.04	6%
	Maintenance Expense							
18	Mechanic Salaries	$ 271,805.00	$ 20,908.08	$ 15,418.85	$ 41,816.15	$ 31,157.55	$ 10,658.60	25%
19	Utility Workers & Maint Admin Salaries	$ 148,188.00	$ 11,399.08	$ 13,929.86	$ 22,798.15	$ 26,523.72	$ (3,725.57)	-16%
20	Payroll Taxes	$ 7,322.00	$ 563.23	$ 416.68	$ 1,126.46	$ 826.82	$ 299.64	27%
21	Health & Welfare	$ 33,078.00	$ 2,756.50	$ 3,097.39	$ 5,513.00	$ 6,348.55	$ (835.55)	-15%
22	Retirement:PERS	$ 33,305.00	$ 2,561.92	$ 1,753.50	$ 5,123.85	$ 3,480.78	$ 1,643.07	32%
23	Uniforms	$ 5,006.00	$ 417.17	$ 307.44	$ 834.33	$ 697.94	$ 136.39	16%
24	Outside Services	$ 72,355.00	$ 6,029.58	$ 7,262.03	$ 12,059.17	$ 12,805.29	$ (746.12)	-6%
25	Parts	$ 75,952.00	$ 6,329.33	$ 6,865.95	$ 12,658.67	$ 13,646.39	$ (987.72)	-8%
26	Fluids	$ 19,840.00	$ 1,653.33	$ 4,333.82	$ 3,306.67	$ 5,532.06	$ (2,225.39)	-67%
27	Tires	$ 64,516.00	$ 5,376.33	$ -	$ 10,752.67	$ 5,475.07	$ 5,277.60	49%
28	Accident Repair	$ 26,369.00	$ 2,197.42	$ -	$ 4,394.83	$ -	$ 4,394.83	100%
29	Tools	$ 750.00	$ 62.50	$ 107.98	$ 125.00	$ 476.25	$ (351.25)	-281%
30	Consulting	$ 1,000.00	$ 83.33	$ -	$ 166.67	$ 1,680.00	$ (1,513.33)	-908%
31	Shop Supplies	$ 1,875.00	$ 156.25	$ 2,764.00	$ 312.50	$ 3,098.75	$ (2,786.25)	-892%
32	Safety Supplies	$ 4,575.00	$ 381.25	$ 269.09	$ 762.50	$ 519.09	$ 243.41	32%
32	Facility Supplies	$ 9,409.00	$ 784.08	$ 995.32	$ 1,568.17	$ 2,469.11	$ (900.94)	-57%
33	Training/Meetings	$ 5,000.00	$ 416.67	$ 595.95	$ 833.33	$ 1,045.95	$ (212.62)	-26%
34	Shelter Maintenance	$ 2,000.00	$ 166.67	$ -	$ 333.33	$ -	$ 333.33	100%
35	CNG Stations Maint.	$ 75,000.00	$ 6,250.00	$ 3,422.18	$ 12,500.00	$ 7,378.18	$ 5,121.82	41%
36	Total Maintenance	$ 857,346.00	$ 68,492.72	$ 61,540.04	$ 136,985.45	$ 123,161.50	$ 13,823.95	10%
	Operations Expense							
37	Mgmnt/Supv Salaries	$ 224,774.00	$ 17,290.31	$ 16,927.69	$ 34,580.62	$ 33,104.40	$ 1,476.22	4%
38	Operator Wages	$ 1,937,967.00	$ 149,074.38	$ 113,802.80	$ 298,148.77	$ 231,976.34	$ 66,172.43	22%
39	Dispatch Wages	$ 284,244.00	$ 21,864.92	$ 17,544.75	$ 43,729.85	$ 41,235.57	$ 2,494.28	6%
40	Payroll Taxes	$ 50,881.00	$ 3,913.92	$ 2,216.77	$ 7,827.85	$ 4,435.24	$ 3,392.61	43%
41	Health & Welfare	$ 343,402.00	$ 28,616.83	$ 29,058.20	$ 57,233.67	$ 57,924.56	$ (690.89)	-1%
42	Retirement:PERS	$ 348,568.00	$ 26,812.92	$ 25,116.43	$ 53,625.85	$ 37,768.48	$ 15,857.37	30%
43	Safety Incentive Program	$ 12,900.00	$ 1,075.00	$ 4,113.02	$ 2,150.00	$ 4,113.02	$ (1,963.02)	-91%
44	Workers'Comp	$ 271,000.00	$ 22,583.33	$ 22,445.75	$ 45,166.67	$ 44,891.50	$ 275.17	1%
45	Other Employee Exp.	$ 36,409.00	$ 3,034.08	$ 1,350.83	$ 6,068.17	$ 3,243.03	$ 2,825.14	47%
46	Mileage	$ 925.00	$ 77.08	$ -	$ 154.17	$ -	$ 154.17	100%
47	Uniforms	$ 12,921.00	$ 1,076.75	$ 1,271.42	$ 2,153.50	$ 1,521.42	$ 632.08	29%
48	Outside Services	$ 16,635.00	$ 1,386.25	$ 5,889.61	$ 2,772.50	$ 6,284.61	$ (3,512.11)	-127%
49	Tel/Cell/Internet/Fax	$ 67,048.00	$ 5,587.33	$ 5,437.36	$ 11,174.67	$ 10,850.73	$ 323.94	3%
50	Radio Expense	$ 5,935.00	$ 494.58	$ -	$ 989.17	$ -	$ 989.17	100%
51	Fuel	$ 285,059.00	$ 23,754.92	$ 27,537.02	$ 47,509.83	$ 51,152.65	$ (3,642.82)	-8%
52	Trainings/Meetings	$ 2,200.00	$ 183.33	$ -	$ 366.67	$ -	$ 366.67	100%
53	Insurance	$ 396,077.00	$ 33,006.42	$ 27,029.45	$ 66,012.83	$ 54,058.90	$ 11,953.93	18%
54	Deferred Comp Match	$ 53,680.00	$ 4,129.23	$ 3,999.24	$ 8,258.46	$ 8,048.48	$ 209.98	3%
55	Total Operations	$ 4,350,626.00	$ 343,961.61	$ 303,740.34	$ 687,923.22	$ 590,608.93	$ 97,314.29	14%
56	Grand Total of Op Exp	$ 6,120,433.00	$ 485,239.33	$ 436,743.07	$ 971,528.67	$ 851,261.39	$ 120,267.28	12%

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BASIN TRANSIT
Statement of Income
During Fiscal Year ending 06/30/2027
For Period Ending 8/31/2026

			AUGUST		Year to Date		Year to Date	
	Other Revenue		Budget	Actual	Budget	Actual	Variance	%
56	Interest	$ 165,600.00	$ 13,800.00	$ 332.69	$ 27,600.00	$ 50,437.52	$ 22,837.52	83%
57	Other Revenue	$ 9,000.00	$ 750.00	$ 231.75	$ 1,500.00	$ 431.75	$ (1,068.25)	-71%
58	CNG Fuel	$ 89,900.00	$ 7,491.67	$ 2,212.03	$ 14,983.33	$ 4,950.10	$ (10,033.23)	-67%
59	Renewable Gas Credits	$ 55,100.00	$ 4,591.67	$ 6,384.63	$ 9,183.33	$ 11,849.56	$ 2,666.23	29%
60	Gain on Sale of Assets	$ 5,400.00	$ 450.00	$ -	$ 900.00	$ -	$ (900.00)	100%
61	Total Other Revenue	$ 325,000.00	$ 27,083.33	$ 9,161.10	$ 54,166.67	$ 67,668.93	$ 13,502.26	25%

			AUGUST		Year to Date		Year to Date	
	Passenger Fares		Budget	Actual	Budget	Actual	Variance	%
62	Fixed Route	$ 238,997.00	$ 19,916.42	$ 17,978.07	$ 39,832.83	$ 30,590.11	$ (9,242.72)	-23%
63	Ready Ride	$ 15,519.00	$ 1,293.25	$ 899.82	$ 2,586.50	$ 2,137.52	$ (448.98)	-17%
63	Palm Spr./Palm Des.	$ 55,869.00	$ 4,655.75	$ 5,960.54	$ 9,311.50	$ 9,929.62	$ 618.12	7%
64	LCTOP FY26/27 K-12 Free Fare Program	$ 40,000.00	$ 3,333.33	$ 4,186.00	$ 6,666.67	$ 6,990.50	$ 323.83	5%
65	Total Fare Revenue	$ 350,385.00	$ 29,198.75	$ 29,024.43	$ 58,397.50	$ 49,647.75	$ (8,749.75)	-15%

			Invoiced		YTD Invoiced	Fund Balance
	Current Support Funding - Operations					
66	Local Transit Funds	$ 2,908,086.00	$ -	$ -	$ -	$ 2,908,086.00
67	Section 5311 Operating Asst (FY27)	$ 566,145.00	$ -	$ -	$ 575,158.00	$ (9,013.00)
68	Measure I	$ 137,800.00	$ -	$ 14,846.00	$ 27,692.56	$ 110,107.44
69	TIRCP - SB 125	$ 1,784,504.00	$ -	$ -	$ -	$ -
70	AB 2766	$ 40,000.00	$ -	$ -	$ -	$ 40,000.00
71	Total Sup. Fund.Ops	$5,436,535.00	$ -	$ 14,846.00	$ 602,850.56	$ 3,049,180.44
72	Total Operating Revenues	$ 6,111,921.00		$ 53,031.53	$ 720,167.24	$ 3,053,932.95

					Invoiced in	Invoiced	
	Current Year Capital Funding - Capital		Grant Amt	Invoiced	Previous FY(s)	Current FY	Fund Balance
73	Operations Support Equip	*STA FY27*	$ 105,000.00				$ 105,000.00
74	CERBT / CEPPT Trust	*LTF FY27*	$ 290,388.00				$ 290,388.00
75	Replacement Vehicles	*LTF FY27/CMAQ*	$ 962,910.00				$ 962,910.00
76	Bus Stop Improvements/PV Stops	*STA/LTF/LCTOP FY27*	$ 245,228.00				$ 245,228.00
77	Shop Equipment	*STA FY27*	$ 51,674.00				$ 51,674.00
78	Non-Revenue Vehicle(s)	*STA FY27*	$ 42,500.00				$ 42,500.00
79	Facilities	*STA/LTF/SGR FY27*	$ 1,992,939.00				$ 1,992,939.00
80	Total Current Capital Funding		$ 3,690,639.00	$ -	$ -	$ -	$ 3,690,639.00

					Invoiced in	Invoiced	
	Previous Year(s) Capital Funding - Capital		Grant Amt	Invoiced	Previous FY(s)	Current FY	Fund Balance
81	Bus Stop Improvements/PV Stops	*STA/LTF/LCTOP FY25*	$ 220,200.00		$ 219,812.26		$ 387.74
82	CNG Compressor	*LTF FY23*	$ 650,000.00		$ 69,275.46		$ 580,724.54
83	Engine Overhauls	*STA/LTF FY25*	$ 159,422.66		$ 58,190.76		$ 101,231.90
84	Facilities	*LTF FY24*	$ 1,012,587.00		$ 48,594.10		$ 963,992.90
85	Facilities	*LTF FY25*	$ 84,081.00				$ 84,081.00
86	Facilities	*STA/LTF FY26*	$ 612,820.00		$ 78,962.51		$ 533,857.49
87	Fare Media Structure	*STA FY21*	$ 50,000.00				$ 50,000.00
88	GMV OPIS ITS System	*STA/LTF/SGR FY25*	$ 845,550.01		$ 433,700.09		$ 411,850.21
89	Non-Revenue Vehicles	*STA/SGR FY26*	$ 110,000.00		$ 81,547.00		$ 28,453.00
90	Short Range Transit Plan (SRTP)	*STA FY25*	$ 100,000.00		$ 78,415.96		$ 21,584.04
91	Updated ADA Paratransit Plan	*STA FY26*	$ 125,816.93		$ 42,040.39		$ 83,776.54
92	Vehicle Replacements	*STA FY22 / CMAQ*	$ 287,076.00		$ 280,666.22		$ 6,409.78
93	Vehicle Replacements	*STA/CMAQ FY24*	$ 823,183.00		$ -		$ 823,183.00
94	Vehicle Replacements	*STA/LTF/CMAQ FY25*	$ 1,164,329.00		$ 83,477.95		$ 1,080,851.05
95	Zero Emission RFP	*ZETCP FY25*	$ 246,734.00				$ 246,734.00
96	Zero Emission Projects	*LTF/LCTOP FY23*	$ 369,937.22		$ 24,060.00		$ 345,877.22
97	Total Prior Capital Funding		$6,861,736.82	$ -	$ 1,498,742.70	$ -	$5,362,994.41

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	FY 26/27 Procurement Budget		Sent	Invoiced	Sent	Invoiced	Fund Balance
98	Procurement Bid Income	$ 375,000.00		$ 30,940.42		$ 115,076.74	$ 259,923.26
99	Procurement Bid Expenses	$ (238,001.00)	$ 12,405.80		$ 41,637.40		$ (196,363.60)
100	TAG Program	$ (80,000.00)	$ -		$ -		$ (80,000.00)
101	Total Procurement Budget	$ 56,999.00	$ 12,405.80	$ 30,940.42	$ 41,637.40	$ 115,076.74	*$ 73,439.34*

	FY 26/27 TREP Budget		Grant Amt	Sent	Invoiced	Sent	Invoiced	Fund Balance
56	5310 TREP Revenue	*FY27 Award Allocation*	$ 137,500.00		$ -		$ -	$ -
57	Program Administrator		$ (5,573.00)	$ 142.93		$ 607.44		$ (4,965.56)
58	Client Relations Clerk		$ (53,207.00)	$ 4,098.43		$ 8,634.63		$ (44,572.37)
59	TREP Program Expenses		$ (2,000.00)	$ -		$ -		$ (785.00)
60	Mileage Reimbursements		$ (76,720.00)	$ 2,802.92		$ 5,814.64		$ (70,905.36)
61	Total TREP Funding		$ -	$ 7,044.28	$ -	$ 15,056.71	$ -	*$ (15,056.71)*

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BASIN TRANSIT
Statement of Expenditures - Accrual Basis
During Fiscal Year ending 06/30/2027
For Period Ending 9/30/2026

Line	Administrative Exp.	FY 26/27 Budget	SEPTEMBER Budget	SEPTEMBER Actual	Year to Date Budget	Year to Date Actual	Year to Date Variance	%
1	Mgmnt. Salaries	$ 167,018.00	$ 12,847.54	$ 12,796.80	$ 38,542.62	$ 38,094.28	$ 448.34	1%
2	Office Salaries	$ 197,037.00	$ 15,156.69	$ 14,474.95	$ 45,470.08	$ 42,517.16	$ 2,952.92	6%
3	Board Members	$ 6,300.00	$ 1,050.00	$ 750.00	$ 2,100.00	$ 1,800.00	$ 300.00	14%
4	Payroll Taxes	$ 9,745.00	$ 749.62	$ 626.02	$ 2,248.85	$ 1,901.75	$ 347.10	15%
5	Health & Welfare	$ 82,492.00	$ 6,874.33	$ 6,234.10	$ 20,623.00	$ 19,398.10	$ 1,224.90	6%
6	Retirement:PERS	$ 51,846.00	$ 3,988.15	$ 5,074.07	$ 11,964.46	$ 15,334.17	$ (3,369.71)	-28%
7	Mileage	$ 2,500.00	$ 208.33	$ 85.12	$ 625.00	$ 1,222.47	$ (597.47)	-96%
8	Outside Services	$ 26,528.00	$ 2,210.67	$ 1,320.66	$ 6,632.00	$ 4,982.44	$ 1,649.56	25%
9	Software Services	$ 4,700.00	$ 391.67	$ 179.88	$ 1,175.00	$ 706.63	$ 468.37	40%
10	Prof. Fees	$ 78,507.00	$ 6,542.25	$ 5,406.00	$ 19,626.75	$ 10,932.90	$ 8,693.85	44%
11	Utilities	$ 196,144.00	$ 16,345.33	$ 18,363.09	$ 49,036.00	$ 51,003.52	$ (1,967.52)	-4%
12	Marketing/Promotions	$ 40,000.00	$ 3,333.33	$ 775.97	$ 10,000.00	$ 6,948.71	$ 3,051.29	31%
13	Office Supplies	$ 17,389.00	$ 1,449.08	$ 684.28	$ 4,347.25	$ 2,374.06	$ 1,973.19	45%
14	Postage	$ 3,000.00	$ 250.00	$ (21.31)	$ 750.00	$ 467.42	$ 282.58	38%
15	Printing/Reproduction	$ 14,425.00	$ 1,202.08	$ 558.36	$ 3,606.25	$ 1,878.93	$ 1,727.32	48%
16	Training/Meetings	$ 14,831.00	$ 1,235.92	$ 2,566.38	$ 3,707.75	$ 7,803.23	$ (4,095.48)	-110%
17	Total Administrative	$ 912,461.00	$ 73,835.00	$ 69,874.37	$ 220,455.00	$ 207,365.77	$ 13,089.23	6%
	Maintenance Expense							
18	Mechanic Salaries	$ 271,805.00	$ 20,908.08	$ 15,698.13	$ 62,724.23	$ 46,855.68	$ 15,868.55	25%
19	Utility Workers & Maint Admin Salaries	$ 148,188.00	$ 11,399.08	$ 15,777.80	$ 34,197.23	$ 42,301.50	$ (8,104.27)	-24%
20	Payroll Taxes	$ 7,322.00	$ 563.23	$ 409.10	$ 1,689.69	$ 1,235.92	$ 453.77	27%
21	Health & Welfare	$ 33,078.00	$ 2,756.50	$ 5,641.64	$ 8,269.50	$ 11,990.19	$ (3,720.69)	-45%
22	Retirement:PERS	$ 33,305.00	$ 2,561.92	$ 1,813.74	$ 7,685.77	$ 5,294.52	$ 2,391.25	31%
23	Uniforms	$ 5,006.00	$ 417.17	$ 319.92	$ 1,251.50	$ 1,017.86	$ 233.64	19%
24	Outside Services	$ 72,355.00	$ 6,029.58	$ 6,592.75	$ 18,088.75	$ 19,398.04	$ (1,309.29)	-7%
25	Parts	$ 75,952.00	$ 6,329.33	$ 6,503.11	$ 18,988.00	$ 20,149.50	$ (1,161.50)	-6%
26	Fluids	$ 19,840.00	$ 1,653.33	$ 596.82	$ 4,960.00	$ 6,128.88	$ (1,168.88)	-24%
27	Tires	$ 64,516.00	$ 5,376.33	$ 10,526.72	$ 16,129.00	$ 16,001.79	$ 127.21	1%
28	Accident Repair	$ 26,369.00	$ 2,197.42	$ -	$ 6,592.25	$ -	$ 6,592.25	100%
29	Tools	$ 750.00	$ 62.50	$ 200.70	$ 187.50	$ 676.95	$ (489.45)	-261%
30	Consulting	$ 1,000.00	$ 83.33	$ -	$ 250.00	$ 1,680.00	$ (1,430.00)	-572%
31	Shop Supplies	$ 1,875.00	$ 156.25	$ 657.46	$ 468.75	$ 3,756.21	$ (3,287.46)	-701%
32	Safety Supplies	$ 4,575.00	$ 381.25	$ 57.43	$ 1,143.75	$ 576.52	$ 567.23	50%
32	Facility Supplies	$ 9,409.00	$ 784.08	$ 577.48	$ 2,352.25	$ 3,046.59	$ (694.34)	-30%
33	Training/Meetings	$ 5,000.00	$ 416.67	$ 876.54	$ 1,250.00	$ 1,922.49	$ (672.49)	-54%
34	Shelter Maintenance	$ 2,000.00	$ 166.67	$ -	$ 500.00	$ -	$ 500.00	100%
35	CNG Stations Maint.	$ 75,000.00	$ 6,250.00	$ 5,312.96	$ 18,750.00	$ 12,691.14	$ 6,058.86	32%
36	Total Maintenance	$ 857,346.00	$ 68,492.72	$ 71,562.30	$ 205,478.17	$ 194,723.78	$ 10,754.39	5%
	Operations Expense							
37	Mgmnt/Supv Salaries	$ 224,774.00	$ 17,290.31	$ 16,204.88	$ 51,870.92	$ 49,309.28	$ 2,561.64	5%
38	Operator Wages	$ 1,937,967.00	$ 149,074.38	$ 126,990.75	$ 447,223.15	$ 358,967.09	$ 88,256.06	20%
39	Dispatch Wages	$ 284,244.00	$ 21,864.92	$ 16,726.00	$ 65,594.77	$ 57,961.57	$ 7,633.20	12%
40	Payroll Taxes	$ 50,881.00	$ 3,913.92	$ 2,957.34	$ 11,741.77	$ 7,392.58	$ 4,349.19	37%
41	Health & Welfare	$ 343,402.00	$ 28,616.83	$ 27,334.42	$ 85,850.50	$ 85,258.98	$ 591.52	1%
42	Retirement:PERS	$ 348,568.00	$ 26,812.92	$ 25,708.61	$ 80,438.77	$ 76,353.92	$ 4,084.85	5%
43	Safety Incentive Program	$ 12,900.00	$ 1,075.00	$ -	$ 3,225.00	$ 4,113.02	$ (888.02)	-28%
44	Workers'Comp	$ 271,000.00	$ 22,583.33	$ 22,445.75	$ 67,750.00	$ 67,337.25	$ 412.75	1%
45	Other Employee Exp.	$ 36,409.00	$ 3,034.08	$ 4,759.31	$ 9,102.25	$ 8,002.34	$ 1,099.91	12%
46	Mileage	$ 925.00	$ 77.08	$ -	$ 231.25	$ -	$ 231.25	100%
47	Uniforms	$ 12,921.00	$ 1,076.75	$ 446.84	$ 3,230.25	$ 1,968.26	$ 1,261.99	39%
48	Outside Services	$ 16,635.00	$ 1,386.25	$ 156.00	$ 4,158.75	$ 6,440.61	$ (2,281.86)	-55%
49	Tel/Cell/Internet/Fax	$ 67,048.00	$ 5,587.33	$ 5,448.59	$ 16,762.00	$ 16,299.32	$ 462.68	3%
50	Radio Expense	$ 5,935.00	$ 494.58	$ -	$ 1,483.75	$ -	$ 1,483.75	100%
51	Fuel	$ 285,059.00	$ 23,754.92	$ 541.03	$ 71,264.75	$ 51,696.68	$ 19,568.07	27%
52	Trainings/Meetings	$ 2,200.00	$ 183.33	$ -	$ 550.00	$ -	$ 550.00	100%
53	Insurance	$ 396,077.00	$ 33,006.42	$ 27,029.45	$ 99,019.25	$ 81,088.35	$ 17,930.90	18%
54	Deferred Comp Match	$ 53,680.00	$ 4,129.23	$ 3,849.24	$ 12,387.69	$ 11,897.72	$ 489.97	4%
55	Total Operations	$ 4,350,626.00	$ 343,961.61	$ 280,598.21	$ 1,031,884.83	$ 884,086.97	$ 147,797.86	14%
56	Grand Total of Op Exp	$ 6,120,433.00	$ 486,289.33	$ 422,034.88	$ 1,457,818.00	$ 1,286,176.52	$ 171,641.48	12%

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BASIN TRANSIT
Statement of Income
During Fiscal Year ending 06/30/2027
For Period Ending 9/30/2026

			SEPTEMBER		Year to Date		Year to Date	
	Other Revenue		Budget	Actual	Budget	Actual	Variance	%
56	Interest	$ 165,600.00	$ 13,800.00	$ 326.43	$ 41,400.00	$ 50,763.95	$ 9,363.95	23%
57	Other Revenue	$ 9,000.00	$ 750.00	$ 448.06	$ 2,250.00	$ 879.81	$ (1,370.19)	-61%
58	CNG Fuel	$ 89,900.00	$ 7,491.67	$ 2,164.85	$ 22,475.00	$ 7,114.95	$ (15,360.05)	-68%
59	Renewable Gas Credits	$ 55,100.00	$ 4,591.67	$ 8,666.75	$ 13,775.00	$ 20,516.31	$ 6,741.31	49%
60	Gain on Sale of Assets	$ 5,400.00	$ 450.00	$ -	$ 1,350.00	$ -	$ (1,350.00)	100%
61	Total Other Revenue	$ 325,000.00	$ 27,083.33	$ 11,606.09	$ 81,250.00	$ 79,275.02	$ (1,974.98)	-2%

			SEPTEMBER		Year to Date		Year to Date	
	Passenger Fares		Budget	Actual	Budget	Actual	Variance	%
62	Fixed Route	$ 238,997.00	$ 19,916.42	$ 23,072.90	$ 59,749.25	$ 53,663.01	$ (6,086.24)	-10%
63	Ready Ride	$ 15,519.00	$ 1,293.25	$ 9,544.00	$ 3,879.75	$ 11,681.52	$ 7,801.77	201%
63	Palm Spr./Palm Des.	$ 55,869.00	$ 4,655.75	$ 4,114.08	$ 13,967.25	$ 14,043.70	$ 76.45	1%
64	LCTOP FY26/27 K-12 Free Fare Program	$ 40,000.00	$ 3,333.33	$ 3,615.75	$ 10,000.00	$ 10,606.25	$ 606.25	6%
65	Total Fare Revenue	$ 350,385.00	$ 29,198.75	$ 40,346.73	$ 87,596.25	$ 89,994.48	$ 2,398.23	3%

			Invoiced		YTD Invoiced	Fund Balance
	Current Support Funding - Operations					
66	Local Transit Funds	$ 2,908,086.00	$ -	$ 726,896.50	$ 726,896.50	$ 2,181,189.50
67	Section 5311 Operating Asst (FY27)	$ 566,145.00	$ -	$ -	$ 575,158.00	$ (9,013.00)
68	Measure I	$ 137,800.00	$ -	$ 11,562.83	$ 27,692.56	$ 110,107.44
69	TIRCP - SB 125	$ 1,784,504.00	$ -	$ -	$ -	$ -
70	AB 2766	$ 40,000.00	$ -	$ -	$ -	$ 40,000.00
71	Total Sup. Fund.Ops	$5,436,535.00	$ -	$ 738,459.33	$ 1,329,747.06	$ 2,322,283.94
72	Total Operating Revenues	$ 6,111,921.00		$ 790,412.15	$ 1,499,016.56	$ 2,322,707.19

						Invoiced in	Invoiced	
	Current Year Capital Funding - Capital		Grant Amt		Invoiced	Previous FY(s)	Current FY	Fund Balance
73	Operations Support Equip	*STA FY27*	$ 105,000.00		$ 31,458.81		$ 31,458.81	$ 73,541.19
74	CERBT / CEPPT Trust	*LTF FY27*	$ 290,388.00		$ 72,597.00		$ 72,597.00	$ 217,791.00
75	Replacement Vehicles	*LTF FY27/CMAQ*	$ 962,910.00					$ 962,910.00
76	Bus Stop Improvements/PV Stops	*STA/LTF/LCTOP FY27*	$ 245,228.00					$ 245,228.00
77	Shop Equipment	*STA FY27*	$ 51,674.00		$ 51,674.00		$ 51,674.00	$ -
78	Non-Revenue Vehicle(s)	*STA FY27*	$ 42,500.00					$ 42,500.00
79	Facilities	*STA/LTF/SGR FY27*	$ 1,992,939.00					$ 1,992,939.00
80	Total Current Capital Funding		$ 3,690,639.00		$ 155,729.81	$ -	$ 155,729.81	$ 3,534,909.19

						Invoiced in	Invoiced	
	Previous Year(s) Capital Funding - Capital		Grant Amt		Invoiced	Previous FY(s)	Current FY	Fund Balance
81	Bus Stop Improvements/PV Stops	*STA/LTF/LCTOP FY25*	$ 220,200.00			$ 219,812.26		$ 387.74
82	CNG Compressor	*LTF FY23*	$ 650,000.00		$ 19,611.30	$ 69,275.46	$ 19,611.30	$ 561,113.24
83	Engine Overhauls	*STA/LTF FY25*	$ 159,422.66			$ 58,190.76		$ 101,231.90
84	Facilities	*LTF FY24*	$ 1,012,587.00			$ 48,594.10		$ 963,992.90
85	Facilities	*LTF FY25*	$ 84,081.00					$ 84,081.00
86	Facilities	*STA/LTF FY26*	$ 612,820.00			$ 78,962.51		$ 533,857.49
87	Fare Media Structure	*STA FY21*	$ 50,000.00					$ 50,000.00
88	GMV OPIS ITS System	*STA/LTF/SGR FY25*	$ 845,550.01			$ 433,700.09		$ 411,850.21
89	Non-Revenue Vehicles	*STA/SGR FY26*	$ 110,000.00			$ 81,547.00		$ 28,453.00
90	Short Range Transit Plan (SRTP)	*STA FY25*	$ 100,000.00			$ 78,415.96		$ 21,584.04
91	Updated ADA Paratransit Plan	*STA FY26*	$ 125,816.93			$ 42,040.39		$ 83,776.54
92	Vehicle Replacements	*STA FY22 / CMAQ*	$ 287,076.00			$ 280,666.22		$ 6,409.78
93	Vehicle Replacements	*STA/CMAQ FY24*	$ 823,183.00			$ -		$ 823,183.00
94	Vehicle Replacements	*STA/LTF/CMAQ FY25*	$ 1,164,329.00			$ 83,477.95		$ 1,080,851.05
95	Zero Emission RFP	*ZETCP FY25*	$ 246,734.00					$ 246,734.00
96	Zero Emission Projects	*LTF/LCTOP FY23*	$ 369,937.22			$ 24,060.00		$ 345,877.22
97	Total Prior Capital Funding		$6,861,736.82		$ 19,611.30	$ 1,498,742.70	$ 19,611.30	$5,343,383.11

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	FY 26/27 Procurement Budget		Sent	Invoiced	Sent	Invoiced	Fund Balance
98	Procurement Bid Income	$ 375,000.00		$ 56,433.52		$ 219,065.72	$ 155,934.28
99	Procurement Bid Expenses	$ (238,001.00)	$ 14,105.17		$ 55,742.13		$ (182,258.87)
100	TAG Program	$ (80,000.00)	$ -		$ -		$ (80,000.00)
101	Total Procurement Budget	$ 56,999.00	$ 14,105.17	$ 56,433.52	$ 55,742.13	$ 219,065.72	*$ 163,323.59*

	FY 26/27 TREP Budget		Grant Amt	Sent	Invoiced	Sent	Invoiced	Fund Balance
56	5310 TREP Revenue	*FY27 Award Allocation*	$ 137,500.00		$ -		$ -	$ -
57	Program Administrator		$ (5,573.00)	$ 214.39		$ 821.83		$ (4,751.17)
58	Client Relations Clerk		$ (53,207.00)	$ 4,526.89		$ 13,161.52		$ (40,045.48)
59	TREP Program Expenses		$ (2,000.00)	$ -		$ -		$ (785.00)
60	Mileage Reimbursements		$ (76,720.00)	$ 2,880.96		$ 8,695.60		$ (68,024.40)
61	Total TREP Funding		$ -	$ 7,622.24	$ -	$ 22,678.95	$ -	*$ (22,678.95)*

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BASIN TRANSIT

TO: Board of Directors

FROM: Michal Brock, Office Manager

DATE: November 19, 2026

RE: Taxi Report

August 2026		**September 2026**	
Cab Companies:	2	Cab Companies:	2
Registered Cabs:	2	Registered Cabs:	2
Registered Drivers:	3	Registered Drivers:	3
New Taxi Business Application(s)	0	New Taxi Business Application(s)	0
New Driver Permits:	0	New Driver Permits:	0
Driver Permit Renewals:	0	Driver Permit Renewals:	1
Denied Business Application(s):	0	Denied Business Application(s):	0

Fiscal-Year-to-Date 2026/27 Taxi Administration Financial Summary

- As of September 30, 2026, expenses are $16.99 or 1% under the FYTD budget.
- As of September 30, 2026, revenues are $2650.00 or 50% under the FYTD budget.
- The net FYTD operating gain (loss) after expenses is ($1,148.25).

STAFF RECOMMENDATION: RECEIVE AND FILE

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/27
For Period ending 08/31/2026

Line		FY 26/27 Budget	MONTH Budget	AUGUST Actual	Year to Date Budget	Year to Date Actual	Year to Date Variance	%
	Administrative Exp.							
1	Legal Expenses	$ -	$ -	$ -	$ -	$ -	$ -	0%
2	Insurance	$ 1,200.00	$ 100.00	$ 100.00	$ 200.00	$ 200.00	$ -	0%
3	Taxicab Administrator	$ 2,786.94	$ 232.25	$ 464.49	$ 464.49	$ 535.95	$ 71.46	15%
4	Office Clerk	$ -	$ -	$ -	$ -	$ -	$ -	0%
5	Drug & Alcohol Testing	$ 300.00	$ 25.00	$ -	$ 50.00	$ -	$ (50.00)	-100%
6	Background Checks	$ 64.00	$ 5.33	$ -	$ 10.67	$ -	$ (10.67)	-100%
7	Printing/Office/Meters	$ 550.00	$ 45.83	$ -	$ 91.67	$ -	$ (91.67)	-100%
8	Rent & Utilities	$ 2,400.00	$ 200.00	$ 200.00	$ 400.00	$ 400.00	$ -	0%
9	**Total Administrative Exp.**	**$ 7,300.94**	**$ 608.41**	**$ 764.49**	**$ 1,216.82**	**$ 1,135.95**	**$ (80.87)**	-7%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 26/27 Budget	MONTH Budget	AUGUST Actual	Year to Date Budget	Year to Date Actual	Variance	%
	REVENUE							
10	Taxi Business Permit	$ 20.00	$ -	$ -	$ -	$ -	$ -	100%
11	Driver Permit Fees	$ 100.00	$ 8.33	$ -	$ 16.67	$ -	$ (16.67)	-100%
12	Vehicles Permit Fees	$ 4,800.00	$ 400.00	$ 200.00	$ 800.00	$ 400.00	$ (400.00)	-50%
13	Driver Renewal Fees	$ 240.00	$ 20.00	$ -	$ 40.00	$ -	$ (40.00)	-100%
14	Transfer Fees	$ -	$ -	$ -	$ -	$ -	$ -	100%
15	Fines	$ 100.00	$ 8.33	$ -	$ 16.67	$ -	$ (16.67)	-100%
16	**TOTAL REVENUE**	**$ 5,240.00**	**$ 436.67**	**$ 200.00**	**$ 873.33**	**$ 400.00**	**$ (473.33)**	-54%

$ (735.95)

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MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/27
For Period ending 09/30/2026

Line		FY 26/27 Budget	MONTH Budget	SEPTEMBER Actual	Year to Date Budget	Year to Date Actual	Year to Date Variance	%
	Administrative Exp.							
1	Legal Expenses	$ -	$ -	$ -	$ -	$ -	$ -	0%
2	Insurance	$ 1,200.00	$ 100.00	$ 100.00	$ 300.00	$ 300.00	$ -	0%
3	Taxicab Administrator	$ 2,786.94	$ 232.25	$ 357.30	$ 696.74	$ 893.25	$ 196.52	28%
4	Office Clerk	$ -	$ -	$ -	$ -	$ -	$ -	0%
5	Drug & Alcohol Testing	$ 300.00	$ 25.00	$ -	$ 75.00	$ -	$ (75.00)	-100%
6	Background Checks	$ 64.00	$ 5.33	$ -	$ 16.00	$ -	$ (16.00)	-100%
7	Printing/Office/Meters	$ 550.00	$ 45.83	$ 15.00	$ 137.50	$ 15.00	$ (122.50)	-89%
8	Rent & Utilities	$ 2,400.00	$ 200.00	$ 200.00	$ 600.00	$ 600.00	$ -	0%
9	**Total Administrative Exp.**	**$ 7,300.94**	**$ 608.41**	**$ 672.30**	**$ 1,825.24**	**$ 1,808.25**	**$ (16.99)**	-1%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 26/27 Budget	MONTH Budget	SEPTEMBER Actual	Year to Date Budget	Year to Date Actual	Variance	%
	REVENUE							
10	Taxi Business Permit	$ 20.00	$ -	$ -	$ -	$ -	$ -	100%
11	Driver Permit Fees	$ 100.00	$ 8.33	$ -	$ 25.00	$ -	$ (25.00)	-100%
12	Vehicles Permit Fees	$ 4,800.00	$ 400.00	$ 200.00	$ 1,200.00	$ 600.00	$ (600.00)	-50%
13	Driver Renewal Fees	$ 240.00	$ 20.00	$ 60.00	$ 60.00	$ 60.00	$ -	0%
14	Transfer Fees	$ -	$ -	$ -	$ -	$ -	$ -	100%
15	Fines	$ 100.00	$ 8.33	$ -	$ 25.00	$ -	$ (25.00)	-100%
16	**TOTAL REVENUE**	**$ 5,240.00**	**$ 436.67**	**$ 260.00**	**$ 1,310.00**	**$ 660.00**	**$ (650.00)**	-50%

$ (1,148.25)

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BASIN TRANSIT

TO: Board of Directors
FROM: Cheri Holsclaw, General Manager
DATE: November 19, 2026

RE: General Manager's Report

STAFF RECOMMENDATION: RECEIVE AND FILE

ITEM 4.7

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General Manager's Report
November 2026

CAPITAL PROJECTS

- Staff and Charles Abbott & Associates continue to partner closely with MCAGCC on improvements to two on-base bus stops, with completion targeted for summer 2027.

ACTIVITIES

- We're proud to share that we recently passed an unannounced compliance audit by the California Department of Industrial Relations, a testament to our team's commitment to safety and permit standards.
- Voted 2nd Place for Transportation Services in the 2026 Morongo Basin Best of the Best Readers' Choice Awards.
- Staff participated in the in-person site visit for the triennial TDA performance audit, meeting with the audit team to review operations, finance, and compliance.
- Basin Transit provided 890 free rides on October 7th for Clean Air Day and 844 free rides on Election day, paid for by San Bernardino County Transportation Authority (SBCTA).
- General Manager met with CARB (California Air Resource Board) staff to discuss available exemption details and compliance options for the next three years.
- Each month, we choose a fun national day to show appreciation to our hard-working team and help boost morale. In September, we fired up the grill for National Cheeseburger Day and in October, we celebrated National M&M Day.
- Over 60 lbs of candy were handed out at the Trunk or Treat at Copper Mountain College. One of our mechanics even made a cow candy dish for the event!







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SEP 2 5 2026

REACH OUT MORONGO BASIN

WWW.REACHOUTMB.ORG

6539 ADOBE ROAD • P.O. BOX 2225
TWENTYNINE PALMS, CA 92277
PHONE: 760-361-1410
PHONE: 760-367-5780

7355 CHURCH ST. #A
YUCCA VALLEY, CA 92284
PHONE: 760-369-8671
PHONE: 760-369-1146

September 18, 2026

Basin Transit
62405 Verbena Rd.
Joshua Tree, CA 92252
Attn: Cheri Holsclaw, Joe Meer and Board of Directors

Dear Cheri, Joe and Board Chair and Members,

It is with a grateful heart that I extend a sincere 'Thank You' for your continued support of Reach Out Morongo Basin with the award of the 2026-2027 TAG Grant funds..
Reach Out has been grateful for the past support of Basin Transit in our ministry of caring for low-income, senior and disabled residents in our communities. In these times we continue to strive to meet the needs of the less fortunate and to offer hope, compassion and an increased quality of life.
We appreciate your dedication to the transportation needs of the Morongo Basin community and look forward to a partnership in service to those in need.

Respectfully,

Robin Schlosser
Executive Director

Reach Out Morongo Basin recruits, trains and matches volunteers for informal caregiving to area seniors and the disabled. As a 501(c)3 non-profit, our mission is to network with area resources to provide support, assistance, education and referrals to those in need in the basin. Volunteer services include visiting, shopping and errands, minor home repairs, yard work, rides to healthcare appointments and personal business help. Tax Id #91-1934417.

K TO

★TRACTOR SERVICES



PAPA JOE'S TRACTOR WORKS

442-205-8389 • papajoestractorworks@gmail.com
www.papajoestractorworks.com
www.facebook.com/papajoestractorworks

From repairing dirt driveways and private roads to grading yards and handling storm damage, this local tractor service helps keep Hi-Desert properties in top shape. With quality equipment, dependable service and a commitment to getting the job done right, they're a trusted resource for property owners throughout the Morongo Basin.



MOLINA TRACTOR SERVICE EXCAVATING & GRADING INC.

760-861-1108
www.mts-excavatingandgrading.com



BROOKS EARTHWORKS

760-459-9235 • Facebook @ Brooks Earthwork

TIED

SC BACKHOE SERVICE

59485 Campanula St., Yucca Valley
760-808-3077 • www.scbackhoe.com

★TRANSPORTATION SERVICE



REACH OUT MORONGO BASIN

7355 Church St., Yucca Valley
760-369-8671 • www.reachoutmb.org
www.facebook.com/reachoutmb

Dedicated to helping neighbors in need, this community nonprofit provides reliable transportation for seniors and individuals with disabilities throughout the Morongo Basin. From medical appointments to grocery shopping and essential errands, its caring team and volunteers help residents maintain their independence and stay connected to the community.



BASIN TRANSIT/READY RIDE

57430 Yucca Trail, Yucca Valley
760-366-2395
www.ridebasintransit.com



WELLNESS WHEELS BY MORONGO BASIN COMMUNITY HEALTH CENTER

6530 La Contenta Rd, Ste 100, Yucca Valley z
760-366-5438 • www.mbhdistrict.org/programs

★UTILITIES & ESSENTIAL SERVICES



MOJAVEWIFI

760-362-1373 • www.mojavewifi.com
www.facebook.com/Mojavewifi

Proudly serving the Hi-Desert, this locally owned internet provider brings essential connectivity to homes and businesses, including rural areas where traditional internet options may be limited. With affordable plans, unlimited data and a friendly support team, they help keep the community connected for work, school, streaming and everyday life.



HI-DESERT PROPANE

7281 Dumosa Ave., #2, Yucca Valley
760-365-5900
www.hidesertpropane.com



HI DESERT WATER TRANSPORT INC.

760-367-4526
service@hidezwater.com
www.facebook.com/hidezwater

★VETERINARIAN SERVICES



VCA YUCCA VALLEY ANIMAL HOSPITAL

57185 29 Palms Hwy, Yucca Valley
760- 365-0641 • www.vcahospitals.com/yucca-valley
www.facebook.com/VCAYuccaValleyAnimalHospital

Dedicated to keeping pets healthy and happy, this full-service animal hospital provides compassionate care for dogs, cats, birds, rabbits and other small animals. From wellness exams and dental care to surgery and urgent treatment, the experienced veterinary team offers a wide range of services to support beloved pets through every stage of life.



ANIMAL ACTION LEAGUE

62762 29 Palms Hwy, Joshua Tree
760-366-1100
www.animalactionleague.net



COMPANION ANIMAL CLINIC

7332 Pioneertown Rd., Yucca Valley
760-228-1474
www.companionanimalclinicca.com

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FILL THE BUS
Turkey
FILL THE BUS
THANKSGIVING
FOOD DRIVE
MOST NEEDED FOOD ITEMS:
Turkey
Ham
Cranberry Sauce
Stuffing Mix
Pumpkin Pie Filling
Canned Green Beans
Canned Yams
Fried Onions
Cream of Mushroom Soup
Cream of Chicken Soup
Cream of Celery Soup
Instant Mashed Potatoes
Gravy Packets
Pies
Cakes
SATURDAY, NOVEMBER 21
8:00 AM – 6:00 PM
Walmart Supercenter, Yucca Valley
BASIN
TRANSIT

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BASIN TRANSIT

TO: Board of Directors
FROM: Matthew Atkins, Operations Manager
DATE: November 19, 2026

RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND FILE

Operations Report

November 19, 2026

PERSONNEL

Staffing
Total Coach Operators: August - 26, September - 27
Total Dispatchers: August - 3, September - 3

Overtime
Operators: August – 2.98%, September – 2.31%
Dispatchers: August – 5.44%, September – 9.27%

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On-time performance for the reporting period:
Ready Ride: August – 99.6%, September – 99.8%
Fixed Route: August – 75.1%, September – 75.4%

Fixed Route On-time Performance is based on 100% of our time points (12,858 for August and 12,543 for September) recorded by GMV.

Staff received ten (10) customer contacts during August and September. Of these, six (6) were complaints regarding drivers, two (2) were compliments regarding drivers and two (2) service suggestions. The compliments were shared with the respective employees, and all complaints were addressed through appropriate follow-up with the customers.

As of September 30, 2026, our team reached 246 consecutive days without a preventable accident or injury.

EMPLOYEE TRAINING/RECRUITMENT

The current four (4) trainees are completing their DMV testing and transitioning into route training. Once DMV testing is complete, Operations and Training staff will begin the recruitment process to identify and enroll candidates for the next training class.

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MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for August and September.

August: 4 road calls with 2 tows
Mileage: 61,825 with a CPM (cost per mile) of $0.99

September: 1 road call & 0 tows
Mileage: 59,431 with a CPM (cost per mile) of $1.20

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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: End-of-Year Employee Recognition

In the past, the General Manager acknowledged the dedication and hard work of all Basin Transit employees by hosting an annual party and providing a $100 check as a token of gratitude for their contributions. Staff would like to preserve this tradition.

STAFF RECOMMENDATION: APPROVE $100 END-OF-YEAR RECOGNITION CHECK TO EACH BASIN TRANSIT EMPLOYEE

BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: LCTOP Resolution

The Low Carbon Transit Operations Program (LCTOP) is one of several programs funded as part of 2014-15 State of California budget (by Senate Bills 852 and 862) which have a goal of reduced greenhouse gas emissions and achievement of other benefits.

Staff requests the Board to adopt Resolution 26-05, the Authorized Agent and the Certification and Assurances allowing Basin Transit to apply for LCTOP funds to continue free bus fares for students K-12 throughout Morongo Basin.

STAFF RECOMMENDATION: ADOPT RESOLUTION 26-05; AUTHORIZE LCTOP AGENT AND CERTIFICATIONS AND ASSURANCES

RESOLUTION # 26-05

AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES AND AUTHORIZED AGENT FORMS FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FOR THE FOLLOWING PROJECTS: K-12 FREE FARES $84,049

WHEREAS, the Morongo Basin Transit Authority (Basin Transit) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Basin Transit wishes to delegate authorization to execute these documents and any amendments thereto to Cheri Holsclaw, General Manager.

WHEREAS, the Basin Transit wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Basin Transit that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that Cheri Holsclaw, General Manager, be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Basin Transit that it hereby authorizes the submittal of the following project nomination(s) and allocation request(s) to the Department in FY25-26 Cycle B LCTOP funds:

List project(s), including the following information:

Project Name: K-12 Free Fares
Amount of LCTOP funds request: $84,049 (99313: $76,373. 99314: $7,676)
Short description of project: Provide free fares for students K-12 throughout the Morongo Basin

PASSED AND ADOPTED by the Board of Directors of the Basin Transit in San Bernardino County, State of California, on this 19th day of November, 2026.

_____
Chair of the Board

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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: 2026/27 Budget Revisions

The budget was revised to reflect updated funding information received since the original was prepared. Most of the changes were driven by external sources and were outside the agency's control:

- FTA Section 5311 (Line 3): Updated apportionment projections came in $9,013 (3.54%) higher than the original estimate, increasing anticipated federal revenue.
- Local Transportation Fund (Lines 9 and 80): Operator allocations were $112,045 lower than originally budgeted, per SBCTA's allocation figures.
- State Transit Assistance (Line 74): Operator allocations were $7,133 (2.04%) higher than originally budgeted, per SBCTA's allocation figures.
- TAG Program (Line 83): Updated to reflect the awards made in September.

STAFF RECOMMENDATION: APPROVE REVISIONS TO FY 2026/27 OPERATING & CAPITAL BUDGET

BASIN TRANSIT

2026/27 FINAL OPERATING BUDGET

Line	Revenue Section	Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
1	Passenger Fares	$ 295,605	$ 353,271	$ 310,385		5.00%
2	LCTOP Subsidy	$ 33,550	$ 33,550	$ 40,000	*K-12 Free Fares*	19.23%
3	FTA Section 5311	$ 555,516	$ 566,145	$ 575,158	*Federal funding*	3.54%
4	Other	$ 114,242	$ 165,510	$ 180,000	*Interest, Gain of Assets*	57.56%
5	Natural Gas	$ 171,951	$ 143,836	$ 145,000	*CNG Sales & RNG Credits*	-15.67%
6	Measure I	$ 136,700	$ 136,700	$ 137,800	*Half-cent sales tax*	0.80%
7	AB 2766	$ 40,000	$ 40,000	$ 40,000	*Motor vehicle registration surcharge*	0.00%
8	TIRCP	$ 3,639,476	$ 3,639,476	$ 1,784,504	*SB125*	-50.97%
9	LTF	$ 764,918	$ 764,918	$ 2,907,586	*.25% sales tax generated in County*	280.12%
10	**Total Revenues:**	$ 5,751,958	$ 5,843,407	$ 6,120,433		**6.41%**

Line	Administrative Expenses	Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
11	General Manager	$ 152,528	$ 152,528	$ 167,018	*4.5% COLA + Merit*	9.50%
12	Office Manager	$ 101,702	$ 101,702	$ 111,364	*4.5% COLA + Merit*	9.50%
13	F/T Office Clerk	$ 55,264	$ 55,264	$ 60,514	*4.5% COLA + Merit*	9.50%
14	P/T Office Clerk	$ 24,076	$ 24,076	$ 25,159	*4.5% COLA*	4.50%
15	Board Meetings	$ 6,300	$ 4,050	$ 6,300		0.00%
16	Payroll taxes	$ 12,236	$ 9,303	$ 9,745		-20.36%
17	Health & Welfare	$ 79,858	$ 78,894	$ 82,492		3.30%
18	Retirement	$ 56,565	$ 61,752	$ 51,846	*Employer Rate per CalPERS*	-8.34%
19	Mileage	$ 5,000	$ 1,439	$ 2,500		-50.00%
20	Outside Services	$ 31,228	$ 23,891	$ 26,528		-15.05%
21	Software Services	$ -	$ -	$ 4,700	*MS365, Quickbooks, Adobe, etc.*	100.00%
22	Prof. Fees	$ 78,507	$ 63,159	$ 78,507		0.00%
23	Utilities	$ 187,698	$ 156,730	$ 196,144		4.50%
24	Marketing/Promotions	$ 50,493	$ 33,908	$ 40,000		-20.78%
25	Office Supplies	$ 17,389	$ 21,683	$ 17,389		0.00%
26	Postage	$ 2,503	$ 3,180	$ 3,000	*Increase in postage rates.*	19.83%
27	Printing & Reproduction	$ 14,425	$ 12,576	$ 14,425		0.00%
28	Training/Meetings	$ 14,831	$ 12,369	$ 14,831		0.00%
29	Total Administration:	$ 890,602	$ 816,503	$ 912,461		2.45%

Line	Maintenance Expenses	Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
30	Lead Tech Supervisor	$ 111,472	$ 111,472	$ 116,488	*4.5% COLA*	4.50%
31	Mechanic B	$ 77,169	$ 77,169	$ 84,500	*4.5% COLA + Merit*	9.50%
32	Mechanic C	$ -	$ -	$ 70,817	*New Position*	100.00%
33	Utility Workers	$ 146,237	$ 146,237	$ 106,256	*New Personnel + Merits*	-27.34%
34	Maint Admin	$ 42,842	$ 42,842	$ 41,932	*4.5% COLA*	-2.12%
35	Payroll Taxes	$ 7,994	$ 6,709	$ 7,322		-8.41%
36	Health & Welfare	$ 33,078	$ 40,885	$ 33,078		0.00%
37	Retirement	$ 26,514	$ 20,552	$ 33,305	*Employer Rate per CalPERS*	25.61%
38	Uniforms	$ 4,551	$ 5,001	$ 5,006		10.00%
39	Outside Services	$ 65,777	$ 71,835	$ 72,355	*Windshield Replacements*	10.00%
40	Parts	$ 75,952	$ 57,828	$ 75,952		0.00%
41	Fluids	$ 18,986	$ 18,541	$ 19,840		4.50%
42	Tires	$ 64,516	$ 59,240	$ 64,516		0.00%
43	Accident Repair	$ 26,369	$ 5,293	$ 26,369		0.00%
44	Tools	$ 750	$ 1,513	$ 750		0.00%
45	Consulting	$ 1,000	$ 940	$ 1,000		0.00%
46	Shop Supplies	$ 1,250	$ 14,153	$ 1,875		50.00%
47	Safety Supplies	$ -	$ -	$ 4,575	*Protective gear, First Aid kits, etc.*	100.00%
48	Facility Supplies	$ 7,527	$ 8,773	$ 9,409		25.00%
49	Training/Meetings	$ 5,000	$ 5,465	$ 5,000	*CNG Certification*	0.00%
50	Shelter Maintenance	$ 2,000	$ 602	$ 2,000		0.00%
51	CNG Stations Maintenance	$ 75,000	$ 109,919	$ 75,000		0.00%
52	Total Maintenance:	$ 793,985	$ 804,967	$ 857,346		7.98%

Line		Approved FY26 Budget	FY 2026 Estimate	Proposed FY27 Budget	Notes	% Chg.
53	Operations Manager	$ 126,721	$ 126,721	$ 139,043	*4.5% COLA + New Step*	9.72%
54	Safety & Training Supervisor	$ 78,294	$ 78,294	$ 85,731	*4.5% COLA + Merit*	9.50%
55	Operator Wages	$ 1,732,545	$ 1,449,915	$ 1,937,967	*COLA, Merits + New Steps*	11.86%
56	Dispatch Wages	$ 291,523	$ 276,842	$ 284,244	*COLA, Merits + New Steps*	-2.50%
57	Payroll Taxes	$ 49,176	$ 43,411	$ 50,881		3.47%
58	Health & Welfare	$ 343,402	$ 302,498	$ 343,402		0.00%
59	Retirement	$ 276,227	$ 288,072	$ 348,568	*includes Accrued Liability per CalPERS*	26.19%
60	Safety Incentive Program	$ 12,900	$ 8,623	$ 12,900	*43 employees at (3) 100 days*	0.00%
61	Workers' Comp.	$ 243,000	$ 243,000	$ 271,000		11.52%
62	Other Employee Exp.	$ 36,409	$ 32,091	$ 36,409		0.00%
63	Mileage	$ 1,850	$ -	$ 925		-50.00%
64	Uniforms	$ 8,076	$ 12,574	$ 12,921		60.00%
65	Outside Services	$ 16,635	$ 16,702	$ 16,635		0.00%
66	Tel/cell/internet/fax etc.	$ 53,638	$ 64,510	$ 67,048		25.00%
67	Radio Exp.	$ 5,935	$ 4,450	$ 5,935		0.00%
68	Fuel	$ 336,885	$ 233,232	$ 285,059		-15.38%
69	Training/Meetings	$ 4,400	$ 1,913	$ 2,200		-50.00%
70	Insurance	$ 396,077	$ 383,577	$ 396,077		0.00%
71	Deferred Comp Match	$ 53,680	$ 50,507	$ 53,680		0.00%
72	Total Operations:	$ 4,067,372	$ 3,616,932	$ 4,350,626		6.96%

73	**Grand Total Operations:**	**$ 5,751,958**	**$ 5,238,402**	**$ 6,120,433**		**6.41%**

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BASIN TRANSIT CAPITAL BUDGET

Line	FY27 Capital Budget	STA	LTF	SGR	LCTOP	CMAQ	TOTAL
74	Operations Support	112,133					$ 112,133
75	CERBT / CEPPT Trust		$ 290,388				$ 290,388
76	Replacement Vehicles		$ 86,397			$ 876,513	$ 962,910
77	Bus Stop Improvements	$ 109,044	$ 45,000		$ 91,184		$ 245,228
78	Shop Equipment	$ 51,674					$ 51,674
79	Non-Revenue Vehicles	$ 42,500					$ 42,500
80	Facilities	$ 40,956	$ 1,692,278	$ 156,673			$ 1,889,907
81	**Total Capital Budget:**	**$ 356,307**	**$ 2,114,063**	**$ 156,673**	**$ 91,184**	**$ 876,513**	**$ 3,594,740**

PROCUREMENT BUDGET

Line	FY27 Procurement Budget		Revenue*	Expenses	TOTAL
82	Procurement Bid Income	*Accrued receivables & RVBA*	$ 375,000		$ 375,000
83	TAG Program			$ 113,478	$ (113,478)
84	Procurement Bid Expenses	*Consulting, Legal, Meetings, etc.*		$ 95,000	$ (95,000)
85	Procurement Director			$ 143,001	$ (143,001)
86	**Total Procurement Reserves:**		**$ 375,000**	**$ 351,479**	**$ 23,521**

TREP BUDGET

Line	FY27 TREP Budget		Revenue	Expenses	TOTAL
87	5310 Grant Award		$ 137,500		$ 137,500
88	Direct Labor			$ 58,780	$ (58,780)
89	TREP Program Expenses			$ 2,000	$ (2,000)
90	Mileage Reimbursements			$ 76,720	$ (76,720)
91	**Total TREP Budget:**		**$ 137,500**	**$ 137,500**	**$ -**

TAP BUDGET

Line	FY27 TAP Budget		Revenue	Expenses	TOTAL
92	5310 Grant Award		$ 31,790		$ 31,790
93	Direct Labor			$ 15,720	$ (15,720)
94	Recruitment Activities			$ 7,270	$ (7,270)
95	Travel Training			$ 8,800	$ (8,800)
96	**Total TREP Budget:**		**$ 31,790**	**$ 31,790**	**$ -**

TAXI BUDGET

Line	FY27 Taxi Budget		Revenue	Expenses	TOTAL
97	Revenue		$ 5,240		$ 5,240
98	Administrative Expenses			$ 7,301	$ (7,301)
99	**Total Taxi Budget:**		**$ 5,240**	**$ 7,301**	**$ (2,061)**

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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Clean Energy Maintenance Agreement

Negotiations with Clean Energy have concluded successfully. Clean Energy has proposed an increase in credit values and carbon intensity (CI) scores, projecting our average revenue will rise from $66,000 to $271,000. We also received a higher proposal from MAAS Energy Works based on an average rate, but Clean Energy's projections use actual November 2026 prices, and given our excellent relationship with Clean Energy over several years, we believe Clean Energy is the stronger partner.

Our station maintenance agreement, which expires December 31, 2026, is also included in the Clean Energy proposal. After 11 years without a price change, and with rising labor, insurance, parts, and equipment costs, Clean Energy is proposing a new five-year agreement at $1,950 per site (up from $1,500), with annual CPI adjustments beginning January 1, 2028.

STAFF RECOMMENDATION: AUTHORIZE GENERAL MANAGER TO EXECUTE A FIVE-YEAR MAINTENANCE AGREEMENT WITH CLEAN ENERGY, EFFECTIVE JANUARY 1, 2027



Basin Transit

CNG Maintenance and Renewable Natural Gas (RNG) Supply

November 9, 2026

Peter Oakman
Account Manager, Transit
Clean Energy
949.429.9442
Peter.Oakman@cleanenergyfuels.com

Clean Energy
Shifting carbon into reverse.

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November 9, 2026

Basin Transit

Attn: Cheri Holsclaw
62405 Verbena Road
Joshua Tree, CA 92252

Re: CNG Maintenance and RNG Supply

Dear Cheri,

Thank you for the opportunity to continue serving Basin Transit. For more than a decade, Clean Energy has been proud to partner with your team, providing station maintenance, emergency support, and renewable natural gas (RNG) supply to help keep your fleet operating safely, reliably, and sustainably.

As discussed, we have developed a partnership proposal focused on two key objectives:

- Maintaining safe and reliable station operations
- Supporting Basin Transit's renewable fuel goals

Our proposal combines a comprehensive station maintenance program with a reliable supply of RNG designed to support Basin Transit’s operational needs for years to come.

By integrating station maintenance and RNG supply under a coordinated approach, Clean Energy believes we can provide Basin Transit with the greatest overall value while helping ensure long-term operational reliability and continuity of renewable fuel supply.

We greatly value the relationship we have built with Basin Transit and appreciate the trust your organization has placed in Clean Energy over the years. We look forward to discussing the proposal with you and working together to identify the best path forward.

Sincerely,



Peter Oakman
Account Manager, Transit
Clean Energy

Executive Summary

A Partnership Built on Reliability

For more than ten years, Clean Energy has served as Basin Transit's station maintenance partner, providing the operational support, technical expertise, and emergency response necessary to keep the stations operating safely and reliably. During this time, Clean Energy has also supported Basin Transit's renewable fuel objectives through the reliable supply of RNG.

As the station continues to age and operating and maintenance costs increase, Clean Energy is proposing to continue and strengthen our long-standing partnership through updated commercial terms designed to support:

- Safe and reliable station operations
- Responsive emergency and technical support
- Reliable, long-term RNG supply
- Long-term station performance and sustainability

Clean Energy's proposed maintenance program and RNG supply agreement have been structured as an integrated partnership that provides Basin Transit with the greatest overall operational and economic value.

Accordingly, the commercial terms presented in this proposal reflect Basin Transit's continued partnership with Clean Energy for both station maintenance and RNG supply.

Why Clean Energy

More Than a Fuel Supplier

Clean Energy provides Basin Transit with more than RNG supply. We provide the local expertise, technical resources, and nationwide support necessary to keep its CNG stations operating reliably every day.

Deep Station Knowledge

- More than 10 years maintaining Basin Transit's stations
- Two experienced Tech III technicians located within approximately 45 minutes
- Established maintenance history and strong rapport with Basin Transit staff
- 24/7 call center, emergency response, and remote station monitoring

Resources to Support Aging Equipment and Greenfield Compressors

- $20 million in spare parts inventory at our local warehouse in Carson, CA
- Inventory of difficult to source Greenfield compressor components recovered decommissioned stations
- Experience maintaining 600 fueling stations nationwide

Proven RNG Supply

- 100% RNG supplied to Basin Transit
- Dedicated in-house team managing compliance, registrations, RNG allocation, and environmental credit monetization
- Minimal administrative burden for Basin Transit staff
- Commitment to supplying low-CI dairy RNG to support Basin Transit's sustainability objectives

On Partner. One Point of Accountability

By combining station maintenance and RNG supply, Basin Transit has one experienced partner responsible for fuel supply, station reliability, technical support, emergency response, and ongoing maintenance.

Our goal is simple: to keep Basin Transit's buses fueled, reliable, and ready for service every day.

Renewable Natural Gas Partnership

Clean Energy's existing RNG supply agreement with Basin Transit expires March 13, 2027. Under the current landfill RNG structure, Basin Transit receives approximately $0.31 per GGE, or approximately $66,000 annually.

As part of this proposal, Clean Energy is offering to transition Basin Transit from landfill RNG to low-CI dairy RNG, significantly increasing the environmental credit value generated by the fleet.

Based on current D3 RIN and LCFS market values, the proposed structure is estimated to increase Basin Transit's annual RNG revenue from approximately $66,000 to $271,000, or from $0.31 to approximately $1.29 per GGE.

Clean Energy is also prepared to apply the new RNG economics effective January 1, 2026, providing Basin Transit with more than $50,000 of incremental value during the remaining term of the existing agreement.

Proposed RNG Economics

- 20% share of D3 RIN Value
- 20% share of LCFS value tied to -250 CI dairy gas

Basin Transit RNG	
Item	**Amount**
RIN Price	$2.20
LCFS Price	$85.00
CI Score	-250
Annual GGE	210,00
Annual MMBtu	26,250
RIN Payout %	20%
LCFS Payout %	20%
RIN Value	$135,060
LCFS Value	$136,367
Combined Value	**$271,427**
Value per GGE	**$1.29**



This proposal is confidential. RIN and LCFS values shown above are estimates based on the stated market assumptions and are subject to change with applicable environmental credit markets. The proposed 20% D3 RIN share, 20% LCFS share, and -250 CI dairy RNG commitment remain as stated.

Importantly, Clean Energy does not charge Basin Transit administrative fees or apply a discount to the applicable RIN or LCFS market prices used to calculate Basin Transit's share.

Station Maintenance Partnership

For more than a decade, Clean Energy has partnered with Basin Transit to provide the maintenance, technical expertise, and emergency response necessary to keep its CNG fueling stations operating safely and reliably.

Current Maintenance Program

- ✓ Preventive maintenance and inspections
- ✓ Corrective maintenance and repairs
- ✓ Local experienced technicians
- ✓ 24/7 call center and emergency response
- ✓ Technical troubleshooting and remote monitoring
- ✓ Parts procurement and inventory support

Basin Transit's maintenance pricing has remained unchanged since 2015. During that time, labor, insurance, travel, parts, and equipment costs have increased significantly.

To maintain the same level of local service and technical support Basin Transit has relied upon for more than a decade, Clean Energy proposes updated maintenance pricing effective January 1, 2027, with annual CPI adjustments beginning January 1, 2028.

Basin Transit	
Monthly	**Price**
Joshua Tree Bi-Weekly Inspections	$1,950
29 Palms Bi-Weekly Inspections	$1,950
Hourly Call Outs: Mon-Fri	$170
Hourly Call Outs; Sat-Sun-Holidays	$255
Total Monthly Inspection Fees	**$3,900**
Yearly	**Price**
Total Yearly Inspection Fees	**$46,800**



Renewable Natural Gas
Supply Proposal

Premium carbon-negative California dairy RNG, with complete Low Carbon Fuel Standard (LCFS) and RIN credit management.



PREPARED FOR	PREPARED BY
Basin Transit Authority 62405 Verbena Rd. Joshua Tree, CA 92252 Attn: Cheri Holsclaw General Manager	**Maas Energy Works, LLC** 1730 South Street Redding, CA 96001 David Canales, Director of RNG Development 714.461.9559 · david.canales@maasenergy.com

RNG SUPPLY PROPOSAL · NOVEMBER 10, 2026

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Letter of Introduction

November 10, 2026

Cheri Holsclaw
General Manager
Basin Transit Authority
62405 Verbena Rd, Joshua Tree, CA 92252
(760) 366-2986 · cheri@basin-transit.com

Re: Renewable Natural Gas (RNG) Supply Proposal

Dear Ms. Holsclaw,

Maas Energy Works ("MEW") appreciates the opportunity to supply Renewable Natural Gas (RNG) to Basin Transit as it prepares to renew its RNG agreement. Through this partnership, Basin Transit receives a reliable supply of premium carbon-negative California dairy RNG and a fully managed compliance program that generates value under the California Low Carbon Fuel Standard (LCFS) and the federal Renewable Fuel Standard (RFS).

As both the producer and supplier of our RNG, MEW provides Basin Transit with a direct and reliable fuel supply backed by our owned and operated dairy RNG facilities. This direct relationship provides long-term supply security, accountability, and transparency.

Basin Transit's two CNG stations dispense about 275,000 therms a year (241,228 gasoline gallon equivalents, GGE). Under MEW's five-year proposal, starting March 2027, Basin Transit's estimated share is **$308,658 in year one and $1,534,828 over the term**, or **$1,183,471 more** than its current agreement at the same credit prices. To switch, Basin Transit must notify Clean Energy by **December 13, 2026**; otherwise it renews automatically.

The MEW Advantage

Through this partnership Basin Transit receives:

- **Guaranteed access to premium carbon-negative California dairy RNG** through a fully verified book-and-claim structure that requires no changes to Basin Transit's existing utility provider, CNG fueling stations, vehicles, or fueling operations.
- **Complete LCFS and RFS program management with minimal staff involvement,** including registration, reporting, recordkeeping, credit generation, monetization, third-party verification, and audit support.
- **A direct relationship with the RNG producer,** providing greater reliability, transparency, and long-term supply security.
- **A fully managed program that generates recurring revenue** from Basin Transit's existing fuel consumption at no additional cost and with minimal staff involvement.

Our goal is simple: provide premium RNG, maximize the revenue generated from Basin Transit's fuel consumption, and manage all environmental credit and compliance activities on Basin Transit's behalf.

This proposal is valid for 90 days from the date of submittal. Please contact me at david.canales@maasenergy.com or (714) 461-9559 with any questions.

Sincerely,



David Canales
Director of RNG Development · Maas Energy Works, LLC

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1. Your Current Agreement vs. MEW
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At a Glance

MEW proposes a five-year agreement starting March 13, 2027, when Basin Transit's current term ends. At the same credit prices, it returns **more than four times** what Basin Transit receives under its current agreement. Every dollar figure below is an estimated forecast of Basin Transit's share of that revenue.

CURRENT AGREEMENT	MEW PROPOSAL	ADDITIONAL WITH MEW
$351,357	**$1,534,828**	**$1,183,471**
25% LCFS · 8% RIN · CI 48+ (landfill gas)	20.5% LCFS · 20.5% RIN · CI −250	Over the five-year term
$72,335 in year one	$308,658 in year one	$236,323 more in year one

Fuel	**100% California dairy Renewable Natural Gas**, delivered by book-and-claim.
Annual volume	**275,000 therms** (about 241,228 GGE) a year, with no minimum volume requirement.
Revenue share	**20.5% of LCFS credit revenue and 20.5% of RIN revenue** (current agreement: 25% LCFS, 8% RIN).
Carbon-Negative RNG Supply	100% California dairy RNG at a fixed settlement CI of **−250 gCO_2e/MJ**, compared with 48+ (landfill gas) under the current agreement.
Cost to Basin Transit	**None.** Basin Transit incurs no out-of-pocket costs to participate.
Operational change required	**None.** Basin Transit keeps its existing SoCalGas service, meters, CNG fueling stations, and vehicles.
Time to first delivery	**60** to **90 days** following contract execution.
Emissions benefit	At least **7,931 metric tons of CO_2e a year** below the current RNG supply, equivalent to removing **about 40 heavy-duty vehicles** from the road.

All values are an estimated forecast of Basin Transit's revenue share only, not the total value of the credits generated. Both agreements assume 241,228 GGE dispensed a year, $91.00 per LCFS credit, and $2.22 per RIN over five contract years starting March 13, 2027. Section 1 compares the two agreements and Section 8 shows the calculation.

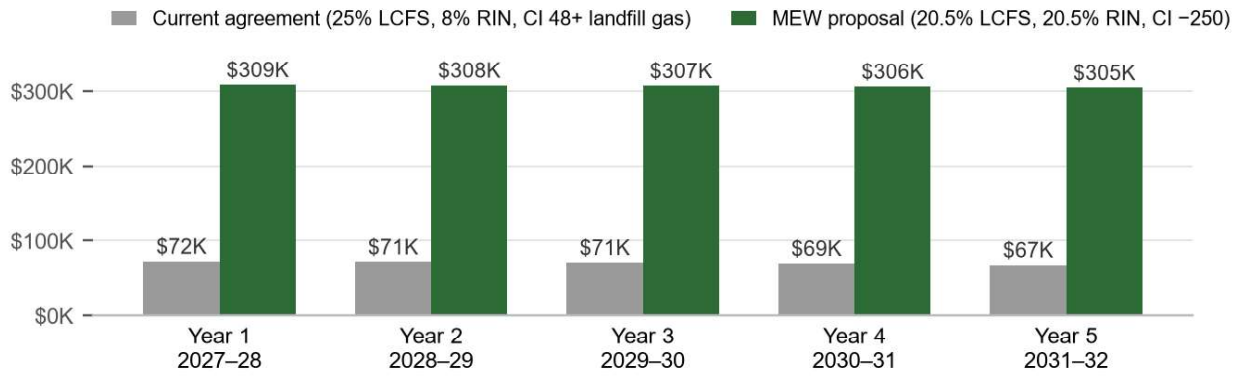
1. Your Current Agreement vs. MEW

Basin Transit's current agreement returns 25% of LCFS revenue and 8% of RIN revenue on landfill gas RNG with a carbon intensity (CI) of 48+ gCO_2e/MJ. MEW offers 20.5% of each on carbon-negative dairy RNG at a fixed CI of −250. Both columns below are an estimated forecast with the same fuel volume, credit prices, and contract years (year one runs March 2027 to March 2028), so the only difference is the terms.

Why a lower percentage pays more. LCFS credits depend on carbon intensity. At a CI of 48 or higher, Basin Transit's fuel generates at most about 622 credits a year; at −250 it generates about 8,553. A 20.5% share of 8,553 is worth far more than 25% of 622, and MEW's RIN share is more than two and a half times the current 8%.

Terms and estimated revenue, side by side

	Current agreement	MEW proposal
Share of LCFS credit revenue	25.0%	20.5%
Share of RIN revenue	8.0%	20.5%
Carbon intensity (gCO_2e/MJ)	48+ (landfill gas)	−250 (dairy), fixed
LCFS credits generated, year one (100%)	622	8,553
Basin Transit's LCFS credits, year one	156	1,753
Basin Transit's RINs, year one	26,209	67,160
Basin Transit's revenue, year one	$72,335	$308,658
Basin Transit's revenue, five-year term	**$351,357**	**$1,534,828**



Estimated forecast of Basin Transit's annual revenue under each agreement by contract year (March 13 to March 12), at $91.00 per LCFS credit and $2.22 per RIN.

Contract year	Current agreement	MEW proposal	Additional with MEW
Year 1 (2027–28)	$72,335	$308,658	$236,323
Year 2 (2028–29)	$71,500	$307,973	$236,473
Year 3 (2029–30)	$70,663	$307,286	$236,624
Year 4 (2030–31)	$69,478	$306,315	$236,837
Year 5 (2031–32)	$67,381	$304,596	$237,214
Five-year total	**$351,357**	**$1,534,828**	**$1,183,471**

Over five years, MEW's offer returns **$1,183,471 more** than the current agreement at the same credit prices: about **$237,000 more every year**, or 4.4 times the current total.

2. Supporting Basin Transit's Short-Range Transit Plan

Basin Transit's Short-Range Transit Plan (SRTP) for FY 2024/25 through FY 2029/30, reviewed by the SBCTA Transit Committee in October 2025, describes rising operating costs, a push for cost efficiency, and a major fleet and infrastructure investment program. MEW's additional revenue helps on all three, from fuel Basin Transit already buys.

Rising operating costs. From 2014 to 2024, Basin Transit's operating cost per vehicle revenue hour rose 81% and its cost per boarding rose about 250%, while farebox recovery fell from 14% to 8%. The SRTP projects operating expense rising from about $5.4 million in FY 2024/25 to $6.6 million in FY 2029/30. MEW's additional revenue of about $236,000 a year equals about 4% of annual operating expense and nearly matches Basin Transit's entire annual fare revenue of about $250,000.

Cost-efficiency goals. The SRTP restructures service to grow ridership within existing service hours and resources, and advises against raising fares to improve financial performance. Local Transportation Fund dollars cover about 73% of operating revenue, and one-time SB 125 funds are carrying part of the operating budget. MEW's revenue is recurring, comes from fuel Basin Transit already uses, and requires no new staff, equipment, or fare changes.

Fleet and infrastructure investment. The SRTP's five-year capital plan totals $9.1 million, including $3.7 million to replace eight vehicles as they reach the end of their useful life and $1.45 million for zero-emission projects such as electrical upgrades and charging equipment, with a zero-emission bus cost study planned for FY 2026/27. Over five years, MEW's additional revenue of about $1.18 million equals about 82% of that zero-emission budget, preserving other funds for transit priorities.

A bridge to zero emission. The SRTP continues CNG bus purchases for the next few years under CARB exemptions while Basin Transit plans its battery-electric transition. MEW's RNG makes that CNG fleet carbon-negative today. With no minimum volume, the agreement adjusts automatically as battery-electric buses replace CNG buses.

Where MEW's additional revenue fits

SRTP item	SRTP figure	MEW additional revenue
Annual fare revenue, FY 2027/28	$250,000	$236,323 a year (95%)
Total operating expense, FY 2027/28	$6,098,389	$236,323 a year (4%)
Zero-emission projects, FY 2025/26–2029/30	$1,450,000	$1,183,471 over five years (82%)
Vehicle replacement, eight vehicles	$3,695,173	$1,183,471 over five years (32%)

Source: Morongo Basin Transit Authority Short Range Transit Plan, final May 29, 2025 (Jarrett Walker + Associates), pp. 6–7 and 56–60; SBCTA Transit Committee agenda item 3, October 16, 2025.

3. Benefits of Partnering with MEW

Direct supply. Greater reliability. Basin Transit works directly with the producer of its RNG supply. MEW develops, owns, and operates the facilities that produce the RNG delivered under this agreement. With a portfolio of **90+ dairy-digester RNG facilities**, MEW provides Basin Transit with greater reliability, transparency, and long-term supply security backed by an established operating portfolio.

Generate recurring revenue from existing fuel consumption. MEW's California dairy RNG captures methane before it enters the atmosphere and converts it into renewable transportation fuel. This carbon-negative fuel surpasses net-zero emissions, delivers significant environmental benefits, and supports strong LCFS and RIN revenue generation from Basin Transit's existing fuel consumption.

No changes to existing operations. Basin Transit continues using its existing SoCalGas service, meters, CNG fueling stations, and vehicles. MEW delivers RNG through a verified book-and-claim structure, allowing Basin Transit to generate additional revenue without infrastructure upgrades, equipment modifications, or operational changes.

MEW manages the program. MEW manages all LCFS and RFS compliance activities, including registration, reporting, verification, credit generation, monetization, and audit support. Basin Transit can remain focused on core operations while MEW manages program administration and compliance requirements.

Proven performance. Every dairy digester project developed by MEW remains in operation today. As an owner, operator, and producer, MEW provides Basin Transit with a **reliable** RNG supply and the experience needed to successfully manage its environmental credit program.



MEW owns and operates every step, from the dairy digester to your pump.

4. How We Deliver RNG

MEW supplies Renewable Natural Gas (RNG) to Basin Transit through a verified **Book-and-Claim** program. Under this approach, Basin Transit continues purchasing natural gas through its existing SoCalGas service and fuels its CNG fleet as it does today. MEW matches Basin Transit's fuel consumption with an equivalent volume of premium California dairy RNG produced at MEW-operated facilities and injected into the pipeline network.

Basin Transit does not need to modify its utility service, fueling station, vehicles, or day-to-day operations. MEW manages the transition, compliance requirements, and environmental credit program from start to finish.

What is Book-and-Claim?

Book-and-Claim allows Basin Transit to receive the environmental benefits of Renewable Natural Gas without changing its existing utility service, fueling infrastructure, or vehicles. MEW injects RNG into the pipeline network and matches those renewable attributes to the fuel consumed at Basin Transit's CNG stations.

MEW Manages the Entire Process

MEW manages:

- RNG production and supply
- LCFS and RFS program administration
- Credit generation and monetization
- Regulatory reporting and verification
- Compliance management and audit support

What Basin Transit Gains

- A seamless transition to premium California dairy RNG
- No infrastructure upgrades or operational changes
- New revenue from existing fuel consumption
- Full LCFS and RFS program management by MEW
- A reliable RNG supply backed by MEW's portfolio of 90+ RNG facilities

5. Reliable Supply & Revenue Certainty

Reliable RNG supply. MEW develops, owns, and operates the facilities that produce the RNG delivered under this agreement. With a portfolio of **90+ dairy-digester RNG facilities**, MEW provides Basin Transit with a reliable supply of premium California dairy RNG backed by an established operating portfolio. If an individual facility experiences an outage, MEW continues supplying RNG from its broader portfolio, helping ensure uninterrupted service.

Premium California dairy RNG. MEW supplies 100% California dairy RNG produced at facilities across California's Central Valley. MEW delivers 100% dairy RNG, the lowest-carbon feedstock in the LCFS program. Representative facilities in our California dairy portfolio:

Facility (location)	Digester technology
Legacy Ranch (Pixley, CA)	Covered lagoon
Vander Poel Dairy (Pixley, CA)	Covered lagoon
Cornerstone Ranch (Hanford, CA)	Covered lagoon
Still Water Ranch (Hanford, CA)	Covered lagoon
Red Rock Dairy (Merced, CA)	Covered lagoon
Open Sky Dairy (Riverdale, CA)	Covered lagoon
Lone Oak #2 (Fresno, CA)	Covered lagoon

MEW's approved RFS and LCFS pathway documentation is available to Basin Transit on request.

Revenue Certainty

MEW calculates revenue sharing using a fixed settlement carbon intensity of **−250 gCO_2e/MJ** for the full contract term. This fixed value provides predictable revenue projections and allows Basin Transit to understand how projected LCFS revenues are calculated. MEW backs this commitment with its own RNG portfolio rather than relying on third-party supply.

6. Credit Management & Regulatory Compliance

Reporting Entity and RIN Separator. MEW serves as the CARB Reporting Entity and EPA RIN Separator for the program. MEW manages all compliance activities, reporting, verification, recordkeeping, and regulatory requirements associated with the California Low Carbon Fuel Standard (LCFS) and Renewable Fuel Standard (RFS). MEW also assumes the program administration and third-party verification responsibilities required to support ongoing compliance, resulting in no additional cost to Basin Transit.

MEW generates and monetizes environmental credits. Basin Transit's fuel consumption generates both LCFS credits and Renewable Identification Numbers (RINs), creating two revenue streams from the same fuel volume. MEW generates, manages, and monetizes these credits on Basin Transit's behalf.

MEW manages reporting and payments. MEW completes all required reporting, verification, and recordkeeping activities and maintains program records. MEW distributes Basin Transit's share of credit revenue on an ongoing basis, including RIN revenue generated monthly and LCFS revenue generated quarterly.

What Basin Transit Gains

- Full LCFS and RFS compliance management
- No regulatory reporting responsibilities
- No credit generation or administration requirements
- New revenue from existing fuel consumption
- One accountable partner managing the program from compliance through credit monetization

7. Transparency: The Carburetor Portal

MEW provides Basin Transit with secure access to **Carburetor**, MEW's environmental credit management platform. Through Carburetor, Basin Transit can track RNG deliveries, environmental credit activity, revenue generation, and program performance from a single dashboard.

Carburetor Provides

- **Compliance and program reporting.** Track RNG deliveries, environmental credit activity, revenue generation, and program documentation through a centralized platform.
- **Customer dashboard.** View RNG deliveries, LCFS and RIN credit activity, realized sale prices, revenue generated, payment history, and downloadable reports from one secure location.

Transparent Revenue Reporting

MEW provides ongoing reporting that tracks fuel volumes, credits generated, credits sold, and revenue distributions. Basin Transit can review program activity, revenue performance, and supporting documentation through Carburetor, providing clear visibility into every stage of the program.

What Basin Transit Receives

Deliverable	Frequency
Portal dashboard – deliveries, credit activity, sale prices, and revenue reporting.	**Live**
RIN generation statement and revenue-share payment.	**Monthly**
LCFS credit generation statement and revenue-share payment.	**Quarterly**
Transparency workbook – volumes, credits generated, realized sale prices, and revenue-share calculations.	**Quarterly**
Third-party verification and regulatory reporting.	**Annually**

8. Commercial Proposal (Revenue Sharing)

MEW guarantees delivery of 100% California dairy RNG based on Basin Transit's actual fuel consumption and returns a share of the LCFS and RIN revenue generated by Basin Transit's CNG stations.

Basin Transit is not required to purchase a minimum fuel volume. Revenue increases or decreases based on actual fuel consumption and market prices for LCFS credits and RINs.

WHAT THE FIGURES IN THIS SECTION REPRESENT

Every credit count, RIN count, and dollar value shown in this section represents Basin Transit's revenue share only: 20.5% of LCFS credits and 20.5% of RINs.

These figures are not the total (100%) quantity of environmental credits generated by Basin Transit's fuel consumption, and they are not the total gross market value of those credits. MEW retains the balance of the credit value and, in exchange, supplies the RNG and performs and funds all program registration, reporting, third-party verification, credit generation, monetization, and audit work at no cost to Basin Transit.

Pricing and program assumptions

Pricing assumption	Value
Estimated annual volume	275,000 therms, about 241,228 GGE (no minimum volume required)
Settlement Carbon Intensity (CI)	−250 gCO_2e/MJ (fixed for the contract term)
RNG supply	100% California dairy RNG
Assumed RIN market price	$2.22 per RIN
Assumed LCFS market price	$91.00 per credit
Basin Transit's share of LCFS credit revenue	20.5%
Basin Transit's share of RIN revenue	20.5%
RIN payment distribution to Basin Transit	Monthly
LCFS payment distribution to Basin Transit	Quarterly
Term modeled	Five contract years, March 13, 2027 to March 12, 2032
Current agreement (comparison only)	25% LCFS, 8% RIN, CI 48+ (landfill gas); same volume, prices, and years

These projections are an estimated forecast. Actual revenue will vary based on fuel consumption and market prices for LCFS credits and RINs.

Basin Transit's fuel volume

MEW based the annual volume on Basin Transit's SoCalGas statements for its Joshua Tree and Twentynine Palms CNG stations, which include public sales. The 12 billing months from July 2024 to June 2025 total 264,918 therms. January to June 2025 totals 140,095 therms, an annual pace of about 280,000. This proposal uses 275,000 therms a year.

Billing month	Joshua Tree	Twentynine Palms	Total
Jul 2024	12,966	8,748	21,714
Aug 2024	14,153	8,721	22,874
Sep 2024	15,699	12	15,711
Oct 2024	15,450	7,096	22,546
Nov 2024	12,908	6,773	19,681
Dec 2024	14,545	7,752	22,297
Jan 2025	15,835	7,460	23,295
Feb 2025	13,486	7,556	21,042
Mar 2025	14,853	8,542	23,395
Apr 2025	15,268	7,384	22,652
May 2025	16,153	9,338	25,491
Jun 2025	19,558	4,662	24,220
July 2024 to June 2025	**180,874**	**84,044**	**264,918**

Source: SoCalGas natural gas vehicle fuel statements for both stations, billing months July 2024 to June 2025 (statements mailed July 8, 2025). Twentynine Palms billed 12 therms in September 2024.

How MEW calculates Basin Transit's revenue

MEW derives Basin Transit's projected revenue in five steps. The worked example below uses the first contract year, March 2027 to March 2028. The same method applies to every year of the term.

Step	What happens	Year one example (2027–28)
Step 1 **Fuel dispensed**	Basin Transit fuels its CNG fleet exactly as it does today. MEW meters the volume dispensed at Basin Transit's CNG stations.	**241,228 GGE dispensed**
Step 2 **RNG matched**	MEW matches that volume with 100% California dairy RNG by book-and-claim at a fixed settlement carbon intensity. The matched fuel generates LCFS credits under CARB's LCFS program and D3 RINs under the federal RFS.	**241,228 GGE matched at a settlement CI of −250 gCO_2e/MJ**
Step 3 **Basin Transit's share applied**	MEW applies Basin Transit's contractual revenue share to the LCFS credits and to the RINs that volume generates. Only Basin Transit's share appears in the schedule below.	**LCFS: 20.5% share = 1,753.42 credits to Basin Transit** **RIN: 20.5% share = 67,160.43 RINs to Basin Transit**
Step 4 **Basin Transit's share valued**	MEW values Basin Transit's share of each credit stream at the assumed market price.	**LCFS: 1,753.42 × $91.00 = $159,562** **RIN: 67,160.43 × $2.22 = $149,096**
Step 5 **Streams combined**	MEW adds the two streams to reach Basin Transit's total projected revenue for the year, then pays Basin Transit: RIN revenue monthly and LCFS revenue quarterly.	**$159,562 + $149,096 = $308,658 to Basin Transit in year one**

THE CALCULATION IN FULL

Basin Transit's LCFS revenue = (LCFS credits generated × Basin Transit's LCFS share %) × LCFS credit price
Basin Transit's RIN revenue = (RINs generated × Basin Transit's RIN share %) × RIN price
Basin Transit's total revenue = Basin Transit's LCFS revenue + Basin Transit's RIN revenue

In Step 3 Basin Transit's share is shown to two decimal places because a percentage share of a whole credit is a fractional quantity. The schedule below rounds credit and RIN counts to the nearest whole unit and dollar values to the nearest dollar, so a rounded count multiplied by the assumed price may differ from the value shown by a few dollars. Totals are calculated from unrounded values.

How to read the schedule

The schedule shows Basin Transit's revenue from both **LCFS credits** and **RINs**. Together these two streams make up Basin Transit's total projected revenue.

California's LCFS program lowers the program benchmark carbon intensity each year, which gradually reduces the number of credits a fixed carbon intensity generates. Basin Transit's LCFS revenue therefore declines slightly in later years. RIN generation stays level because it depends on the volume of fuel dispensed rather than on the benchmark.

The **Cumulative** column carries the running total, so the final row equals Basin Transit's total projected revenue over the five-year term. MEW distributes **RIN revenue monthly** and **LCFS revenue quarterly**.

Five-Year RNG Supply Agreement, March 2027 to March 2032

MEW supplies 100% California dairy RNG based on Basin Transit's actual fuel consumption and returns a share of the LCFS and RIN revenue generated by Basin Transit's CNG stations.

Under this agreement Basin Transit receives:

- **20.5% of the LCFS credit revenue** generated from Basin Transit's fuel consumption.
- **20.5% of the RIN revenue** generated from Basin Transit's fuel consumption.

Basin Transit: Estimated Revenue at a 20.5% Share, March 2027 to March 2032

All credit counts, RIN counts, and dollar values in this schedule are Basin Transit's 20.5% share only, not the total credits generated or their total value.

Contract year	LCFS share	LCFS credits	LCFS revenue	RIN share	RINs	RIN revenue	Total revenue	Cumulative
2027–28	20.5%	1,753	$159,562	20.5%	67,160	$149,096	**$308,658**	**$308,658**
2028–29	20.5%	1,746	$158,876	20.5%	67,160	$149,096	**$307,973**	**$616,630**
2029–30	20.5%	1,738	$158,190	20.5%	67,160	$149,096	**$307,286**	**$923,917**
2030–31	20.5%	1,728	$157,219	20.5%	67,160	$149,096	**$306,315**	**$1,230,232**
2031–32	20.5%	1,709	$155,499	20.5%	67,160	$149,096	**$304,596**	**$1,534,828**
Term total	**20.5%**	**8,674**	**$789,347**	**20.5%**	**335,802**	**$745,481**	**$1,534,828**	**$1,534,828**

In year one Basin Transit receives an estimated **$308,658** as its 20.5% share. Over the five-year term Basin Transit receives an estimated **$1,534,828**, averaging $1.27 per GGE dispensed. These amounts are Basin Transit's share of the revenue generated, not the total value of the credits its fuel consumption produces.

NOTE ON THE FIGURES IN THIS SECTION

The credit counts, RIN counts, and dollar values shown in the schedule above represent Basin Transit's projected revenue under the proposed revenue-sharing agreement. **They do not represent the total gross value of all environmental credits generated by Basin Transit's fuel consumption.**

MEW retains the balance of that value and, in exchange, supplies the RNG and performs and funds all LCFS and RFS registration, reporting, third-party verification, credit generation, monetization, and audit activities at no cost to Basin Transit. All projections are an estimated forecast and will vary with actual fuel volume and with market prices for LCFS credits and RINs.

Revenue and Emissions Summary

The schedule above shows the revenue Basin Transit can expect to receive as its share of the LCFS and RIN programs. MEW manages the RNG supply, the environmental credit program, and all compliance requirements, allowing Basin Transit to convert its existing fuel consumption into a recurring source of revenue without additional costs, infrastructure upgrades, or operational changes.

Switching from Basin Transit's current landfill gas RNG (CI 48+) to MEW's carbon-negative California dairy RNG (CI −250) lowers the carbon intensity of its fuel by at least 298 gCO_2e/MJ, reducing greenhouse gas emissions by at least **7,931 metric tons of CO_2e a year**, equivalent to **removing about 40 heavy-duty vehicles** from the road. Basin Transit achieves these benefits with its existing CNG fleet, fueling stations, and day-to-day operations.

9. Company Qualifications & Team

An Established RNG Partner. Maas Energy Works (MEW) has developed, owned, and operated dairy RNG projects since 2010. Headquartered in Redding, California, MEW operates **90+ dairy-digester RNG facilities** and employs more than **220 biomethane professionals**. Basin Transit contracts directly with the producer of its RNG supply, not a broker or aggregator.

Integrated Platform. Reliable Service. MEW manages every stage of the RNG value chain, including project development, construction, operations, environmental credit management, and in-house equipment

manufacturing through Maas Motor Works. This integrated approach allows MEW to maintain direct control over facility performance, supply reliability, and customer service.

Key personnel

Daryl Maas, Chief Executive Officer. Founder and CEO of Maas Energy Works with more than eighteen years of biogas industry experience.

David Canales, Director of RNG Development. Primary point of contact for Basin Transit and coordinator of ongoing customer support, reporting, and program administration.

Dan Spiecker, Commercial Director. Oversees RNG supply agreements, environmental credit sales, and gas portfolio management.

Wade Watkins, Environmental Commodities Manager. Leads LCFS program administration, reporting, and environmental credit monetization.

Meegen Gordon, Renewable Fuel Standard Manager. Leads EPA Renewable Fuel Standard compliance and RIN generation activities.

Stephen Hatley, Chief Financial Officer. Oversees revenue-share administration and financial management.

Ricky Timms, CPA, Chief Accounting Officer. Oversees settlement accounting, environmental credit reporting, and revenue reconciliation.

10. Timeline and Next Steps

Basin Transit signed its current agreement on January 27, 2022, and service began 45 days later, on March 13, 2022. The initial term ends on or about March 13, 2027. After that, the agreement renews automatically each year unless Basin Transit gives Clean Energy written notice that it will not renew.

NOTICE TO CLEAN ENERGY DUE BY DECEMBER 13, 2026

Basin Transit must notify Clean Energy in writing by December 13, 2026 that it will not renew the current RNG agreement. Otherwise, the agreement renews automatically for another year. If the Board needs more time to approve the MEW agreement, Basin Transit could continue with Clean Energy month to month until MEW service begins.

Timeline

Date	Milestone
January 27, 2022	Current agreement signed
March 13, 2022	Current service begins
By December 13, 2026	**Basin Transit gives Clean Energy written notice that it will not renew. Without it, the agreement renews automatically.**
December 2026 to March 2027	Board approves the MEW agreement and Basin Transit signs. MEW prepares RNG supply and LCFS and RFS reporting for both stations (60 to 90 days).
March 13, 2027	Current initial term ends; MEW supply and revenue sharing begin
March 2032	Five-year MEW term ends

By partnering with MEW, Basin Transit can generate new revenue from its existing fuel consumption, reduce greenhouse gas emissions, and participate in the LCFS and RFS programs without infrastructure upgrades, operational changes, or additional administrative responsibilities.

To move forward, please sign below and return this proposal to MEW. We welcome the opportunity to present this proposal to Basin Transit's Board of Directors and to answer any questions through a follow-up call or site visit.

Name _____ **Title** _____

Signature _____ **Date** _____

This proposal is valid for 90 days from November 10, 2026.

QUESTIONS ABOUT THIS PROPOSAL

David Canales
Director of RNG Development · Maas Energy Works, LLC
714.461.9559 · david.canales@maasenergy.com
1730 South Street, Redding, CA 96001

BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: CNG Compressor Upgrade

Clean Energy has offered Basin Transit a gently used, refurbished CNG compressor that was no longer in service. The technician who maintains our station was asked to dismantle it, said it would fit our needs perfectly, and their tech team agreed after a site visit. Our current compressor suffers from long periods of downtime because most of its parts are obsolete or very hard to find, so a replacement would improve reliability and give us a second layer of protection against fueling interruptions.

Given our long relationship with Clean Energy, the compressor itself is effectively being provided at no charge. Our costs are the pressure release valve, freight, construction, and engineering and project management, with a budgetary price of $1,073,551. The project also requires a new SCE transformer to move the site from 208V to 480V power. The transformer, trenching and related electrical work are not included in this price and are still to be determined. The new transformer would also give Basin Transit room to support future electrical needs.

Funding for this project would come from Local Transportation Funds (LTF) reserved for facility improvements.

STAFF RECOMMENDATION: AUTHORIZE THE PURCHASE OF THE CNG COMPRESSOR AND STATION UPGRADE FROM CLEAN ENERGY



Station Upgrade Proposal

CNG Compressor & Electrical Upgrade

PREPARED FOR

Basin Transit
Attn: Cheri Holsclaw
62405 Verbena Road, Joshua Tree, CA 92252

PREPARED BY

Peter Oakman
Account Manager, Transit | Clean Energy
November 4, 2026

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November 4, 2026

Basin Transit

Attn: Cheri Holsclaw
62405 Verbena Road
Joshua Tree, CA 92252

Re: Site Upgrade

Dear Cheri,

Thank you for the opportunity to present this proposal for the Basin Transit CNG fueling station upgrade. Clean Energy has developed a recommended upgrade solution designed to enhance station reliability, increase fueling capacity, and support the long-term operational needs of Basin Transit's growing fleet.

The proposed improvements are intended to modernize key station components while providing the foundation for increased operational flexibility and redundancy in the years ahead

This proposal outlines Clean Energy's recommended scope of work and includes:

- Overview of the proposed station upgrades
- Equipment specifications and project assumptions
- Budgetary pricing for equipment and installation
- Conceptual Plan

Clean Energy values our relationship with Basin Transit and appreciates the trust your team has placed in us to support this important project. We remain committed to delivering safe, reliable, and cost-effective fueling infrastructure solutions that help ensure uninterrupted service for your riders and operations.

We look forward to reviewing this proposal with your team and discussing the best path forward. Should you have any questions, please do not hesitate to contact me directly.



Peter Oakman
Account Manager, Transit. Clean Energy
Peter.Oakman@cleanenergyfuels.com 949.429.9442

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Station Upgrade Summary

CE will install a refurbished IMW compressor, along with a new main switchboard and starter panel, at the customer's existing station to increase capacity for both the fast-fill dispensers and the bus time-fill system. The objective is to improve fueling flow rates while also providing additional system redundancy.

A new utility transformer must be installed to support the new compressor, as the existing electrical service is 208V while the new compressor requires 480V. This scope is not included in our budgetary estimate, as it requires further investigation and coordination with the utility to determine the upgrade requirements and associated costs.

GC shall replace the existing dual-sided dispenser with a refurbished unit supplied by CE. GC shall be responsible for connecting the new dispenser to the existing gas tubing, electrical conduits, and all associated equipment utilizing the existing underground infrastructure. All existing underground gas, electrical, and communication infrastructure is intended to be reused as part of this installation.

1. **EXCLUSIONS AND ASSUMPTIONS**
    1. No parking lot painting, striping, paving, or sealing is included in our GC SOW.
    2. Clean Energy Estimate excludes electrical utility upgrades. No costs are included for a new utility transformer, transformer pads, primary or secondary electrical conduits, trenching, utility-installed equipment, or any associated electrical infrastructure required to provide power to the new switchboard. This scope requires further investigation and coordination with the utility and is mandatory for operation of the new system. Any costs associated with these utility upgrades needs more investigation.
    3. Clean Energy is not responsible for any underground obstructions.
    4. Clean Energy assumes soils suitable for building and does not require contamination remediation. No cost for soil contamination or remediation efforts are included in our budget or scope of work.
    5. CE assumes all obstructions will be removed prior to our GC arriving to the site for construction activities.
    6. Clean Energy's budget does not include any stormwater plans or drainage modifications to the existing surface conditions.
    7. Estimate does not include tariffs. If tariffs are enacted, additional costs will apply.
    8. Pricing is valid for 60 days.
2. **WARRANTY –** one year standard

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Proposed Equipment

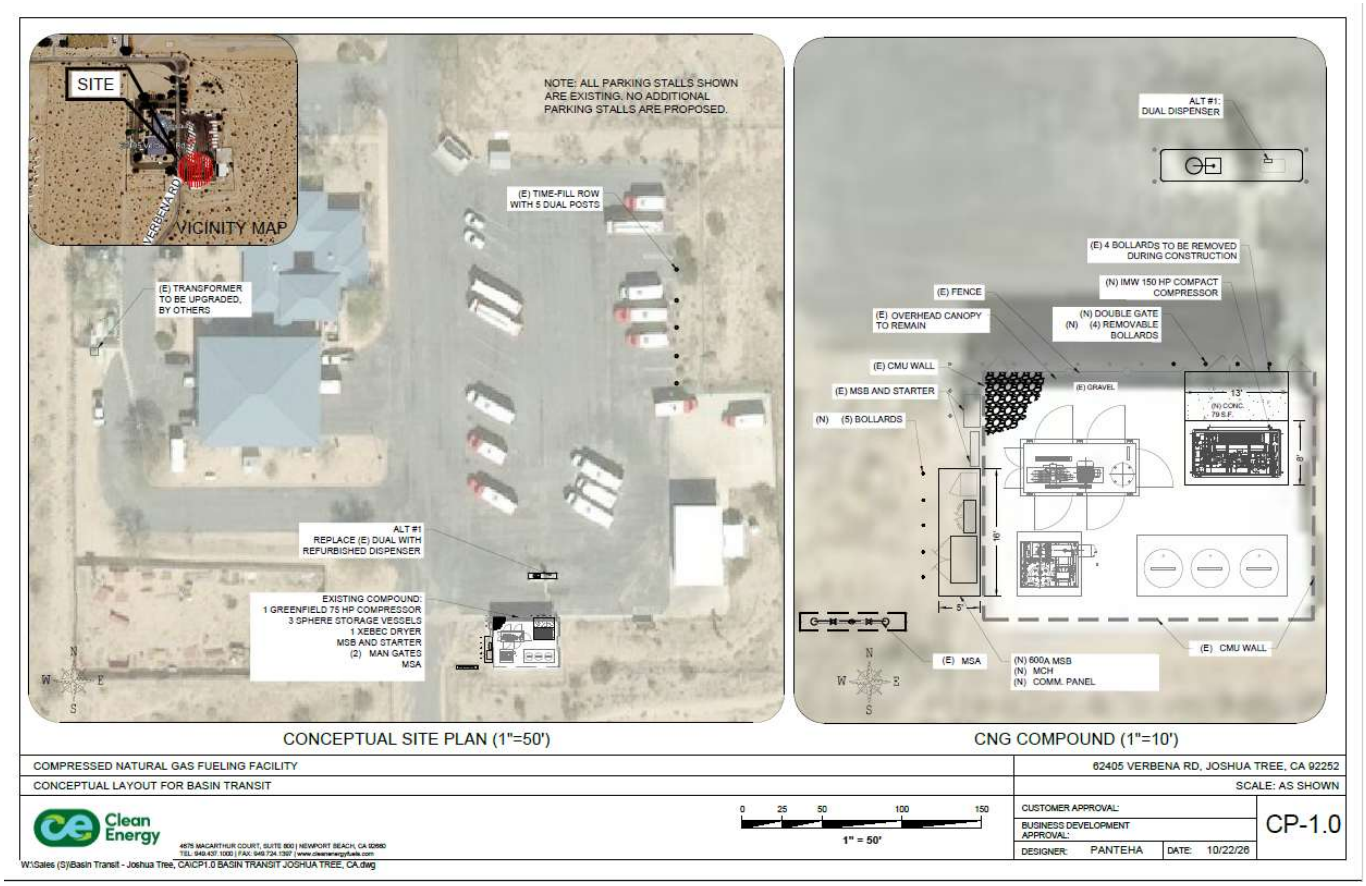
Item Description	Further Item Details	Quantity
Compressor	**Make:** ☐ANGI ☐Bauer ☒IMW ☐Other- **Model:** COMPACTCNG IMW50-7250DA-150-4500-5AC **Inlet Pressure Range:** 10 - 15 PSIG **Design Flow Rate Range:** - 260 SCFM **Electrical Specifications:** 150 HP, 460 VAC, 60 Hz **Prime Mover:** ☒Electric Motor ☐Gas Engine Drive **Cold Weather Package:** ☐Yes ☒No **Arrangement:** ☒Single/Simplex ☐Twin/Duplex ☐IMW bridge kit **Valve control:** ☒Pilot gas (CNG) ☐Instrument air (air comp.)	1
Inlet Kit	**Size:** ☐1" ☐2" ☒3" ☐4" ☐6" **Flange Rating:** ☒150# ☐300# ☐Other- PSIG	1
MCH & MCCs	**Hazardous Area Classification:** Non Hazardous **Short Circuiting Current Rating (SCCR):** 65kA **PLC & HMI:** ☐Allen Bradley ☐Horner ☒Siemens **Starter:** ☒soft starter (Standard) ☐VFD ☐N/A (engine drives) **Heating/Cooling:** ☐Heater ☐A/C **Dryer Breaker:** ☐Included ☐Not included	1
Communication Panel	**Make:** ☐ANGI ☒CE **Type:** ☒Comm box ☐CP400 ☐FSSP Jr. ☐FSSP ☐Amazon FSSP **No. dispenser relays:** **POS Type:** ☐None ☒Comdata ☐ Other- **Comm. Type**: ☒Wireless ☐hard wire ☐telephone **Moxa Required?:** ☒Yes ☐No **A/C Required?:** ☒Yes ☐No	1
Electrical Switchboard	**Rating:** 600 Amps **KAIC Rating:** ☒65 Other- **Heating:** ☐Heater **Genset controls:** ☒None ☐ATS ☐MTS ☐Kirk key ☐Lug box	1

Station Upgrade Base Proposal

Clean Energy		
PROJECT SUMMARY		
Date:	11/4/2026	
Project:	Basin Transit CNG Station Upgrade	
Address:	62405 VERBENA RD, JOSHUA TREE, CA 92252	
FUELING SPECIFICATIONS		
Pressure at MSA	30 PSIG	
Pressure at Compressor	25 PSIG	
No. of vehicles	20	
DGE/day/vehicle	60	
Fueling window (hours)	10	
DGE required in fueling window	1200	
PROPOSED SYSTEM CAPABILITIES		
DGE/hr each compressor	112	
DGE/hr combined compressors	171	
DGE dispensed in fueling window	1709	
SCFM each compressor	260	
SCFM combined	396	
BUDGET		
CONSTRUCTION	$	699,829
EQUIPMENT & FREIGHT	$	146,607
ENGINEERING & PROJECT MGMT	$	206,542
BASE ESTIMATE	**$**	**1,052,978**
Insurance	**$**	**-**
Bonding	**$**	**10,530**
Capital Interest & ARO	**$**	**286**
Tariff	**$**	**-**
Est. TAXES	**$**	**9,757**
TOTAL PROJECT BUDGETARY PRICE	**$**	**1,073,551**

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Conceptual Plan



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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Bus Stop Improvement (IFB #26-02)

Staff is requesting approval to proceed with IFB #26-02. This project involves providing the necessary labor, equipment, and materials to construct two (2) bus turnouts, asphalt, and installing Basin Transit bus shelters in Yucca Valley.

1. Westbound on Highway 62 near Dumosa (by Carl's Jr);
2. Eastbound at 55585 Highway 62 (by Dr. Thomas & Assoc)

This bus stop improvement project is entirely funded by Low Carbon Transit Operations Project (LCTOP).

STAFF RECOMMENDATION: APPROVE IFB #26-02, BUS TURNOUT AND SHELTER; AUTHORIZE STAFF TO AWARD PROJECT TO LOWEST RESPONSIVE BIDDER

Basin Transit

Notice to Contractors, Instructions to Bidders, Special Provisions, Proposal & Contract for:

BUS TURNOUT AND SHELTER

AT

55585 SR62
AND
CARL'S JR
IN
TOWN OF YUCCA VALLEY

(IFB 26-02)

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BASIN TRANSIT

Bus Turnout and Shelter (IFB 26-02)

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NOTICE INVITING SEALED BIDS
BASIN TRANSIT

Bus Turnout and Shelter (IFB 26-02)

BIDS MUST BE RECEIVED BY: **10:00 a.m. on April 16, 2027**
BIDS TO BE OPENED BY: **10:00 a.m. on April 16, 2027**

PLACE OF BID RECEIPT:
General Manager
Basin Transit
62405 Verbena Road
Joshua Tree, CA 92252

NOTICE IS HEREBY GIVEN that the Basin Transit, County of San Bernardino, California, will receive up to, but not later than the time set forth above, sealed contract bids for the award of a contract for the above project. All bids shall be made on the form furnished by the Basin Transit and shall be opened and publicly read aloud at the above-stated time at the place of bid receipt identified above.

Bids must be placed in a sealed package with the project name and identification number typed or clearly printed on the lower left corner of the package.

PROJECT IDENTIFICATION NAME: **Bus Turnout and Shelter (IFB 26-02)**

DESCRIPTION OF WORK: Provide necessary labor, equipment and materials to construct concrete sidewalk, concrete bus shelter pad, and install Basin Transit furnished bus shelter, and associated work at 55585 Highway 62 and Carl's Jr., in the Town of Yucca Valley, as specified on the drawings, and in these specifications and special provisions, and as directed by the General Manager.

ENGINEER'S ESTIMATE: $372,000

COMPLETION OF WORK: All work shall be completed within **30 working days** following written notice to proceed from the Basin Transit.

OBTAINING BID DOCUMENTS: Contract documents for the above referenced project may be obtained at the Office of the General Manager, Basin Transit, 62405 Verbena Road, Joshua Tree, California 92252, upon payment of **$15.00** for each set if picked up in person, or **$35.00** if mailed. Requests for mailing shall be made two weeks minimum prior to bid opening date to the Basin Transit at (760) 366-2986. This amount is not refundable.

BID BOND: Each bid response shall be accompanied by the bid securities and attachments as required in Section B – Instructions to Bidders, in an amount not less than ten percent (10%) of the amount named in the bid.

PREVAILING WAGE RATES: Pursuant to the Labor Code of the State of California, the Director of Industrial Relations has determined the general prevailing rate of wages and employer payments for health and welfare, vacation, pension and similar purposes applicable to the work to be done. The General Prevailing Wage Determinations are available at http://www.dir.ca.gov/OPRL/pwd/. The Contractor to whom the contract is awarded, and the subcontractors under him must pay not less than these rates for this area to all workers employed in the execution of this contract.

CONTRACTOR'S LICENSE: In accordance with the Provisions of California Public Contract Code Section 3300, the Basin Transit has determined that the Contractor shall possess a valid Class [A] General Engineering contractor's license at the time that the contract is awarded. Failure to possess the specified license shall render the bid as non-responsive and shall act as a bar to award of the contract to any bidder not possessing said license at the time of award.

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SUBSTITUTE SECURITIES FOR RETENTION MONEYS: In accordance with Part 5 (Section 22300), Division 2 of the Public Contract Code, a contractor may substitute securities for retention moneys withheld by a public agency to ensure performance under this contract. At the request and expense of the contractor, securities equivalent to the amount withheld shall be deposited with the Basin Transit, or with a state or federally chartered bank, as the escrow agent, who shall then pay such moneys to the contractor, and upon satisfactory completion of the contract, the securities shall be returned to the Contractor.

REJECTION OF BIDS: The Basin Transit reserves the right to reject any or all bids or any parts thereof and waive any irregularities or informalities in any bid or in the bidding and to make awards in all or part in the best interest of the Basin Transit.

WITHDRAWAL OF BID: No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening bids.

DEPARTMENT OF INDUSTRIAL RELATIONS REQUIREMENTS:

- No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].
- No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
- Contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner for all new projects awarded.

BASIN TRANSIT

By:_____ Date: ___October 27, 2026___

Danny Chow
Project Engineer

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INSTRUCTION TO BIDDERS

FORM OF PROPOSAL: The proposal shall be made on the bidding schedule ("Proposal") herein. The proposal shall be enclosed in a sealed envelope bearing the name of the bidder and the name of the project as described under Section “A”.

DELIVERY OF PROPOSALS: The proposal shall be delivered by the time and to the place stipulated in the Notice Inviting Sealed Bids. It is the bidder's sole responsibility to see that his proposal is received in proper time. Any proposal received after the scheduled closing time for receipt of proposals may be returned to the bidder unopened unless an extension has been granted by the Basin Transit. Bidders or their authorized agents are invited to be present.

MODIFICATIONS AND ALTERNATIVE PROPOSALS: Unauthorized conditions, limitations or provisos attached to a proposal will render it informal and may be cause for rejection. The complete proposal forms shall be without inter-lineations, alterations or erasures, unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid. No oral, telegraphic or telephonic proposals or modifications will be considered.

WITHDRAWAL OF PROPOSAL: The proposal may be withdrawn upon request by the bidder without prejudice to himself prior to, but not after the time fixed for opening of bids, provided that the request is in writing, has been executed by the bidder or his duly authorized representative, and is filed with the General Manager. No proposal may be withdrawn during the period of sixty (60) calendar days after the opening of proposals.

BIDDER'S SECURITY: Each bid shall be accompanied by a certified or cashier's check payable to the Basin Transit or a satisfactory bid bond in favor of the Basin Transit executed by the bidder as principal and a satisfactory surety company as surety, in an amount not less than ten percent (10%) of the amount named in the bid. The check or bid bond shall be given as a guarantee that the bidder shall execute the contract if it is awarded to him in conformity with the contract documents and shall provide the evidence of insurance and furnish the necessary bonds as specified in the contract documents, within fifteen (15) calendar days after written notice of the award. In case of the bidder's refusal or failure to do so, the check or bond, as the case may be, shall be forfeited to the Basin Transit. No bidder's bond will be accepted unless it conforms substantially to Section "D".

APPROXIMATE ESTIMATE: The quantities shown in the proposal form, and in the estimate included in the Special Provisions, shall be considered as approximate only, being listed therein for the purpose of serving as a general indication of the amount of work or materials to be performed or furnished, and as a basis for the comparison of bids; and the Basin Transit does not guarantee nor agree, either expressly or by implication, that the actual amount required will correspond therewith, but reserves the right to increase or decrease the amount of any item or portion of work or material to be performed or furnished, or to omit any such item or portion, in accordance with the Special Provisions or Standard Specifications, under which the work is to be constructed, without any way invalidating the contract, should such increase, decrease or omission be deemed necessary or expedient.

ADDENDA: The General Manager may, from time to time, issue addenda to the contract documents during the period of advertising for bids, for the following purposes: (a) revising Prevailing Wage Scales, or (b) clarifying, correcting or otherwise amending quantities of work under Special Provisions, plans or bid proposal.

Securers of contract documents shall be notified of, and furnished with, copies of such addenda, either by certified mail or personal delivery, during the period of advertising at no additional cost.

DISCREPANCIES IN PROPOSALS: The bidder shall set forth each item of work, in clearly legible figures, a unit or line item bid for the item in the respective spaces provided for this purpose.

In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail, provided, however, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or in the case where the unit price is the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

(1) As to lump sum items, the amount set forth in the "Total" column shall be the unit price.

(2) As to unit price items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price.

In case of discrepancy between words and figures, the words shall prevail.

COMPETENCY OF BIDDERS: In selecting the lowest responsible bidder, consideration will be given not only to the financial standing, but also to the general competency of the bidder for the performance of the work covered by the proposal. To this end each proposal shall be supported by a statement of the bidder's experience on the form entitled "Information Required of Bidder" bound herein. No agreement for the work will be executed with a contractor who is not licensed in accordance with the laws of the State of California under applicable provisions of the Business and Professions Code. The licensing requirements for contractors shall apply also to subcontractors.

BIDDER'S EXAMINATION OF SITE AND CONTRACT DOCUMENTS: Bidders must satisfy themselves by personal examination of the location of the proposed work and by such other means as they may prefer as to the proposal, plans, specifications, contract form and actual conditions and requirements of the work, and shall not at any time after submission of the bid, dispute, complain, or asset that there was any misunderstanding in regard to the conditions to be encountered, the character, quality, and quantities of work to be performed and materials to be furnished, and the requirements of the proposal, plans, specifications, and the contract form. The submission of a proposal shall be considered conclusive evidence that the bidder has made such examination.

DISQUALIFICATION OF BIDDERS: No person, firm, or corporation shall be allowed to make, file or be interested in more than one bid for the same work, unless alternate bids are specifically called for. A person, firm or corporation that has submitted a subproposal to a bidder, or that has quoted prices of materials to a bidder is not hereby disqualified from submitting a subproposal or quoting prices to other bidders or making a prime proposal. If there is a reason to believe that collusion exists among the bidders, all bids will be rejected.

RETURN OF BID SECURITY: The successful bidder's proposal guarantee shall be held until the contract is executed. Bid security shall be returned to unsuccessful bidders within twenty (20) calendar days after the successful bidder has signed the contract.

AWARD OF CONTRACT: The Basin Transit reserves the right to reject any or all bids or any parts thereof or to waive any irregularities or informalities in any bid or in the bidding. The award of the contract, if made by the Basin Transit, will be to the lowest responsible and qualified bidder. The award, if made, will be within sixty (60) calendar days after the opening of the proposals; provided that the award may be made after said period if the successful bidder has not given the Basin Transit written notice of the withdrawal of his bid.

ALTERNATES: In accordance with Public Contract Code Section 20103.8(b), the lowest bid shall be the lowest total of the bid price on the base bid plus any alternative bid item(s), and also providing that pursuant to that Section, the City reserves the right to deduct from the contract any alternative bid item(s).

LISTING SUBCONTRACTORS: Each bidder shall submit a list of the proposed subcontractors on this project, as required by the Subletting and Subcontracting Fair Practices Act (Public Contract Code Sections 4100, et seq.). Forms for this purpose are furnished with the contract documents.

EXECUTION OF AGREEMENT: The bidder to whom award is made shall execute a written contract with the Basin Transit in the form included in these contract documents and shall secure all insurance and bonds as herein provided within fifteen (15) calendar days from the date of mailing of written notice of the award. Failure or refusal to enter into the agreement or to conform to any of the stipulated requirements shall be just cause for the annulment of the award and forfeiture of the bidder's security. In the event the bidder to whom an award is made fails or refuses to execute the Agreement within said time, the Basin Transit may declare the bidder's security forfeited, and it may award the work to the next lowest bidder, or may call for new bids.

If the successful bidder refuses or fails to execute the contract, the Basin Transit may award the contract to the second lowest responsible bidder. If the second lowest responsible bidder refuses to execute the contract, the Basin Transit may award the contract to the third lowest responsible bidder to execute the contract; such bidder's securities shall be likewise forfeited to the Basin Transit.

INSURANCE AND BONDS: The Contractor shall not begin work under the Agreement until it has given the Basin Transit evidence of comprehensive public liability insurance and Workers' Compensation Insurance coverage as provided in the General Provisions and Sections "G" and "H" and provided Faithful Performance and Labor and Material bonds as described in General Provisions and Sections "E" and "F".

TELEPHONES: Bidders are hereby notified that Basin Transit will not provide telephones for their use at the time of receipt of bids.

MATERIAL SUPPLIER: If the firm who is signatory on the contract is supplying materials only, a payment bond need not be furnished.

INTERPRETATION OF PLANS AND DOCUMENTS: If any person contemplating submitting a bid for the proposed contract is in doubt as to the true meaning of any part of the drawings, specifications or other contract documents, or finds discrepancies in or omissions from the drawings and specifications, he may submit to the General Manager a written request for an interpretation or correction. The person submitting the request will be responsible for its prompt delivery. Any interpretation or correction of the contract document will be made only by an Addendum duly issued, and a copy of such Addendum will be mailed or delivered to each person receiving a set of the contract documents. No oral interpretation of any provision in the contract documents shall be binding.

SALES AND/OR USE TAXES: Except as may be otherwise specifically provided herein, all sales and/or use taxes assessed by federal, state or local authorities on materials used or furnished by the Contractor in performing the work hereunder shall be paid by the Contractor.

DEPARTMENT OF INDUSTRIAL RELATIONS REQUIREMENTS:

- No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].
- No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.
- Contractors and subcontractors must furnish electronic certified payroll records to the Labor Commissioner for all new projects awarded.

PROTEST PROCEDURES: All protests must be in writing, stating the name and address of protestor, a contact person, Contract number and title. Protests shall specify in detail the grounds of the protest and the facts supporting the protest.

ADDRESS:
All protests must be addressed as follows:

Agency Contact: Ms. Cheri Holsclaw
For U.S. Mail, special delivery or hand delivery:
Basin Transit
62405 Verbena Road
Joshua Tree, CA 92252

Protests not properly addressed to the address shown above may not be considered by the Agency.
Copies of the Agency's protest procedures and the protest provisions of FTA Circular 4220.1F or its successor may be obtained from Ms. Cheri Holsclaw, General Manager, Basin Transit, 62405 Verbena Road, Joshua Tree, CA 92252, 760-366-2986. Proposals shall be opened and a Notice of Award shall be issued by the Agency in accordance with the Agency's protest procedures and the protest provisions of FTA Circular 4220.1F or its successor.

PRE-PROPOSAL PROTESTS:

Pre-Proposal protests are protests based upon the content of the solicitation documents. Three copies of Pre-Proposal protests must be received by the Agency's office no later than ten (10) calendar days after the RFP is first advertised. Protests shall be considered and either denied or sustained in part or in whole, in writing, in a manner that provides verification of receipt, prior to the Due Date for Proposals. A written decision specifying the grounds for sustaining all or part of or denying the protest shall be transmitted to the protestor prior to the Due Date for Proposals in a manner than provides verification of receipt prior to the Due Date for Proposals. If the protest is sustained, the Proposal Due Date may be postponed and an addendum issued to the solicitation documents or, at the sole discretion of the Agency, the solicitation may be canceled. If the protest is denied, Proposals shall be received and opened on the scheduled date unless a protest is filed with FTA. See "FTA Review," below.

PROTESTS ON THE RECOMMENDED AWARD:

All proposers shall be notified of the recommended award. This notice shall be transmitted to each proposer at the address contained in its Proposal form in a manner that provides verification of receipt. Any Proposer whose Proposal has not lapsed may protest the recommended award on any ground not specified in "Pre-Proposal Protests," above. Three (3) copies of a full and complete written statement specifying in detail the grounds of the protest and the facts supporting the protest must be received by the Agency at the appropriate address in "Address," above, no later than fifteen (15) calendar days after the date such notification is received. Prior to the issuing of the Notice of Award, a written decision stating the grounds for allowing or denying the protest shall be transmitted to the protestor and the proposer recommended for award in a manner that provides verification of receipt.

CALTRANS REVIEW:

After such administrative remedies have been exhausted, an interested party may file a protest with the California Department of Mass Transportation pursuant to the procedures provided in the FTA C 4220.1F or its successor. Caltrans review is limited to the alleged failure of the Agency to have written protest procedures, the alleged failure of the Agency to follow those procedures, the alleged failure of the Agency to review a protest or the alleged violation of federal law or regulation.

The protest filed with Caltrans shall:

1) Include the name and address of the protester.
2) Identify Basin Transit as the party responsible for the RFP process.
3) Contain a statement of the grounds for protest and any supporting documentation. (The grounds for protest filed with Caltrans must be fully supported to the extent feasible. Additional materials in support of an initial protest will only be considered if authorized by the FTA regulations.)
4) Include a copy of the protest filed with Basin Transit, and a copy of Basin Transit's decision, if any.
5) Indicate the ruling or relief desired from Caltrans.

Such protests should be sent to:

California Department of Transportation
Division of Mass Transportation
PO BOX 942874 – M.S. 39,
Sacramento, CA 942874-0001

A copy of such protests should also be sent to the General Manager.

SPECIAL PROVISIONS

Sub - Section 1. General Provisions

The general provisions which shall apply to this contract shall be those set forth in the Standard Specifications for Public Works Construction, latest edition, published by Building News, Inc., 3055 Overland Avenue, Los Angeles, California 90034, hereinafter referred to as "Standard Specifications." The Standard Specifications are referred to and by this reference made a part hereof as though set forth at length. The Contractor is required to comply with the Standard Specifications in addition to the conditions set forth in these General Provisions, Specific Project Provisions and as stated in the Special Provisions of these contract documents.

I. AWARD OF BID AND EXECUTION OF CONTRACT

I-A. DECISION AS TO WHICH CONTRACTOR IS THE LOWEST AND BEST BIDDER - All bidders must submit with their proposals satisfactory evidence that they are capable of performing the work in accordance with plans and specifications. The General Manager may require any bidder bidding on any public improvement to submit experience records covering a three-year period. The Basin Transit Board may reject the bid of any bidder who has been delinquent or unfaithful in the performance of any previous contract work. The decision of the Basin Transit Board as to which bidder is considered the "lowest responsible bidder" will be based not only on the actual amount of the bid, but also on the relative competence and experience of the bidders, with particular regard to the quality performance of any work done by them for the Basin Transit in the past, and such decisions shall be final and binding upon all parties.

I-B. EXECUTION OF THE CONTRACT - The contract, in the form set forth in Section "J" shall be executed by the successful bidder in accordance with the Instruction for Execution of Instruments, and returned to the Basin Transit for execution by the Basin Transit, and shall be accompanied by bonds as described in Paragraph I-C and the evidence of insurance required by Paragraph I-D, all within fifteen (15) calendar days from the date written notice of the award is mailed to bidder. No bidder proposal shall be considered binding upon the Basin Transit until such time as it has been executed by the Basin Transit.

I-C. CONTRACT BONDS - The successful bidder shall furnish to the Basin Transit at his own expense two surety bonds. One bond shall be in the amount of 100% of the contract price in the form set forth in Section "E" to guarantee faithful performance of the contract work. The other bond, in an amount not less than 100% of the contract price in the form set forth in Section "F" shall be furnished to secure payment of those supplying labor and materials as required by the California Civil Code. Each bond shall be executed in accordance with the instructions set forth in Section "I" and each bond shall be executed by a corporate surety acceptable to, and approved by the Basin Transit.

I-D. INSURANCE - The Contractor shall at all times, during the term of this contract, carry, maintain and keep in full force and effect, a policy or policies of comprehensive public liability insurance with an insurance company acceptable to, and approved by, the General Manager and Basin Transit, within minimum limits of One Million Dollars ($1,000,000.00) combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts or omissions by the Contractor, together with an endorsement in substantially the form set forth in Section "H" attached hereto. The Contractor shall also at all times during the term of this contract carry, maintain and keep in full force and effect a policy or policies of Workers' Compensation insurance and shall provide to the Basin Transit evidence of such coverage in the form set forth in Section "G" attached hereto.

I-E. COMPLIANCE WITH PROVISIONS OF THE PUBLIC CONTRACT CODE - All Contracts shall conform with the provisions of Sections 4100 through 4114, inclusive, of the Public Contract Code, as amended, concerning subcontractors and subcontracts.

I-F. REJECTION OF BIDS - Proposals may be rejected by the Basin Transit Board where, upon evidence of a prior performance of the bidder, the Basin Transit Board has made a finding that the bidder is not a responsible contractor because of unsatisfactory performance within the past three (3) years with the Basin Transit or with other public entities. The Basin Transit reserves the right to reject any or all bids and to waive any irregularity or informality in any bid to the extent permitted by law.

II. LEGAL RELATIONS AND RESPONSIBILITY TO THE BASIN TRANSIT

II-A. LAWS TO BE OBSERVED - The Contractor shall keep himself fully informed on all existing and pending State and national laws and all municipal ordinances and regulations of the Basin Transit, which in any manner affect those employed in the work, or the material used in the work, or which in any way affect the conduct of the work, and of all such orders and decrees of bodies or tribunals having jurisdiction or authority over the same. The Contractor shall particularly observe all ordinances of the Basin Transit in relations to the obstruction of streets or conduct of the work, keeping open passageways and protecting the same where they are exposed or dangerous to traffic.

II-B. SOCIAL SECURITY REQUIREMENTS - The Contractor shall furnish to the Basin Transit satisfactory evidence that he and all subcontractors working for him are complying with all requirements of the Federal and State Social Security legislation. The Contractor, at any time on request, shall satisfy the Basin Transit that the Social Security and Withholding tax are being properly reported and paid.

II-C. PREVAILING WAGES - In accordance with the provisions of Section 1770 et seq., of the Labor Code, the Director of the Department of Industrial Relations of the State of California has ascertained the general prevailing rate of wages applicable to the work to be done under contract for public improvement. The Contractor will be required to pay to all those employed on the project sums not less than the sums set forth in the documents entitled "General Prevailing Wage Determination made by the Director of Industrial Relations pursuant to California Labor Code Part 7, Chapter 1, Article 2, Sections 1770, 1773, 1773.1 and 1776."

The Contractor shall post a copy of the prevailing wage rates at each job site.

II-D. PENALTIES - The Contractor shall comply with Labor Code Section 1775 and he shall forfeit, as a penalty to the Basin Transit, the sum of not more than fifty dollars ($50.00) as determined by the labor commissioner, for each calendar day or portion thereof during which the Contractor or any subcontractor under him has paid to any workman employed in the project an amount less than that required by the provisions of the preceding Paragraph II-C.

II-E. WORKING HOURS - The Contractor shall forfeit, as penalty to the Basin Transit, the sum of twenty-five dollars ($25.00) for each workman employed in the execution of the contract by him or by any subcontractor under him for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, in violation of the provisions of Labor Code Section 1813.

II-F. APPRENTICES - Attention is directed to the provisions of Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under him. It shall be Contractor's responsibility to ensure that all persons shall comply with the requirements of said sections in the employment of apprentices.

Information relative to apprenticeship standards and administration of the apprenticeship program may be obtained from the Department of Industrial Relations, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

II-G. REGISTRATION OF CONTRACTORS - Only a Contractor licensed in accordance with the provisions of Chapter 9, Division 3, of the Business and Professions Code, beginning at Section 7000, shall be permitted to enter into a contract with the Basin Transit for any public improvements.

II-H. PERMITS AND LICENSES - The Contractor shall procure all permits and licenses, (including a business license of the City or Town in which the project is located, if required), pay all charges and fees and give all notices necessary and incidental to the due and lawful prosecution of the work.

II-I. PATENTS - The Contractor shall assume all responsibility arising from the use of any patented, or allegedly patented materials, equipment, devices or processes used on or incorporated in the work, and shall defend, indemnify, and hold harmless the Basin Transit, and each of its officers, agents, and employees from and against any and all liabilities, demands, claims, damages, losses, costs, and expenses, of whatsoever kind or nature, arising from such use.

II-J. INDEMNITY - The Contractor agrees to defend, indemnify, and save harmless the Basin Transit and each of its officers, agents, and employees and agents including but not limited to the firm, its officers and employees of Charles Abbott Associates, Inc. who are providing services to the Basin Transit from and against any and all liabilities, demands, claims, damages, losses, costs, and expenses, of whatsoever kind or nature, including, but not limited to, any and all direct and indirect consequence of entering into this contract or of injury, sickness, or disease, including death, to persons or injury to, or destruction of, property, including, but not limited to, the loss of use of property, resulting directly or indirectly from or in any manner connected with or pertaining to any and all operations, and any and all activities, omissions and conditions in any manner connected therewith or pertaining thereto, of the Contractor under the contract, subject to any limitations imposed by Civil Code Section 2782.

II-K. NOTICE - The address given in the Contractor's proposal is the place to which all notices to the Contractor shall be mailed or delivered. The mailing to or delivering at the above named place of any notice shall be deemed sufficient service thereof upon the Contractor, and the date of that service shall be the date of such mailing or delivery. Such address may be changed at any time by written notice signed by the Contractor and delivered to the General Manager.

II-L. CONTRACTOR'S RESPONSIBILITY FOR WORK - Until the final acceptance of the work by the Basin Transit, by written action of the General Manager, the Contractor shall have the charge and care thereof and shall bear the risk of injury or damage to any part of the work by the action of the elements or any other cause. The Contractor shall rebuild, repair, restore and make good all injuries or damages to any portion of the work occasioned by any cause before its completion and acceptance and shall bear the expense thereof, except for such injuries or damages arising from the sole negligence of willful misconduct of the Basin Transit, its officers, agents or employees. In the case of suspension of work from any cause whatever, the Contractor shall be responsible for all materials and the protection of work already completed and shall properly store and protect them if necessary and shall provide suitable drainage and erect temporary structures where necessary.

II-M. MAINTENANCE AND GUARANTEE -

(1) The Contractor hereby guarantees that the entire work constructed by him under the contract will meet fully all requirements as to quality of workmanship and materials. The Contractor hereby agrees to make at his own expense any repairs or replacements made necessary by defects in materials or workmanship that become evident within one year after the date of the final payment, and to restore to full compliance with the requirements of these specifications including any test requirements set forth herein for any part of the constructed hereunder, which during said one-year period is found to be deficient with respect to any provisions of the specifications. The Contractor shall make all repairs and replacements promptly upon receipt of written orders for the same from the General Manager.

(2) The guarantees and agreements set forth in Subsection 1 shall be secured by a surety bond which shall be delivered by the Contractor to the Basin Transit before the Notice of Completion and acceptance of the work, by the General Manager, as provided in Subsection 6-8 of the Standard Specifications. Said bond shall be in the form approved by the Basin Transit and executed by a surety company or companies satisfactory to the Basin Transit, in the amount of 100% of the contract. Said bond shall remain in force for a period of one year after the date of Notice of Completion and acceptance. Alternatively, the Contractor may provide for the Faithful Performance Bond furnished under the contract to remain in force

and effect for said amount until the expiration of said one-year period.

III. PROSECUTION AND PROGRESS OF THE WORK

III-A. WORK SCHEDULE - As soon as notified of the award of the contract, the Contractor shall prepare and submit to the General Manager a work schedule for accomplishing the work. Said schedule must show the dates of the expected start and completion of the various items of the contract work. During a scheduling conference between the Contractor and the General Manager, the work schedule will be discussed and modified, if necessary, by mutual agreement. Should it become necessary for the Basin Transit to delay temporarily the work schedule agreed upon during the scheduling conference, every effort will be made to permit a new work schedule at the time most convenient to the Contractor, thus permitting the project to proceed with the shortest intramural movement of the equipment.

III-B. SUBLETTING AND ASSIGNMENT - The Contractor shall give his personal attention to the fulfillment of the contract and shall keep the work under his control. The Contractor shall not assign, transfer nor sublet any part of the work without the written consent of the Basin Transit by the General Manager and of the surety of the Contractor's bond, and such consent of Surety, together with a copy of the subcontract, shall be filed with the General Manager. No assignment, transfer or subletting, even though consented to, shall relieve the Contractor of his liabilities under the contract. Subcontractors shall not be recognized as such, and all persons engaged in the project will be considered as employees of the Contractor, their work being subject to the provisions of the contract and the specifications. Should any subcontractor fail to perform the work undertaken by him to the satisfaction of the General Manager, said subcontractor shall be removed immediately from the project upon request by the General Manager, shall not again be employed on the work, and the Contractor shall be held liable for the deficient work.

The Contractor shall submit to the Basin Transit a list with the names, addresses and telephone numbers of all subcontractors who will work under him.

III-C. CHARACTER OF WORKMAN - The Contractor shall employ none but competent foremen, laborers and mechanics. Any overseer, superintendent, laborer or other person employed on the work by the Contractor who is intemperate, incompetent, troublesome or otherwise undesirable, or who fails or refuses to perform the work in the manner specified herein, shall be discharged immediately and such person shall not again be employed on the work.

III-D. AGENTS OR FOREMAN - In the absence of the Contractor from the site of the project, even if such is only of a temporary duration, he must provide and leave at the site a competent and reliable English-speaking agent or foreman in charge. All notices, communications, orders or instructions given, sent to, or served upon, such agent or foreman by the General Manager shall be considered as having been served upon the Contractor.

III-E. TEMPORARY STOPPAGE OF CONSTRUCTION ACTIVITIES - The General Manager shall have the authority to suspend the contract work, wholly or in part, for such a period of time as he may deem necessary, due to unsuitable weather, or to such other conditions as he considered unfavorable for the proper prosecution of the work, or for such time as he may deem necessary due to failure on the part of the Contractor or his workmen to carry out orders or to perform any of the requirements of the contract. The Contractor shall immediately comply with such an order from the General Manager and shall not resume operations until so ordered in writing.

III-F. TIME OF COMPLETION AND LIQUIDATED DAMAGES - If all the contract work is not completed in all parts and requirements within the time specified in the contract documents, the Basin Transit shall have the right to grant or deny an extension of time for completion, as may seem best to serve the interest of the Basin Transit. The Contractor shall not be assessed with liquidated damages during any delay in the completion of the work caused by acts of God or of the Public Enemy, acts of the State, fire not due to acts of contractors, of subcontractors, floods, epidemics, quarantine, restrictions, strikes, freight embargo or unusually severe weather, or delays of subcontractors due to such causes, provided that the Contractor shall, within ten (10) days from the beginning of such delay, notify the Basin Transit, in

writing, of the cause of the delay. The Basin Transit will ascertain the facts and the extent of the delay, and the finding thereon shall be final and conclusive. If the Basin Transit deems it appropriate to assess the contractor liquidated damages, such damages shall be of a minimum amount of $250.00 per day.

III-G. SUSPENSION OF CONTRACT - If at any time, in the opinion of the General Manager, the Contractor fails to supply an adequate working force, manufactured articles, or material of proper quality, or has failed in any other respect to prosecute the work with the diligence and force specified and intended in any by the terms of the contract, notice thereof in writing will be served upon him, and should he neglect or refuse to provide means for a satisfactory compliance with the contract within the time specified in said notice and as directed by the General Manager, the General Manager shall have the power to suspend the operation of the contract and discontinue all work or any part thereof, subject to review by the Basin Transit Board. Thereupon the Contractor shall discontinue such work, or such part thereof as the Basin Transit may designate, and the Basin Transit may thereupon, by contract or otherwise, as it may determine, complete the work or such part thereof, and charge the entire expense of so completing the work or any part there of to the Contractor, and for such completion the Basin Transit itself or its Contractors may take possession of and use, or cause to be used in the completion of the work, or any part thereof, any such materials, implements and tools of every description as may be found at the place of such work. All expense charged under this paragraph shall be deducted and paid for by the Basin Transit out of any moneys then due or to become due the Contractor under the contract, or any part thereof, and in such accounting the Basin Transit shall not be held to obtain the lowest figure for the work for completing the contract, or any part thereof, or for ensuring its proper completion, but all sums paid therefore shall be charged to the Contractor. In case the expenses so charged are less than sum which would have been payable under the contract, if the same had been completed by the Contractor, the Contractor shall be entitled to receive the difference, and in case such expense shall exceed the amount payable under the contract, then the Contractor shall pay the amount of the excess to the Basin Transit, upon completion of the work, without further demand being made therefore. In the determination of the question as to whether or not there has been any such noncompliance with the contract as to warrant the suspension or annulment thereof, the decision of the Basin Transit Board shall be binding on all parties to the contract.

IV. MEASUREMENT AND PAYMENT

IV-A. MEASUREMENT AND PAYMENT - Measure of the quantities of work and payments therefore shall be in accordance with Section 7 of the Standard Specifications. In accordance with Subsection 7.3 of the Standard Specifications, the monthly payment date shall be the last calendar day of each month. A measurement of work performed and a progress estimate of the value thereof based on the contract and of the monthly payment shall be prepared by the Contractor and submitted to the General Manager before the tenth day of the following month for verification and payment consideration.

IV-B. FINAL INVOICE AND PAYMENT –

(1) Whenever in the opinion of the General Manager, the Contractor shall have completely performed the contract on his part, the General Manager shall notify the Basin Transit that the contract has been completed in its entirely. The Contractor shall then submit to the General Manager for approval, a written statement of the final quantities of contract items for inclusion in the final invoice. Upon receipt of such statement, the General Manager shall check the quantities included therein and shall authorize the Contractor to submit an invoice which in the General Manager's opinion shall be just and fair, covering the amount and value of the total amount of work done by the Contractor, less ten percent (10%) of the total work done. The General Manager shall then request that the Basin Transit accept the work and that the General Manager be authorized to file, on behalf of the Basin Transit in the office of the San Bernardino County Recorder, a Notice of Completion of the work herein agreed to be done by the Contractor.

(2) On the expiration of thirty-five (35) days after the date of recording the Notice of Completion, the Basin Transit shall pay to the Contractor the amount remaining after deducting from the amount of value stated in the invoice all prior payments to the Contractor and all amounts to be kept and retained under the provisions of the contract, and shall release the Faithful Performance Bond and Labor and Material

Bond.

(3) Substitution of Securities for Retention: In accordance with Public Contract Code Section 22300, the Contractor may substitute securities for retention moneys to be withheld to ensure performance under this contract. At the request and expense of the Contractor, securities equivalent to the amount withheld may be deposited with the Basin Transit, or with an approved state or federally chartered bank as the escrow agent, who shall then pay such moneys to the Contractor, and upon satisfactory completion of the contract, the securities shall be returned to the contractor. It is the Contractor's obligation to secure the services of a state or federally chartered bank to act as escrow agent. Securities eligible for investment include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit, interest bearing demand deposit accounts, standby letters of credit or any other security mutually agreed to by the Contractor and the Basin Transit. Contractor shall be the beneficial owner of any securities for retention moneys withheld and shall receive any interest earned by the securities.

IV-C. EXTRA WORK - Extra work, when ordered in writing by the General Manager and accepted by the Contractor, shall be paid for under written work order in accordance with the terms therein provided. Payment for extra work will be made at the unit price or lump sum previously agreed upon between the Contractor and the General Manager. All extra work shall be adjusted daily upon report sheets prepared by the General Manager, furnished by the Contractor, and signed by both parties, and said daily report shall be considered thereafter the true records of extra work done.

IV-D. UNPAID CLAIMS - If upon or before the completion of the work herein agreed to be performed or at any time prior to the expiration of the period within which claims of lien may be filed for record as prescribed by the Code of Civil Procedure of the State of California, any person or persons claiming to have performed any labor or furnished any materials, supplies or services towards the performance of completion of this contract or if they have agreed to do so, shall file with the Basin Transit a verified statement of such claim, or if any person shall bring against the Basin Transit or any of its agents any action to enforce such claim, the Basin Transit shall until the discharge thereof, withhold from the moneys that are under its control, as much as shall be sufficient to satisfy and discharge the amount in such notice or under such action claimed to be due, together with the cost thereof; provided, that if the Basin Transit shall in its discretion permit the Contractor to file such additional bond as is authorized by the Code of Civil Procedure in a penal sum equal to one and one-quarter times the amount of said claim, said money shall not thereafter be withheld on account of such claim.

IV-E. ACCEPTANCE - The parties agree that no certificate given shall be conclusive evidence of the faithful performance of the contract, either in whole or in part, and that no payment shall be construed to be in acceptance of any defective work or improper materials. Further, the certificate or final payment shall not terminate the Contractor's obligations under his warranty hereinabove. The Contractor agrees that payment of the amount due under the contract and the adjustments and payments due for any work done in accordance with any alterations of the same, shall release the Basin Transit, the Basin Transit Board and its officers and employees from any and all claims or liability on account of work performed under the contract or any alteration thereof. (Section 7100, Public Contract Code)

V. CONTROL OF WORK

V-A. AUTHORITY OF THE GENERAL MANAGER - The General Manager shall decide any and all questions that may arise as to the quality and acceptability of materials furnished and work performed as to the manner of performance and rate of progress of the work, and any and all questions which may arise as to the interpretation of the plans and specifications. The General Manager shall likewise decide any and all questions as to the acceptable fulfillment of the contract on the part of the Contractor, and all questions as to claims and compensations. The decision of the General Manager shall be final, and he shall have relative authority to enforce and make effective such decisions and actions as the Contractor fails to carry out promptly.

V-B. CONFORMITY WITH PLANS AND ALLOWABLE VARIATION - Finished surfaces shall in all cases conform with the lines, grades, cross-sections and dimensions shown on the plans. Minor

deviations from approved plans, whenever required by the exigencies of construction, shall be determined in all cases by the General Manager and authorized in writing.

V-C. PROGRESS OF THE WORK - The Contractor shall begin work on the date agreed upon following the scheduling conference mentioned in Paragraph III-A hereof, and shall diligently prosecute the same to completion before the expiration of the time limit appearing in the specifications.

V-D. SAMPLES - The Contractor shall furnish all products and materials required to complete the work. All materials and products must be of the specified quality and fully equal to samples, when samples are required. Whenever required, the Contractor shall submit to the General Manager for test, and free of charge, samples of any one of the materials or products proposed to be used in the work. Said samples shall be delivered by the Contractor to the place within the Basin Transit designated by the General Manager. Rejected material must be immediately removed from the work by the Contractor and shall not again be brought back to the site.

V-E. TRADE NAMES AND ALTERNATIVES - For convenience in designation on the plans or in the specifications, certain equipment or articles or materials to be incorporated in the work may be designated under a trade name of manufacturer and his catalog information. The use of an alternative equipment or an article or equipment which is of equal quality and of the required characteristics for the purpose intended will be permitted, subject to the approval of the General Manager, in accordance with the following required by Section 3400 of the Public Contract Code of the State of California.

The burden of proof as to the comparative quality and suitability of alternative equipment or articles or materials shall be upon the Contractor, and he shall furnish, at his own expense, all information necessary or related thereto as required by the General Manager. The General Manager shall be the sole judge as to the comparative quality and suitability of alternative equipment or articles or materials and his decision shall be final. All requests for substitution shall be submitted seven (7) days in advance of bid opening to permit, if the request is approved, an addendum to be issued to all bidders.

V-F. PROTECTION OF WORK - The Contractor shall continuously maintain adequate protection of all his work from damage, and the Basin Transit will not be held responsible for the care or protection of any material, equipment or parts of work, except as expressly provided for in the specifications.

V-G. CONFLICT OF TERMS - The notice to bidders, proposal, plans, specifications and General Provisions are essential parts of the contract for a given project. These documents, together with the necessary bonds and bidder's guarantee, constitute the contract as defined herein, and a requirement included in one document shall be as binding as though included in all, as they are intended to be cooperative and to provide a description of the work to be done. Should there be any conflict or discrepancy between terms used, then the specifications shall govern over plans, and change orders and supplemental agreements shall govern over any other contract document.

V-H. INTERPRETATION OF PLANS AND SPECIFICATIONS - Should it appear that the work to be done, or any matter relative thereto, is not sufficiently detailed or explained on the plans or in the specifications, the Contractor shall request the General Manager for such further explanation as may be necessary, and shall conform to such explanation or interpretation as part of the contract, so far as may be consistent with the intent of the original specifications. In the event of doubt of questions relative to the true meaning of the specifications, reference shall be made to the Basin Transit Board, whose decision thereon shall be final.

V-I. ALTERATIONS, INCREASES AND DECREASES OF WORK TO BE DONE - The Basin Transit reserves the right to increase or decrease the quantity of any item or portion of the work described on the plans, the specifications or the proposal form or to omit portions of the work so described, as may be deemed necessary or expedient by the General Manager and the Contractor shall agree not to claim or bring suit for damages, whether for loss of profits or otherwise, on account of any decrease or omission of any kind of work to be done. By mutual consent of the parties signatory to the contract, alterations, modifications or deviations from the type of work may be described on the plans, specifications or on the

proposal form may be made without in any way making the contract void. The price to be paid by the Basin Transit to the Contractor for such altered or modified work shall be agreed upon in writing, endorsed upon the original contract and signed by the proper parties to said contract.

Whenever, during the progress of the work, such changes or modifications are deemed necessary by the General Manager and agreed upon, as aforesaid, said deviations shall be considered and treated as though originally contracted for, and shall be subject to all the terms, conditions and provisions of the original contract.

V-J. EXTRA WORK - New and unforeseen work will be classed as extra work only when said work is not covered and cannot be paid for under any of the various items or combination of items for which a bid price appears on the proposal form. The Contractor shall not do any extra work except upon written order from the General Manager. Compensation for such extra work shall be previously agreed upon in writing between the Contractor and the General Manager.

V-K. LINES AND GRADES - Except when, as per orders from the General Manager, minor changes in the work are to be made by the Contractor, all work shall, during its progress and upon completion, conform to the lines, grades and elevations shown on the plans. All distances and measurements are given thereon and will be made in a horizontal plane. Three (3) consecutive points shown on the same rate of slope must be used in common in order to detect any variation from a straight line, and in case any such discrepancy exists, it must be reported to the General Manager. Failure to make this report shall make the Contractor responsible for any error in the finished work.

V-L. PUBLIC UTILITIES -

(1) All of the existing utility facilities except those to be relocated as shown on the plans will remain in place and the contractor will be required to work around said facilities. In case it should be necessary to remove the property of a public utility or franchise, such owner will, upon proper application by the Contractor, be notified by the General Manager to move such property within a reasonable time, and the Contractor shall not interfere with said property until after the expiration of the time specified. The right is reserved to the owners of public utilities or franchises to enter upon the streets for the purpose of making repairs or changes in their property which may be necessary as a result of the work. Employees and agents of the Basin Transit shall likewise have the privilege of entering upon the street for the purpose of making any necessary repairs or replacements.

(2) The Contractor shall employ and use only qualified persons, as hereinafter defined, to work in proximity to Southern California Edison secondary, primary and transition facilities. The term "qualified person" shall mean one, who by reason of experience or instruction, is familiar with the operation to be formed and the hazards involved, as more specifically defined in Section 2700 of Title 8 of the California Administrative Code. The Contractor shall take such steps as are necessary to assure compliance by any subcontractors.

V-M. REMOVAL OF INTERFERING OBSTRUCTIONS - The Contractor shall remove and dispose of all debris, abandoned structures, tree roots and obstructions of any character met during the process of excavation, it being understood that the cost of said removals are made a part of the unit price bid by the Contractor under the item for excavation or removal of existing work.

V-N. PROCEDURE IN CASE OF DAMAGE TO PUBLIC PROPERTY - Any portions of curb, gutter, sidewalk or any other Basin Transit improvement damaged by the Contractor during the course of construction shall be replaced by the Contractor at his own cost, free of charges to the Basin Transit. The cost of additional replacement of curb, gutter or sidewalk in excess of the estimated quantities shown in the proposal form and specifications, and found necessary during the process of construction, (but not due to damage resulting from carelessness on the part of the Contractor during his operation), shall be paid to the Contractor at the unit prices submitted in his bid.

V-O. AVOIDANCE OF DUST NUISANCE - During the process of breaking, excavating and removing

any material from the site of the project and until completion of the work, the Contractor shall take every precaution to avoid the nuisance of unnecessary dust by using any measures advocated by the General Manager.

V-P. REMOVAL OF DEFECTIVE OR UNAUTHORIZED WORK - It is the intent of the specifications that only first-class work, materials and workmanship will be acceptable. All work which is defective in its construction or deficient in any of the requirements of the specifications shall be remedied, or removed and replaced by the Contractor in an acceptable manner, and no compensation will be allowed for such correction. Any work done beyond the lines shown on the plans or established by the General Manager, or any extra work done without written authority will be considered as unauthorized and will not be paid for. Upon failure on the part of the Contractor to comply forthwith with any order of the General Manager made under the provisions of this paragraph, the General Manager shall have authority to cause defective work to be remedied or removed and replaced, and unauthorized work to be removed, and to deduct the costs thereof from any moneys due or to become due the Contractor. If the work is found to be in compliance with these specifications, the General Manager will furnish the Contractor with a certificate to that effect.

V-Q. SUPERVISION - All manufactured products, materials and appliances used and installed and all details of the work shall at all times be subject to the supervision, test and approval of the General Manager or his authorized representatives. The General Manager or his authorized representatives shall have access to the work at all times during construction, and shall be furnished with every reasonable facility for securing full knowledge with regard to the progress, workmanship and character of the materials used or employed in the work.

Whenever the Contractor varies the period during which work is carried on each day, he shall give adequate notice to the General Manager so that proper inspection may be provided. Any work done in the absence of the General Manager or the General Manager's agent will be subject to rejection. The inspection of the work shall not relieve the Contractor of any of his obligations to fulfill the contract as prescribed. Defective work shall be made good, and unsuitable materials may be rejected, notwithstanding the fact that such defective work and unsuitable materials have previously been accepted or estimated for payment.

The Contractor shall prosecute work on any State highway or with any railroad right-of-way only in the presence of an inspector representing the State Division of Highways or the railroad company, and any work done in the absence of such inspectors will be subject to rejection. The Contractor shall make the appropriate notification according to the instructions given on the State Encroachment Permit or railroad permit for all inspections, and shall post all bonds and certificates required by the permit. The permit shall be acquired by the Contractor at the Contractor's expense. The Contractor shall pay for all testing and inspections required by a State Encroachment Permit or railroad permit.

V-R. QUALITY OF MATERIAL - Materials shall be new, and of specified kind and quality, and fully equal to samples when samples are required. When the quality or kind of material or articles shown required under the contract is not particularly specified, the Contractor shall estimate that the Basin Transit will require articles and materials representing the best of their class or kind or at least equal to the class or quality of similar articles or materials when specified. Materials shall be furnished in such quantities and kinds and at such times as to ensure uninterrupted progress for the work. They shall be stored properly and protected as required. The Contractor shall be entirely responsible for damage or loss by weather or any other cause.

V-S. DEFECTIVE MATERIALS - All materials not conforming to the requirements of these specifications shall be considered as defective, and all such materials shall be removed immediately from the site of the work unless otherwise permitted by the General Manager. Upon failure on the part of the Contractor to comply with any order by the General Manager made under the provisions of this article, the General Manager shall have the authority to remove and replace defective material and to deduct the cost of removal and replacement from any moneys due or to become due to the Contractor.

V-T. SOUND AND VIBRATION CONTROL REQUIREMENTS - The Contractor shall comply with all local sound control and noise level rules, regulations and ordinances. No internal combustion engine shall operate on the project without a muffler of the type recommended by the manufacturer. Should any muffler or other control device sustain damage, the Contractor shall promptly remove the equipment and shall not return said equipment to the job until the device is repaired or replaced. Said noise and vibration level requirements shall apply to all equipment on the job or related to the job, including, but not limited to truck, transit mixers or transit equipment that may or may not be owned by the Contractor.

V-U. AIR POLLUTION CONTROL - Contractor shall comply with all air pollution control rules, regulations, ordinances and statutes. All containers of paint, thinner, during compound, solvent or liquid asphalt shall be labeled to indicate the contents, fully complying with the applicable material requirements.

V-V. FINAL CLEANING UP - Upon completion of the project and before making application to the General Manager for acceptable of the work, the Contractor shall clean all the streets and ground occupied by him in connection with the project, of all rubbish, debris, excess material, temporary structures and equipment, leaving the entire site of the work in a neat and presentable condition.

SPECIAL PROVISIONS (cont.)

Sub - Section 2. Specific Project Provisions

BASIN TRANSIT PROJECT: **Bus Turnout and Shelter (IFB 26-02)**

A. THE REQUIREMENTS: All work embraced herein shall be accomplished in accordance with the applicable portions of the "Standard Specifications for Public Works Construction," the latest edition, and all subsequent supplements herein referred to as "Standard Specifications," except as modified by these Special Provisions and the Project Plans.

In addition to the above, the Contractor shall comply with the requirements of the following:

(a) Notice Inviting Sealed Bids
(b) Instructions to Bidders
(c) Proposal
(d) Bid Bond
(e) Information Required of Bidders
(f) Faithful Performance Bond
(g) Labor and Material Bond
(h) Contract Agreement

B. DEFINITION OF TERMS: Wherever in the "Standard Specifications" terms are used, they shall be understood to mean and refer to the following:

Agency & Owner - Basin Transit

Board - Board of Directors, Basin Transit

General Manager - The General Manager of the Basin Transit

Engineer - The engineer, acting either directly or through the properly authorized agents, such agents acting within the scope of the particular duties entrusted to them.

Notice to contractors - Notice Inviting Sealed Bids

C. PROJECT PLANS: The location of the work, its general nature, extent, form and detail of the various features are listed as a part of these specifications.

D. SCOPE OF WORK: Provide necessary labor, equipment and materials to construct concrete sidewalk, concrete bus shelter pad, and install Basin Transit furnished bus shelter, and associated work at 55585 Highway 62 and Carl's Jr., in the Town of Yucca Valley, as specified on the drawings, and in these specifications and special provisions, and as directed by the General Manager.

E. NOTICE TO PROCEED: Upon award of this contract and signing the contract documents, the Basin Transit shall issue the Contractor a Notice to Proceed.

The work on this project shall commence within 10 calendar days of the Notice to Proceed and be completed within **30** working days. **Working days will be counted from the date of the Notice to Proceed.** Working days are defined as any day that Basin Transit offices are open for business.

The Basin Transit will not authorize any work to be done under this specifications before the contract agreement has been fully executed; and any work that is done by the contractor in advance of such time shall be considered as being done at his own risk and responsibility, and as a consequence will be subject to rejection by not having been done in the presence of an Engineer or Inspector as provided in

Section 3-4 of the Standard Specifications.

In the event that the General Manager shall be of the opinion that the work is being inadequately or improperly executed in any respect, he/she may demand that the Contractor improve or change the execution of the work in such manner as to assure proper and timely completion.

F. UTILITIES: It is anticipated that these existing utilities will not interfere with the Contractor's construction operations. However, the Contractor shall exercise due care to ensure that these utility facilities are not damaged during his operations. When in doubt, the Contractor shall contact the utility concerned before proceeding further.

G. NOTIFICATION: The Contractor shall give written and reasonable notice to occupants or owners of property adjacent to the construction site at least forty-eight (48) hours prior to the beginning of construction in their respective areas. The notification shall include the date and time of street closures, parking and traffic access information and requirements, and precautionary information regarding the work to be done. A copy of all notifications shall be submitted to the General Manager for approval.

At least four (4) working days in advance of street closures, all emergency services, public transportation services, garbage collections services, and school bus services shall be notified by the Contractor in writing of the locations, time and date of the closure. In case of schedule changes, the emergency services, etc., shall be notified by telephone at least two (2) days in advance of the street closure.

H. ACCESS TO DRIVEWAYS: The Contractor shall notify in writing residents of property adjoining the location of the work at least forty-eight (48) hours before the start of construction on that street. The Contractor is responsible for posting "temporary no-parking" signs at least forty-eight (48) hours before using the parking lane for construction purposes. In the case of work requiring excavation of the roadway which may interfere with the use by residents or businesses of their driveways, suitable provisions shall be made by the Contractor at such time as the exigencies of construction may demand a temporary blocking of said driveways. Efforts shall be made by the Contractor to minimize the duration of said blocking and to notify the residents of this need well in advance. Further, the Contractor shall provide access to each residential or commercial establishment each evening.

I. STREET CLOSURES: No closure of any street shall be allowed unless prior written permission is obtained from the General Manager. If permission to close a street is granted then the Contractor is required to notify in writing at least four (4) working days in advance, all emergency services, public transportation services, garbage collection services, and school bus services of the location, time and date of the closure.

J. CONFERENCE: The Contractor shall arrange a pre-construction meeting with the General Manager, which shall be held a minimum of five (5) working days prior to commencement of any work. The Contractor shall have his equipment available for inspection by the General Manager at the time of the pre-construction meeting.

K. PUBLIC CONVENIENCE AND SAFETY:

a) Attention is directed to the Standard Specifications and the Manual of Warning Signs, Lights and Devices for Use in Performing Work Upon Highways, published by the California Department of Transportation.

Full compensation for conforming to the requirements of the Standard Specifications, the above referenced Caltrans Manual and these Special Provisions not otherwise provided for, shall be considered as included in the prices paid for the various contract items of work and no additional compensation will be allowed therefore.

b) WARNING AND PROTECTION DEVICES: The Contractor will be responsible for providing, placing and maintaining approved signs, barricades, pedestals, flashers, delineators, fences, barriers and flagmen where needed, and other necessary facilities in the vicinity of the construction area and where

any dangerous conditions may be encountered as a result thereof, for the protection of the motoring public. The Contractor will not be allowed to proceed with the work until such time that a sufficient number of these protection devices have been delivered to the project site. Where parked vehicles are likely to interfere with the proposed work, the Contractor will supply and post at no less than 200-foot intervals on each side of the street "Temporary No Parking" signs twenty-four (24) hours before the start of construction and to report the time of posting to the Police Department for the purpose of establishing "Tow Away" provisions. The Contractor shall be responsible for the removal of the temporary signs upon the completion of the work.

Should the Contractor appear neglectful or negligent in furnishing warning and protection devices as outlined above, the General Manager may direct attention to the existence of a hazard and the necessity of additional or different measures which shall be furnished and installed by the Contractor at his own expense, free of any cost to the Basin Transit. Should the Contractor refuse or fail to act in a timely manner to correct a hazardous condition, the General Manager may direct Basin Transit forces to provide the necessary protective and warning devices as deemed appropriate by the General Manager.

The cost accrued by the Basin Transit in connection therewith will be deducted from the Contractor's contract payment. Any action or inaction on the part of the Basin Transit in directing attention to the inadequacy of warning and protective measures or in providing additional protective and warning devices shall not relieve the Contractor from responsibility for public safety or abrogate his obligation to furnish and pay for these devices.

The Contractor shall submit his work schedule and traffic control plans to the General Manager for approval at the pre-construction conference. This schedule shall allow residents, on the streets to be improved, ample "on street" parking within an 800-foot distance from their homes.

L. SANITARY CONVENIENCE: Necessary sanitary facilities for the use of workman on the job shall be provided and maintained in an approved manner by the Contractor, properly secluded from public observation and in compliance with health ordinances and laws, and their use shall be strictly enforced by the Contractor.

M. CONSTRUCTION YARD: It shall be the Contractor's responsibility to locate any storage sites for materials and equipment needed and such sites either located on public or private property must be approved in advance by the General Manager.

When storage sites are to be on located upon private property, the Contractor shall be required to submit to the General Manager, written approval from the record owner authorizing the use of the property by the Contractor.

N. CONSTRUCTION STAKING: Existing survey monuments shall not be disturbed unless required by the construction of the proposed improvements. The Contractor shall be required to provide any and all necessary construction survey staking required in constructing the project. Full compensation for performing any needed construction survey staking, not otherwise provided for, shall be considered as included in the prices paid for the various contract items of work and no additional compensation will be allowed therefore.

O. CONSTRUCTION METHODS:

General Requirements:

(a) Utilities--The Contractor shall contact the affected utility companies for information regarding identification, location, and depth of underground utilities.

(b) Preservation of Property--Existing improvements in areas adjoining the property whereon demolition and removal is being performed shall be protected from injury or damage resulting from operations of the Contractor and the Contractor shall be responsible for such damage. In like manner

any building, structure, tree, shrub, landscaping, or other item designated for preservation on the property where demolition and removal is being performed shall be similarly protected and preserved.

(c) Dust Control--The Contractor shall provide such dust laying equipment and methods as may be required to protect adjacent property from annoyance or damage from dust caused by his operations, and failure to control such dust shall be cause for the Engineer to stop the work until said dust is controlled, and the Contractor shall have no recourse to collect from the Basin Transit for any loss of time or expense sustained by him due to such suspension of work.

(d) Selected Materials--Existing materials excavated within the project limits that meet the specifications for trench backfill, topsoil, or other selected materials may be used to fulfill all or a portion of the requirements for such materials. No additional compensation will be allowed for excavation, stockpiling, overhaul, or placing selected materials encountered in the excavation.

(e) Surplus Materials--The Contractor shall furnish written consent from the owner of the property where it is intended to dispose of the surplus material. Surplus excavation shall become the property of the Contractor.

(f) Furnishing and Applying Water--Furnishing and applying water shall be considered as included in the bid price paid for the various contract items of work requiring such water and no additional compensation will be made therefore.

(g) Compaction Testing: – The expense of the initial testing shall be borne by Basin Transit. The expense of any re-testing required by Basin Transit, if the initial compaction does not meet the required specifications, shall be borne by the Contractor. All other material testing shall be borne by the Contractor.

(h) Construction Methods--The improvement work shall consist of providing necessary labor, equipment and materials to construct asphalt curb, asphalt pavement, install Basin Transit furnished bus shelter, and associated work at Hatch Road and El Rey Avenue in City of Twentynine Palms, as specified on the drawings, and in these specifications and special provisions, and as directed by the General Manager.

(i) Measurement and Payment--The Cost of all work as described above in (a) through (h) shall be included in the contract unit prices bid for the various items of work requiring such work, and no additional compensation will be allowed.

55585 HIGHWAY 62:

Bid Item No. A1 – Sawcut and Remove Existing AC Pavement and AC Curb:

(a) General – All work shall conform to Section 300 of the Standard Specifications. The work shall consist of removal of existing pavement to the limits shown on the project plans. The work shall also include all necessary sawcutting, disposal of materials; reinstate disturbed surrounding areas to their original conditions, and all other work necessary to complete the removal of existing AC pavement and AC Curb, as shown on the project plans.

(b) Measurement and Payment— The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A1 – Sawcut and Remove Existing AC Pavement and AC Curb, and no additional compensation will be allowed.

Bid Item No. A2 – Sawcut and Remove Existing Concrete Curb and Gutter, Concrete Sidewalk, and Concrete Driveway:

(a) General – All work shall conform to Section 300 of the Standard Specifications. The work shall consist of removal of existing concrete curb and gutter to the limits shown on the project plans. The work shall also include all necessary sawcutting, disposal of materials; reinstate disturbed surrounding areas to their original conditions, and all other work necessary to complete the removal of existing concrete curb and gutter , concrete sidewalk,and concrete driveway, as shown on the project plans.

(b) Measurement and Payment— The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A2 – Sawcut and Remove Existing Concrete Curb and Gutter, Concrete Sidewalk, and Concrete Driveway, and no additional compensation will be allowed.

Bid Item No. A3 – Clear and Grub and Grading:

(a) General – All work shall conform to Section 300 of the Standard Specifications. The work shall consist of clearing and grubbing, import borrow material, export surplus material, excavation, embankment, removing necessary shrubs, fences, posts, and stakes, protecting existing improvements, erosion control, controlling nuisance water, sweeping, and watering.

When import is required, contractor shall provide location of borrow site, obtain Basin Transit approval of the material prior to import, and obtain Basin Transit approval of a haul route.

When export is required, contractor shall coordinate with Basin Transit for location of a disposal site for all excavated material. All excavated material shall become property of the contractor unless notified otherwise.

Contractor shall provide full access to properties adjacent to project site with the minimum amount of interruption to access as possible.

(b) Measurement and Payment – The Cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, not otherwise paid for by other bid items, shall be included in the contract lump sum price bid for Bid Item No. A3 – Clear and Grub and Grading, and no additional compensation will be allowed.

Bid Item No. A4 – 6” Concrete Curb:

(a) General -- All work shall conform to Caltrans Standard Specifications, and the Caltrans Standard Plans. The work shall consist of preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing concrete, installing joints, and all other work necessary to complete the construction of concrete curb and transition.

(b) Measurement and Payment -- The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A4 – 6” Concrete Curb, and no additional compensation will be allowed.

Bid Item No. A5 – 4” Thick Concrete Sidewalk:

(a) General – All work shall conform to Sections 300, 301, and 303 of the Standard Specifications, and San Bernardino County Standard Drawings. The work shall consist of preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing concrete, installing joints, and all other work necessary to complete the construction of concrete sidewalk.

(b) Measurement and Payment – The cost of all work described above and also including all costs of

materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A5 – 4" Thick Concrete Sidewalk, and no additional compensation will be allowed.

Bid Item No. A6 – 6" Thick Concrete Bus Shelter Pad:

(a) General -- All work shall conform to Sections 300, 301, and 303 of the Standard Specifications. The work shall consist of fine grading, preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing steel reinforcement, placing concrete, installing joints, and all other work necessary to complete the construction of concrete bus shelter pad.

(b) Measurement and Payment -- The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A6 – 6" Thick Concrete Bus Shelter Pad, and no additional compensation will be allowed.

Bid Item No. A7 – 0.85' Thick Concrete Bus Turnout On 0.5' Thick Lean Concrete Base:

(a) General -- All work shall conform to Caltrans Standard Specifications. The work shall consist of preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing lean concrete base, placing concrete pavement, installing joints and dowel bars, and all other work necessary to complete the construction of concrete bus turnout on lean concrete base.

(b) Measurement and Payment -- The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A7 – 0.85' Thick Concrete Bus Turnout On 0.5' Thick Lean Concrete Base, and no additional compensation will be allowed.

Bid Item No. A8 – AC Backfill:

(a) General – All Work shall conform to Section 39 of the Caltrans Standard Specifications. The work shall consist of preparation of new subgrade by scarifying the top 12" and re-compacting, placing asphalt concrete, compaction, removal of loose and broken asphalt concrete pavement and foreign materials, and all other work necessary to complete the asphalt concrete backfill.

(b) Material – Asphalt concrete shall be Type A HMA comply with Caltrans Specifications Section 39, asphalt binder shall be PG 64-16. Aggregates shall be ½" maximum dense medium grade.

(c) Tack Coat – A tack coat shall be furnished by the contractor and applied to all vertical and horizontal joints, between pavement layers, on concrete surfaces, and on existing pavement to be resurfaced, prior to placing the asphalt concrete.

(d) Measurement and Payment – The Cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A8 – AC Backfill, and no additional compensation will be allowed. No separate measurement and payment will be made for asphalt tack coat

Bid Item No. A9 – Transport, Assemble, and Install Basin Transit Furnished Bus Shelter, Bench, and Trash Receptacle:

(a) General – All work shall conform to manufacturer's recommendations and Basin Transit requirements. The work shall consist of loading, deliver, and unloading bus shelter, bench, and trash receptacle from Basin Transit Offices at Joshua Tree to job sites, then assemble and install bus shelter, bench, trash receptacle, including anchor to concrete pad, and all other work necessary to complete the

installation of bus shelter, bench, and trash receptacle.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A9 – Transport, Assemble, and Install Basin Transit Furnished Bus Shelter, Bench, and Trash Receptacle, and no additional compensation will be allowed.

Bid Item No. A10 – Relocate Existing Bus Stop Sign and Post:

(a) General – All work shall conform to the Standard Specifications and Basin Transit requirements. The work shall consist of removal and reinstallation of existing Basin Transit bus stop sign and post, and shall include all necessary sawcutting, excavation, footing, backfill, and compaction, as shown on the project plans.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A10 – Relocate Existing Bus Stop Sign and Post, and no additional compensation will be allowed.

Bid Item No. A11 – Relocate Existing Dr. Thomas Sign and Post:

(c) General – All work shall conform to the Standard Specifications and Basin Transit requirements. The work shall consist of removal and reinstallation of existing Basin Transit bus stop sign and post, and shall include all necessary sawcutting, excavation, footing, backfill, and compaction, as shown on the project plans.

(d) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A11 – Relocate Existing Dr. Thomas Sign and Post, and no additional compensation will be allowed.

Bid Item No. A12 – Paint New Curb with Red Paint Per Caltrans Standard Specifications Section 84-2:

(a) General – All work shall conform to Caltrans Standard Specifications. The work shall consist of furnish and install paint, as shown on the project plans.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A12 – Paint New Curb With Red Paint Per Caltrans Standard Specifications Section 84-2, and no additional compensation will be allowed.

Bid Item No. A13 – Channelizing Line Per Caltrans Standard Specifications Section 84-2:

(a) General – All work shall conform to Caltrans Standard Specifications and Caltrans Standard Plans. The work shall consist of furnish and install paint, as shown on the project plans.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. A13 – Channelizing Line Per Caltrans Standard Specifications Section 84-2, and no additional compensation will be allowed.

Bid Item No. A14 – Construction Staking:

(a) General – All work shall conform to Caltrans Standard Specifications and the project plans. The work shall consist of providing construction surveying and staking, and all other work necessary to perform the staking. Cut sheets and field notes shall be submitted to the Engineer.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract lump sum price bid for Bid Item No. A14 – Construction Staking, and no additional compensation will be allowed.

Bid Item No. A15 – Coordination with Caltrans, Obtain Caltrans Double Permit, Comply with Permit Provisions, and Traffic Control:

(a) General – All work shall conform to the Caltrans Traffic Control Plan and Caltrans requirements. The work shall consist of coordination with Caltrans for a pre-construction meeting, inspection, and all other activities throughout the construction period; obtain and pay for a Caltrans double permit at Caltrans District 8 Permit Division (permit fee will be reimbursed by Basin Transit); comply with all permit provisions; and furnish, install, maintain, relocate, and remove traffic control devices, including flashing arrow and flashing beacon, throughout the construction period.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract lump sum price bid for Bid Item No. A15 – Coordination with Caltrans, Obtain Caltrans Double Permit, Comply With Permit Provisions, and Traffic Control, and no additional compensation will be allowed.

CARL'S JR.:

Bid Item No. B1 – Sawcut and Remove Existing AC Pavement:

(a) General – All work shall conform to Section 300 of the Standard Specifications. The work shall consist of removal of existing pavement to the limits shown on the project plans. The work shall also include all necessary sawcutting, disposal of materials; reinstate disturbed surrounding areas to their original conditions, and all other work necessary to complete the removal of existing AC pavement, as shown on the project plans.

(b) Measurement and Payment— The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B1 – Sawcut and Remove Existing AC Pavement, and no additional compensation will be allowed.

Bid Item No. B2 – Sawcut and Remove Existing Concrete Curb and Gutter, and Concrete Sidewalk:

(c) General – All work shall conform to Section 300 of the Standard Specifications. The work shall consist of removal of existing concrete curb and gutter to the limits shown on the project plans. The work shall also include all necessary sawcutting, disposal of materials; reinstate disturbed surrounding areas to their original conditions, and all other work necessary to complete the removal of existing concrete curb and gutter and concrete sidewalk, as shown on the project plans.

(d) Measurement and Payment— The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B2 – Sawcut and Remove Existing

Concrete Curb and Gutter, and Concrete Sidewalk, and no additional compensation will be allowed.

Bid Item No. B3 – Relocate Existing Landscape and Irrigation:

(a) General – All work shall conform to Section 308 of the Standard Specifications. The work shall consist of relocate landscape and irrigation including removal and re-planting of landscaping, disconnect and reconnect sprinkler heads, valves, and irrigation lines, trenching, backfill, compaction, reinstate disturbed areas to their original conditions, and all other work necessary to complete the relocation of existing landscape and irrigation as required.

(b) Measurement and Payment – The Cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract lump sum price bid for Bid Item No. B3– Relocate Existing Landscape and Irrigation, and no additional compensation will be allowed.

Bid Item No. B4 – Clear and Grub and Grading:

(a) General – All work shall conform to Section 300 of the Standard Specifications. The work shall consist of clearing and grubbing, import borrow material, export surplus material, excavation, embankment, removing necessary shrubs, fences, posts, and stakes, protecting existing improvements, erosion control, controlling nuisance water, sweeping, and watering.

When import is required, contractor shall provide location of borrow site, obtain Basin Transit approval of the material prior to import, and obtain Basin Transit approval of a haul route.

When export is required, contractor shall coordinate with Basin Transit for location of a disposal site for all excavated material. All excavated material shall become property of the contractor unless notified otherwise.

Contractor shall provide full access to properties adjacent to project site with the minimum amount of interruption to access as possible.

(b) Measurement and Payment – The Cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, not otherwise paid for by other bid items, shall be included in the contract lump sum price bid for Bid Item No. B4 – Clear and Grub and Grading, and no additional compensation will be allowed.

Bid Item No. B5 – 6” Concrete Curb:

(c) General -- All work shall conform to Caltrans Standard Specifications, and the Caltrans Standard Plans. The work shall consist of preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing concrete, installing joints, and all other work necessary to complete the construction of concrete curb and transition.

(d) Measurement and Payment -- The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B5 – 6” Concrete Curb, and no additional compensation will be allowed.

Bid Item No. B6 – 4” Thick Concrete Sidewalk:

(a) General – All work shall conform to Sections 300, 301, and 303 of the Standard Specifications, and San Bernardino County Standard Drawings. The work shall consist of preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing concrete, installing joints, and all other work necessary to complete the construction of concrete sidewalk.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B6 – 4" Thick Concrete Sidewalk, and no additional compensation will be allowed.

Bid Item No. B7 – 6" Thick Concrete Bus Shelter Pad:

(a) General -- All work shall conform to Sections 300, 301, and 303 of the Standard Specifications. The work shall consist of fine grading, preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing steel reinforcement, placing concrete, installing joints, and all other work necessary to complete the construction of concrete bus shelter pad.

(b) Measurement and Payment -- The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B7 – 6" Thick Concrete Bus Shelter Pad, and no additional compensation will be allowed.

Bid Item No. B8 – 0.85' Thick Concrete Bus Turnout On 0.5' Thick Lean Concrete Base:

(c) General -- All work shall conform to Caltrans Standard Specifications. The work shall consist of preparation of new subgrade by scarifying and re-compacting, set and remove forms, placing lean concrete base, placing concrete pavement, installing joints and dowel bars, and all other work necessary to complete the construction of concrete bus turnout on lean concrete base.

(d) Measurement and Payment -- The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B8 – 0.85' Thick Concrete Bus Turnout On 0.5' Thick Lean Concrete Base, and no additional compensation will be allowed.

Bid Item No. B9 – AC Backfill:

(a) General – All Work shall conform to Section 39 of the Caltrans Standard Specifications. The work shall consist of preparation of new subgrade by scarifying the top 12" and re-compacting, placing asphalt concrete, compaction, removal of loose and broken asphalt concrete pavement and foreign materials, and all other work necessary to complete the asphalt concrete backfill.

(b) Material – Asphalt concrete shall be Type A HMA comply with Caltrans Specifications Section 39, asphalt binder shall be PG 64-16. Aggregates shall be ½" maximum dense medium grade.

(c) Tack Coat – A tack coat shall be furnished by the contractor and applied to all vertical and horizontal joints, between pavement layers, on concrete surfaces, and on existing pavement to be resurfaced, prior to placing the asphalt concrete.

(d) Measurement and Payment – The Cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B9 – AC Backfill, and no additional compensation will be allowed. No separate measurement and payment will be made for asphalt tack coat

Bid Item No. B10 – Transport, Assemble, and Install Basin Transit Furnished Bus Shelter, Bench, and Trash Receptacle:

(a) General – All work shall conform to manufacturer's recommendations and Basin Transit requirements. The work shall consist of loading, deliver, and unloading bus shelter, bench, and trash

receptacle from Basin Transit Offices at Joshua Tree to job sites, then assemble and install bus shelter, bench, trash receptacle, including anchor to concrete pad, and all other work necessary to complete the installation of bus shelter, bench, and trash receptacle.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B10 – Transport, Assemble, and Install Basin Transit Furnished Bus Shelter, Bench, and Trash Receptacle, and no additional compensation will be allowed.

Bid Item No. B11 – Relocate Existing Bus Stop Sign and Post:

(a) General – All work shall conform to the Standard Specifications and Basin Transit requirements. The work shall consist of removal and reinstallation of existing Basin Transit bus stop sign and post, and shall include all necessary sawcutting, excavation, footing, backfill, and compaction, as shown on the project plans.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B11 – Relocate Existing Bus Stop Sign and Post, and no additional compensation will be allowed.

Bid Item No. B12 – Paint New Curb with Red Paint Per Caltrans Standard Specifications Section 84-2:

(c) General – All work shall conform to Caltrans Standard Specifications. The work shall consist of furnish and install paint, as shown on the project plans.

(d) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B12 – Paint New Curb With Red Paint Per Caltrans Standard Specifications Section 84-2, and no additional compensation will be allowed.

Bid Item No. B13 – Channelizing Line Per Caltrans Standard Specifications Section 84-2:

(c) General – All work shall conform to Caltrans Standard Specifications and Caltrans Standard Plans. The work shall consist of furnish and install paint, as shown on the project plans.

(d) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract unit price bid for Bid Item No. B13 – Channelizing Line Per Caltrans Standard Specifications Section 84-2, and no additional compensation will be allowed.

Bid Item No. B14 – Construction Staking:

(a) General – All work shall conform to Caltrans Standard Specifications and the project plans. The work shall consist of providing construction surveying and staking, and all other work necessary to perform the staking. Cut sheets and field notes shall be submitted to the Engineer.

(b) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract lump sum price bid for Bid Item No. B14 – Construction Staking, and no additional compensation will be allowed.

Bid Item No. B15 – Coordination with Caltrans, Obtain Caltrans Double Permit, Comply with Permit Provisions, and Traffic Control:

(c) General – All work shall conform to the Caltrans Traffic Control Plan and Caltrans requirements. The work shall consist of coordination with Caltrans for a pre-construction meeting, inspection, and all other activities throughout the construction period; obtain and pay for a Caltrans double permit at Caltrans District 8 Permit Division (permit fee will be reimbursed by Basin Transit); comply with all permit provisions; and furnish, install, maintain, relocate, and remove traffic control devices, including flashing arrow and flashing beacon, throughout the construction period.

(d) Measurement and Payment – The cost of all work described above and also including all costs of materials, labor, tools, equipment, and incidentals, and for doing all the work involved, complete in place, shall be included in the contract lump sum price bid for Bid Item No. B15 – Coordination with Caltrans, Obtain Caltrans Double Permit, Comply With Permit Provisions, and Traffic Control, and no additional compensation will be allowed.

PROPOSAL

TO THE BOARD OF DIRECTORS OF THE BASIN TRANSIT

The undersigned, as bidder, declares that: (1) this proposal is made without collusion with any other person, firm or corporation, and that the only persons or parties interested as principals are those named herein; (2) bidder has carefully examined the project plans, specifications, instructions to bidders, proposal, notice to contractors and all other information furnished therefore and the site of the proposed work; (3) bidder has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of work to be performed and materials to be furnished. Furthermore, bidder agrees that submission of this proposal shall be conclusive evidence that such examination and investigation have been made and agrees, in the event this contract be awarded to bidder, to enter into a contract with the Board of Directors of the Basin Transit, to perform said proposed work in accordance with the plans, if any, and the terms of the specifications, in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except such thereof as may otherwise be furnished or provided under the terms of said specifications, for the following stated unit prices or lump sum price as submitted on the Schedule attached hereto.

The bidder shall submit as part of this proposal a completed copy of the Contractor's Industrial Safety Record.

Accompanying this proposal is _____ (Insert "$_____cash", "Cashier's Check", "certified check", or "Bid Bond", as the case may be) in the amount equal to at least ten percent (10%) of the total aggregate bid price hereof based on the quantities shown and the unit prices quoted.

The undersigned further agrees that should he be awarded the contract on the basis hereof and thereafter, defaults in executing the required contract, with necessary bonds and documents, within fifteen (15) calendar days, after having received notice that the contract has been awarded and is ready for signature, the proceeds of the security accompanying his bid shall become the property of the Basin Transit and this proposal and the acceptance thereof may be considered null and void.

The undersigned is licensed in accordance with an act providing for the registration of contractors, California

Contractor's License No. _____, Class _____.

Signature(s) of bidder_____
If an individual, so state. If a firm or co-partnership, state the firm name and give the names of all individual co-partners composing the firm. If a corporation, state legal name of corporation, also names of president, secretary, treasurer, and manager thereof. Two notarized officer's signatures and the corporate seal are required for corporations. One signature must be by either the President or Vice-President and the second signature must be by either the secretary or assistant secretary.

By: _____ "corporate seal"
Title:

By: _____
Title:

By: _____
Title:

BACK TO TOP

By: _____

Legal Business Name:

_____

Address_____

Telephone_____

Proposals which do not show the number and date of the Bidder's License under the provisions of Chapter 9 of Division 3 of the Business & Professional Code may be rejected.

To be submitted with each bid:

Project Identification No. _____to contract for _____

Bid Date_____

This information must include all construction work undertaken in the State of California by the bidder and partnership joint venture or corporation that any principal of the bidder participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of bid submittal. Separate information shall be submitted for each particular partnership, joint venture, corporate or individual bidder. The bidder may attach any additional information or explanation of data which he would like to be taken into consideration in evaluating the safety record. An explanation must be attached of the circumstances surrounding any and all fatalities.

PROPOSAL

PAY ITEMS AND BID PRICE SCHEDULE

To the Board of Directors of the Basin Transit:

In compliance with the Notice Inviting Sealed Bids, the undersigned hereby agrees to enter into a contract to furnish all labor, materials, equipment and supplies for **Bus Stop and Shelter (IFB 26-02)** in accordance with the specifications and plans in the Contract Documents which are on file in the office of the General Manager of the Basin Transit to the satisfaction and under the direction of the General Manager at the following prices:

Item	Description	Qty.	Unit	Unit Price	Extended Amount
88858 HIGHWAY 62:					
A1	Sawcut and Remove Existing AC Pavement and AC Curb (see page C-14 for description)	160	SF	$	$
A2	Sawcut and Remove Existing Concrete Curb and Gutter, Concrete Sidewalk, and Concrete Driveway see page C-14 for description)	1	LS	$	$
A3	Clear and Grub and Grading (See page C-14 for description)	1	LS	$	$
A4	6” Concrete Curb (See page C-15 for description)	1	LF	$	$
A5	4” Thick Concrete Sidewalk (See page C-15 for description)	1	SF	$	$
A6	6” Thick Concrete Bus Shelter Pad (See page C-16 for description)	60	SF	$	$
A7	0.85’ Thick Concrete Bus Turnout On 0.5’ Thick Lean Concrete Base (See page C-16 for description)	1	SF	$	$
A8	AC Backfill (See page C-16 for description)	1	SF	$	$
A9	Transport, Assemble and Install Basin Transit Furnished Bus Shelter, Bench, and Trash Receptacle (See page C-16 for description)	1	EA	$	$
A10	Relocate Existing Bus Stop Sign and Post (See page C-17 for description)	1	EA	$	$

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Item	Description	Qty.	Unit	Unit Price	Extended Amount
A11	Relocate Existing Dr. Thomas Sign and Post (see page C-17 for description)	1	EZ	$	$
A12	Paint New Curb With Red Paint Per Caltrans Standard Specifications Section 84-2 (See page C-18 for description)	192	LF	$	$
A13	Channelizing Line Per Caltrans Standard Specifications Section 84-2 (See page C-17 for description)	70	LF	$	$
A14	Construction Staking (See page C-18 for description)	1	LS	$	$
A15	Coordination with Caltrans, Obtain Caltrans Double Permit, Comply With Permit Provisions, and Traffic Control (See page C-18 for description)	1	LS	$	$
CARL'S JR.:					
B1	Sawcut and Remove Existing AC Pavement (See page C-18 for description)	100	SF	$	$
B2	Sawcut and Remove Existing Concrete Curb and Gutter, and Concrete Sidewalk see page C-18 for description)	1	LS	$	$
B3	Relocate Existing Landscape and Irrigation as Required (See page C-19 for description)	1	LS	$	$
B4	Clear and Grub and Grading (See page C-19 for description)	1	LS	$	$
B5	6" Concrete Curb (See page C-19 for description)	1	LF	$	$
B6	4" Thick Concrete Sidewalk (See page C-19 for description)	1	SF	$	$
B7	6" Thick Concrete Bus Shelter Pad (See page C-20 for description)	1	SF	$	$
B8	0.85' Thick Concrete Bus Turnout On 0.5' Thick Lean Concrete Base (See page C-20 for description)	1	SF	$	$

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Item	Description	Qty.	Unit	Unit Price	Extended Amount
B9	AC Backfill (See page C-20 for description)	1	SF	$	$
B10	Transport, Assemble and Install Basin Transit Furnished Bus Shelter, Bench, and Trash Receptacle (See page C-20 for description)	1	EA	$	$
B11	Relocate Existing Bus Stop Sign and Post (See page C-21 for description)	1	EA	$	$
B12	Paint New Curb With Red Paint Per Caltrans Standard Specifications Section 84-2 (See page C-21 for description)	1	LF	$	$
B13	Channelizing Line Per Caltrans Standard Specifications Section 84-2 (See page C-21 for description)	1	LF	$	$
B14	Construction Staking (See page C-21 for description)	1	LS	$	$
B15	Coordination with Caltrans, Obtain Caltrans Double Permit, Comply With Permit Provisions, and Traffic Control (See page C-22 for description)	1	LS	$	$

TOTAL BID FOR ITEMS A1 TO A15 AND B1 TO B15: $ _____

(Figure)

TOTAL BID FOR ITEMS A1 TO A15 AND B1 TO B15: _____

(Words)

Bidder acknowledges receipt of the following Addendum:

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

Attached to this Proposal is cash, a cashiers check, or certified check in favor of the Basin Transit, in an amount equal to at least ten percent (10%) of the total bid, or a bid bond for said amount in the form

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furnished by the Basin Transit, with the understanding that said security shall be held by the Basin Transit until the agreement for doing the work has been entered into, that said security shall be forfeited to the Basin Transit as liquidated damages should the undersigned fail to enter into a contract and furnish the required bonds and insurance within the time specified in the Contract Documents, if awarded the contract, and the undersigned agrees that in the event of such failure, the actual amount of damages to the Basin Transit would be impractical and extremely difficult to determine.

Dated: _____

FIRM NAME _____

If a partnership, names of partners. If a corporation, names of President and Vice President, and the Secretary or Assistant Secretary.

SIGNATURE _____

Title _____

SIGNATURE _____

Title _____

SIGNATURE _____

Title _____

NAME & ADDRESS:

_____ TELEPHONE _____

_____

_____ CONTRACTOR'S LICENSE NO._____

_____

Please indicate whether proprietorship, corporation, or partnership and any use of fictitious business name:

Corporation ____ Partnership ____ Proprietorship _____

Fictitious Name_____

CONTRACTOR'S INDUSTRIAL SAFETY RECORD

Record Last Five (5) Full Years

Year	2022	2023	2024	2025	2026	Total
No. of contracts						
Total amount of contracts (Thousands of dollars)						
No. of lost work days*						
No. of fatalities*						
No. of lost workday cases involving permanent transfer to another job or termination of employee*						

*The information required for these items is the same as required for columns 3 to 6, Code 10, Occupational Injuries, Summary--Occupational Injuries and Illnesses, OSHA No. 102.

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

_____ _____
Name of Bidder (print) Signature

_____ _____
Address State Contractor's License No. & Classification

_____ _____
City Zip Code Telephone

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(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL)

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder_____, proposed

subcontractor_____, hereby certifies that he has ____, has not ____, participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246, and that, where required, he has____, has not____, filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b)(1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts or $10,000.00 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

This certification for the prime contractor must be submitted at bid time with the bid. Certification for subcontractors, if not submitted at bid time, can be submitted within seven days after bid opening.

LIST OF SUBCONTRACTORS

In compliance with the provisions of the Public Contract Code, Section 4104, the undersigned bidder herewith sets forth the name and location of the place of business of each subcontractor who will perform work or labor or render service to the general Contractor in or about the construction of the work or improvement in an amount in excess of one-half of one percent (1/2 of 1%) of the Contractor's total bid, or in the case of bids for the construction of streets or highways, including bridges, in excess of 1/2 of 1% of the prime contractor's total bid or Ten Thousand Dollars ($10,000.00) whichever is greater, and the portion of the work which will be done by each subcontractor is as follows:

SUBCONTRACTOR'S NAME	PLACE OF BUSINESS	DESCRIPTION OF WORK

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NONCOLLUSION AFFIDAVIT

(Title 23 United States Code Section 112 and
Contract Code Section 7106)

To the Basin Transit

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106 the bidder declares that the bid is not made in the interest of or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure, any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Non-collusion Affidavit is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of the Non-collusion Affidavit.

Bidders are cautioned that making a false certification may subject the certifier to criminal prosecution.

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DEBARMENT AND SUSPENSION CERTIFICATION

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- has not currently under suspension, debarment, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions.

The above certification is part of the Proposal. Signing this Proposal on the signature portion thereof shall also constitute signature of this Certification.

BIDDER'S BOND TO ACCOMPANY PROPOSAL

BASIN TRANSIT
STATE OF CALIFORNIA

KNOWN ALL PERSONS BY THESE PRESENTS:
That we, _____ as Principal, and _____as Surety, are held and firmly bound unto the Basin Transit in the sum of _____ ($_____) dollars, to be paid to the said Basin Transit or its certain attorneys, its successors and assigns; for the payment of which sum, well and truly made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH
That if the certain proposal of the above bounded_____ _____to_____ _____ dated _____, 20____, is accepted by the Basin Transit, and if the above bounded _____his heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction, and shall execute and deliver the two bonds described within fifteen (15) calendar days, from the date of the mailing of a notice to the above bounden _____ by and from the said Basin Transit that said contract is ready for execution, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.
IN WITNESS WHEREOF, we hereunto set our hands and seals this _____ day of _____, 20____.

_____
Principal

By_____ "corporate seal"
Title:

By _____
Title:

_____ "corporate seal"
Surety

By _____
Attorney-in-Fact

PLEASE ATTACH NOTARY ACKNOWLEDGEMENT (for Bonding Company's Signature Only)

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INFORMATION REQUIRED OF BIDDERS

The bidder is required to supply the following information. Additional sheets may be attached if necessary.

(1) Name:_____

(2) Address: _____

(3) Telephone: _____

(4) Type of firm - Individual, Partnership, or Corporation: _____

(5) Corporation organized under the laws of the State of: _____

(6) Contractor's license no. and class: _____

(7) List the names and addresses of all members of the firm or names and titles of all officers of the corporation:

_____

_____

_____

_____

_____

(8) Number of years experience as a contractor in construction work: _____

(9) List at least three projects completed as of recent date:

Contract Amount	Class of Work	Date Completed	Name & Address of Owner
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(10) List the name of the person who inspected the site of the proposed work for your firm:

_____

(11) NOTE: Upon request of the BASIN TRANSIT, the bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other information.

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PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: THAT

WHEREAS, the Basin Transit, in the County of San Bernardino, State of California, by Council action of _____, has awarded to _____ hereinafter designated as the "Principal," a contract for construction of the _____together with appurtenances thereto, and
WHEREAS, said Principal is required under the terms of said Contract to furnish a bond for the faithful performance of said Contract.
NOW, THEREFORE, we _____ as Principal, and _____ as Surety, are held and firmly bound unto the Basin Transit, hereinafter called the "Contracting Basin Transit" in the penal sum of one hundred percent (100%) of the amount of _____ Dollars ($_____), lawful money of the United States of America, for payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THE OBLIGATION IS SUCH that, if the hereby bounded Principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by and well and truly keep and perform all the undertakings, terms, covenants, conditions and agreements in said Contract and any alteration thereof, made as therein provided all within the time and in the manner therein designated and in all respects according to their true intent and meaning, then this obligation shall become null and void, otherwise it shall be and remain in full force and virtue.

FURTHER, said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or modification of the Contract Documents or of work to be performed thereunder.

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety herein named on the _____ day of _____, 20___. The name and corporate seal of each corporate party being hereto affixed and these presents fully signed by its undersigned representative pursuant to authority of its governing body.

_____
Principal
By _____ "corporate seal"
Title:

By _____
Title:

_____ "corporate seal"
Surety

By _____
Attorney-in-Fact

PLEASE ATTACH NOTARY ACKNOWLEDGEMENT

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PAYMENT BOND

(BOND FOR LABOR AND MATERIAL)

KNOW ALL MEN BY THESE PRESENTS: THAT

WHEREAS, the Basin Transit, in the County of San Bernardino, State of California, by Board action of _____, has awarded to _____hereinafter designated as the "Principal," a contract for construction of the _____ together with appurtenances thereto, and

WHEREAS, said Principal is required to furnish a bond in connection with said contract providing that if said Principal, or any of his or its subcontractors shall fail to pay for any materials, provisions, provender, fuel, or other supplies or equipment used in, upon, or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, the Surety of this bond will pay the same to the extent hereinafter set forth;

NOW, THEREFORE, we _____ as Principal, and _____ as Surety, are held and firmly bound unto the Basin Transit, hereinafter called the contracting Authority, in the penal sum of one hundred percent (100%) of the amount of _____ Dollars ($_____), lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT if said Principal, his or its heirs, executors, administrators, successors, or assigns, shall fail to pay for any materials, provisions, provender, rented or hired teams, implements, or machinery, or other supplies or equipment of any kind used in, upon, for or about the performance of the work contracted to be done, including, but not limited to, that part of water, gas, power, light, heat, oil, gasoline, or telephone service directly applicable to the contract, or for any work or labor thereon of any kind, or for any amounts due under the California Unemployment Insurance Code with respect to such work or labor, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of the employees of said Principal and subcontractors pursuant to Section 13020 of the California Unemployment Insurance Code with respect to such work and labor, and provided that any person, so furnishing said supplies or equipment therefore shall have complied with the provisions of Chapter 7 of Title 15 of Part 4 of Division 3 of the California Civil Code, as amended, or any successor thereto, then said Surety shall pay the same in or to an amount not exceeding the amount hereinabove set forth and also shall pay in case suit is brought upon this bond, such reasonable attorney's fees as shall be fixed by the court.

The bond shall inure to the benefit of any and all persons, companies, and corporations named in California Civil Code Section 3181, as amended, or any successor thereto, so as to give a right of action to them or their assigns in any suit brought upon this bond.

FURTHER, the Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modifications of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations of this bond and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of work to be performed thereunder.

Notices, papers and other documents required by Chapter 2 of Title 14 of Part 2 of Code of Civil Procedure, or by any other law, regulation, or requirement of the Contract may be served upon Principal at this address:

_____

_____

_____

and upon Surety at this address:

_____

_____

_____

IN WITNESS WHEREOF, three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety herein named, under penalty of perjury, on the _____ day of _____, 20___, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

_____
Principal

By _____ "corporate seal"
Title:

By _____
Title:

_____ "corporate seal"
Surety

By _____
Attorney-in-Fact

PLEASE ATTACH NOTARY ACKNOWLEDGEMENT

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WORKER'S COMPENSATION CERTIFICATE OF INSURANCE

WHEREAS, the Basin Transit has required certain insurance to be provided by

_____

NOW THEREFORE, the undersigned insurance company does hereby certify that it has issued the policy or policies described below to the following named insureds and that the same are in force at this time.

1. This certificate is issued to: Basin Transit, 62405 Verbena Road, Joshua Tree, California 92252.

2. The insureds under such policy or policies are:
   _____

3. Worker's Compensation Policy or Policies in a form approved by the Insurance Commissioner of California covering all operations of the named insureds, as follows:

POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Said policy or policies shall not be canceled, nor shall there be any reduction in coverage or limits of liability, unless and until thirty (30) days' written notice thereof has been served upon the General Manager of the Basin Transit.

_____

_____

By:_____
Authorized Representative

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INSURANCE REQUIREMENTS FOR THE BASIN TRANSIT

PUBLIC WORKS CONTRACT

The Contractor shall at all times during the terms of the contract carry, maintain, and keep in full force and effect, a policy or policies of comprehensive Public Liability Insurance with an insurance company acceptable to, and approved by, the General Manager and Attorney, with minimum limits of One Million Dollars ($1,000,000.00), combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts or omissions by the Contractor, together with an endorsement in substantially the form set forth below.

ENDORSEMENT

It is hereby understood and agreed that the Basin Transit, its Board of Directors and each member thereof, and every officer, agent (including but not limited to employees of Charles Abbott Associates, Inc. and all other Basin Transit consultants) and employees of the Basin Transit shall be named as jointly and severally insured as respects any and all claims arising out of the following project:

BUS TURNOUT AND SHELTER (IFB 26-02)

It is further agreed that the following indemnity agreement between the Basin Transit and the named insured is covered under the policy: Contractor agrees to indemnify, hold harmless and defend (with attorneys of the Basin Transit's choice) the Basin Transit, its Board of Directors and each member thereof and every officer, agent (including but not limited by this reference to employees of Charles Abbott Associates, Inc.) and employee of the Basin Transit from any and all liability or financial loss resulting from any suits, claims, losses or actions brought against and from all cost and expenses of litigation brought against the Basin Transit, its Board of Directors and each member thereof and any officer, agent (including but not limited by this reference to employees of Charles Abbott Associates, Inc.) or employee of the Basin Transit which results directly or indirectly from the wrongful or negligent actions of the Contractor or the Contractor's officers, employees, agents or others employed by the Contractor while engaged by the Contractor in the performance of this agreement.

It is further agreed that the inclusion of more than one insured shall not operate to increase the limit of the company's liability and that insurers waive any right of contribution with insurance which may be available to the Basin Transit, the Contractor's insurance being primary and not contributing with any other insurance available to the Basin Transit and other above identified insureds.

In the event of cancellation or material change in the above coverage the company will give thirty (30) days written notice of cancellation or material change to the certificate holder (the Basin Transit).

INSTRUCTIONS FOR EXECUTION OF INSTRUMENTS FOR THE BASIN TRANSIT

THIS IS INSTRUCTION ONLY - IT IS NOT TO BE SIGNED OR USED IN CONJUNCTION WITH THE AGREEMENT OR ANY OTHER FORMS THAT MUST BE TURNED INTO THE BASIN TRANSIT - IT IS SIMPLY A FORMAT TO USE WHEN FILLING OUT DOCUMENTS.

1. By an Individual. The individual must sign the instrument, and if he is doing business under a fictitious name, the fictitious name must be set forth. The signature must be acknowledged before a Notary Public, using the proper form of acknowledgment.

2. By a Partnership. The name of the partnership must be set forth followed by the signatures of less than all of the partners will be acceptable only if submitted with evidence of authority to act on behalf of the partnership. The signatures must be acknowledged before a Notary Public, using the proper form of acknowledgment.

3. By a Corporation. The name of the corporation must be set forth, followed by the signatures of the President or Vice President and Secretary or Assistant Secretary. The signatures must be acknowledged before a Notary Public, using in substance the following form of acknowledgment.

4. By a Surety. The name of the surety must be set forth, followed by an authorized signature. The signatures must be acknowledged before a Notary Public, using the proper form of acknowledgment.

STATE OF_____)
) SS.
COUNTY OF _____)

On_____, 20____, before me, the undersigned, appeared _____, known to me to be the President or Vice President and_____, known to be to be the (Secretary) (Assistant Secretary) of the corporation that executed the within instrument, and acknowledged to me that such corporation executed the within instrument pursuant to its by-laws or a resolution of its Board of Directors.

WITNESS my signature and seal.

_____
Notary Public

(Seal)

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CONTRACT

BASIN TRANSIT

THIS AGREEMENT is made and entered into this _____, by and between the BASIN TRANSIT, hereinafter referred to as "Basin Transit," and _____ hereinafter referred to as "Contractor."

WITNESSETH:

WHEREAS, Contractor and Contractor's Surety are providing the bonds attached hereto as Exhibit B and incorporated by this reference, and

WHEREAS, Basin Transit desires to contract with Contractor to perform the services detailed in this contract, including the Proposal, and

WHEREAS, Contractor has represented that it is fully qualified to assume and discharge such responsibility.

NOW, THEREFORE, the parties hereto do agree as follows:

1. Scope of Services - Basin Transit hereby employs Contractor to perform the work and provide the services and materials as described in the Notice to Contractors, Instructions to Bidders, Special Provisions and the Proposal, attached hereto as Exhibit A and incorporated herein by this reference, including miscellaneous appurtenant work. Such work shall be performed in a good and workmanlike manner, under the terms as stated herein and in the Notice to Contractors, Instructions to Bidders, Special Provisions and the Proposal, and in accordance with the latest edition of the Joint Cooperative Committee, Southern California Chapters of the American Public Works Association and the Associated General Contractors of America, document entitled "Standard Specifications." In the event of any conflict between the terms of this agreement and any of the above-referenced documents, the terms of this agreement shall be controlling.

2. Compensation - In consideration of the services rendered hereunder, Contractor shall be paid according to the prices as submitted on the Pay Items and Bid Price Schedule of the Proposal, attached hereto as part of Exhibit A and in accordance with the Special Provisions.

3. Hold Harmless; Insurance - It is specifically understood and agreed by all parties hereto that Contractor is, for the purposes of this Agreement, an independent contractor and not an employee of the Basin Transit. Accordingly, Contractor shall not be deemed the Basin Transit's employee for any purpose whatsoever. Contractor shall not incur or have the power to incur any debt, obligation or liability whatever for or against Basin Transit and shall hold harmless, indemnify and defend with the attorneys of the Basin Transit's choice, the Basin Transit its officers, employees, agents and representatives, from and against any and all obligations, claims, liens, or causes of actions, arising out of or related to Contractor's services hereunder. Contractor shall file and maintain with Basin Transit at all times during the term of this Agreement, a copy or certificate of general liability insurance with an insurance company acceptable to, and approved by, the General Manager and Attorney of the Basin Transit, with minimum limits of One Million Dollars ($1,000,000.00) combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts or omissions by the Contractor. Such insurance shall not be canceled without thirty (30) days' prior written notice to Basin Transit, shall name the Basin Transit and its officers and employees as additional insureds, shall include all automobiles utilized by Contractor's personnel in the performance of this Agreement, and shall be primary and not contributing with other insurance available to the Basin Transit.

4. Assignment - This agreement may not be assigned by the Contractor, in whole or in part, without the prior written consent of Basin Transit.

5. Termination - This Agreement may be canceled by Basin Transit at any time without penalty upon thirty (30) days' written notice. In the event of termination without fault of Contractor, Basin Transit shall pay Contractor for all services rendered prior to date of termination, and such payment shall be in full satisfaction of all services rendered hereunder.

6. Worker's Compensation Insurance - In accordance with the provisions of Division 2, Part 7, Chapter 1, Article 5 (commencing with Section 1860) and Division 4, Part 1, Chapter 4 (commencing with Section 3700) of the Labor Code of the State of California, the Contractor is required to secure the payment of compensation to his employees and shall for that purpose obtain and keep in effect adequate Workers Compensation Insurance.

The undersigned Contractor is aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code, and will comply with such provisions before commencing the performance of the work of this contract.

7. General Rate of Per Diem Wages - Pursuant to the Labor Code of the State of California, the Director of Industrial Relations has determined the general prevailing rate of wages and employer payments for health and welfare, vacation, pension and similar purposes applicable to the work to be done. This rate and scale are on file with the General Manager and copies will be made available to any interested party on request. The Contractor to whom the contract is awarded, and the subcontractors under him must pay not less than these rates for this area to all workers employed in the execution of this contract.

8. Retention - In accordance with Part 5 (Section 2230), Division 2 of the Public Contract Code, a contractor may substitute securities for retention moneys withheld by a public agency to ensure performance under this contract. At the request and expense of the contractor, eligible securities equivalent to the amount withheld shall be deposited with the Basin Transit, or with a state or federally chartered bank, as the escrow agent, who shall then pay such moneys to the contractor, and upon satisfactory completion of the contract, the securities shall be returned to the Contractor.

9. Suit; Recovery of Attorney Fees & Costs - Should either party bring any action to protect or enforce its rights hereunder, the prevailing party in such action shall be entitled to recover, in addition to all other relief, its reasonable attorney fees and court costs.

10. Basin Transit Approval - All labor, materials, tools, equipment and services shall be furnished and work performed and completed under the direction and supervision and subject to the approval of Basin Transit or its authorized representatives.

11. Gratuities - Contractor warrants that neither it nor any of its employees, agents, or representatives has offered or given any gratuities or promises to Basin Transit's employees, agents, or representatives with a view toward securing this Contract or securing favorable treatment with respect thereto.

12. Conflict of Interest - Contractor warrants that he is and will continue to be in compliance with all applicable conflict of interest laws.

13. Contractor's Affidavit - After the completion of the work contemplated by this Contract, Contractor shall file with the General Manager his affidavit stating that all workmen and persons employed, all firms supplying materials, and all subcontractors upon the Job have been paid in full, and that there are no claims outstanding against the Project for either labor or materials, except certain items, if any, to be set

forth in an affidavit covering disputed claims or items in connection with a Stop Notice which has been filed under the provisions of the laws of the State of California.

14. Notice to Basin Transit of Labor Disputes - Whenever Contractor has knowledge that any actual or potential labor dispute is delaying or threatens to delay the timely performance of the Contract, Contractor shall immediately give notice thereof, including all relevant information with respect thereto, to Basin Transit.

15. Books and Records - Contractor's books, records, and plans or such part thereof as may be engaged in the performance of this Contract, shall at all reasonable times be subject to inspection and audit by any authorized representative of the Basin Transit.

16. Legal Day's Work - Eight (8) hours labor constitutes a legal day's work.

17. Inspection - The work shall be subject to inspection and testing by Basin Transit and its authorized representatives.

18. Discrimination - Contractor represents that it has not, and agrees that it will not, discriminate in its employment practices on the basis of race, creed, religion, national origin, color, sex, age or handicap.

19. Governing Law - This Contract and any dispute arising hereunder shall be governed by the law of the State of California.

20. Written notice - Any written notice required to be given in any part of the Contract Documents shall be performed by depositing the same in the U.S. Mail, postage prepaid, directed to the address of the Contractor as set forth in the Contract Documents, and to the Basin Transit addressed as follows:

Ms. Cheri Holsclaw, General Manager
Basin Transit
62405 Verbena Road
Joshua Tree, California 92252

21. Clayton/Cartwright Acts Assignment - The Contractor agrees to assign to the Basin Transit all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Profession Code), arising from purchases of goods, services, or materials pursuant to the Public Works Contract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the Contractor, without further acknowledgement by the parties.

22. Basin Transit Claims - Basin Transit does not waive any claims against Contractor by making any payment. The time limit for the Basin Transit to assert claims against Contractor shall not be limited by the Contract Documents but shall be in accordance with the laws of the State of California.

(Signatures on the following page)

IN WITNESS WHEREOF, the parties hereto have executed the within Agreement the day and year first above written.

BASIN TRANSIT

By: _____
Cheri Holsclaw, General Manager

CONTRACTOR:

_____

By: _____
Title:

By: _____
Title:

"Corporate seal"

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BASIN TRANSIT

TO: Board of Directors

FROM: Cheri Holsclaw, General Manager

DATE: November 19, 2026

RE: Transfer of Funds from U.S. Bank to Banc of California

Staff requests Board approval to transfer all of the organization's funds held at U.S. Bank to Banc of California. Consolidating would reduce the administrative burden of managing multiple banking relationships, including reconciliation, reporting, and day-to-day transactions. Banc of California also allows our team to meet with bank representatives in person when needed, and its account analysis charges are lower than those at U.S. Bank.

STAFF RECOMMENDATION: AUTHORIZE TRANSFER OF FUNDS FROM U.S. BANK TO BANC OF CALIFORNIA

BASIN TRANSIT ACRONYM LIST

5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
IFB	Invitation for Bid
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
RFP	Requst for Proposal
SBCTA	San Bernardino County Transporation Authority
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account

BASIN TRANSIT ROUTES

ROUTE 1	Highway Route Yucca Valley-Twentynine Palms
ROUTE 3A	Twentynine Palms-Base
ROUTE 3B	Twentynine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twentynine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service

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